



HPOA

Hyak Property Owners Association

HPOA Building Construction Application

Date Submitted						
Check Appropriate Box	Initial Application	Correction		Alteration	Tree Removal	
Activity Location	Lot #		Division Number		Email	
Lot Owner's Name					Contact Phone	
Mailing Address			City		State	Zip Code
Contractors Name					Contact Phone	
Project Description					Is a Variance Requested? If So, What?	
Project Start Date		Completion Date		Have Property Corners Been Surveyed?		

Site Plan Check List: Fill In Information Requested and Submit a Site / Plot Plan To HPOA

Front Setback (Min 25')	Rear Setback (Min 15')	Side Setback (Min 10')	Setbacks are measured from property line to the DRIP LINE of the structure
Are There Any Easements On The Property? If So, Indicate on Plot Plan.		Location Of Propane Tank? Indicate On Plot Plan.	
Notes: 1) A minimum of one off road parking space must be provided for each structure. 2) Driveways must be constructed in such a way that runoff is directed into appropriate drainage and not roadway.			

BUILDING PLAN Note: Minimum of 1000 ft² living space and a 700 ft² foot print

Building Square Footage?	Number of Stories?	Garage?	
Exterior Siding Type And Color?	Roofing Material And Color?	Roof Pitch? (4/12 – 12/12)	Overhang (min 2')
Building Height Above Avg. Elevation?	The lot's average elevation is defined as a point halfway between the highest and lowest point on the lot. The structure may not exceed 35 ft above this elevation. Indicate the highest and lowest points used in height calculation and indicate foundation elevation as well as maximum building elevation on submitted plans.		

Miscellaneous Information: 1) **NO CLEARING OR EXCAVATION MAY BE STARTED BEFORE HPOA APPROVAL IS GIVEN.** 2) No outbuildings are allowed. 3) Property corners must be identified before construction may begin. 4) Construction materials and trailers or other vehicles may not be stored or parked on roadways during construction. 5) Maintain a buffer zone around your building of natural vegetation to avoid the "clear-cut" look. We are a mountain residential recreation community.

Items to be submitted to the HPOA Board. Plans will be reviewed and approved or rejected at the next scheduled public Board meeting. Meetings are generally held on the second Tuesday of the month at 7:00 pm.

- 1) **Two Copies of this form. One will be returned to you as you official approval to proceed.**
- 2) **Two copies of your plot/site plan. One will be retained for HPOA records.**
- 3) **One copy of your building plans for review. Note: These will be returned to you.**
- 4) **One copy of your building plans' exterior elevations that show maximum structure elevation for HPOA records.**

Approvals: Check One	Approved As Submitted		Approved with Noted Revisions		Not Approved – Resubmit with Correction as Noted	
HPOA Board Member					Date	
Building Committee						
Board Member						
Board Memeber						