

MEETING 12

Date: 22nd Feb 2020

Location: Templeman Library

Time: 7pm – 9pm

Discussion of meeting:

- First progress review (of the stage) was held, with all work (assigned at the last meeting) being checked and reviewed (see review document for specifics).
- General discussion took place regarding the stage progress being made, as well as some debate as to who would submit the final stage work.
- The next sprint of tasks was decided upon (from the task schedule document) and were assigned to certain members of the project team.

Tasks set and to whom:

Task name	Assigned to:	Expected completion date
Java source code (first draft) for personal details	George Daskalakis, Aum Desai	25/02/2020 (to be reviewed at next meeting)
Junit test cases	Sam Prowse	25/02/2020 (to be reviewed at next meeting)
Gantt chart for task schedule document	Jamie Knott	25/02/2020 (to be reviewed at next meeting)

Members Present: George Daskalakis, Sam Prowse, Jamie Knott, Aum Desai