Path to Eagle — Tracker & Timeline  
Comprehensive README

**Version:** 1.0 (Initial Release)

**File:** Path\_to\_Eagle\_Complete\_Tracker.xlsx

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# 1. Purpose & Scope

This workbook helps a Scout track their entire journey from Scout to Eagle with requirement checklists, date-driven eligibility projections, a simplified Gantt-style timeline, and print-friendly reporting. It also records which leader approved each completed item via a central Leadership Log.

# 2. What’s Included (Sheets Overview)

**Profile**

Central profile for the Scout-User (name, SID#, DOB, phone, email, unit, council, current rank) and the editable “Next 3 Steps.” All other sheets pull header info from here.

**Leadership Log**

Roster of eligible leaders with initials, name, position, contact, and SID#. Requirement rows use a drop-down sourced from this log to capture approvals.

**Inputs**

Global parameters: today’s date, buffer days before a BOR, optional merit badge pace.

**Rank Tabs**

Scout, Tenderfoot, Second Class, First Class, Star, Life, Eagle. Each provides condensed requirements, date tracking, and projections.

**Eagle Badges**

Pre-listed 14 Eagle-required badges + 7 elective placeholders with auto-counts and milestone dates back to Eagle tab.

**Overview**

One-line per rank roll-up of Previous BOR, Projected BOR, Actual BOR.

**Progress Report**

Print-ready snapshot with standardized header, current/next rank, timeline, and Next 3 Steps.

**Gantt**

Simple visual timeline using data bars to show rank durations.

# 3. Quick Start (5 minutes)

• Open Profile and fill out fields. DOB auto-calculates Age. Enter three “Next Steps.”

• Add approvers on Leadership Log (keep initials unique and consistent).

• Open current rank tab (e.g., Tenderfoot). Enter start/done dates as items are signed.

• Choose the approver’s initials from “Approved By” for each completed item.

• Check Overview / Progress Report for timelines; adjust Inputs → buffer days to match local BOR cadence.

# 4. Profile Tab (Scout-User)

Fields: Full Name; SID#; Date of Birth; Age (auto); Phone; Email; Unit; Council; Current Rank; Next 3 Steps.

Feeds the header on every page and the Next 3 Steps on the Progress Report.

# 5. Leadership Log (Approvers)

Columns: Initials, Full Name, Position, Phone, Email, SID#. Requirement sheets reference this list for approvals. Edit here to change initials globally.

# 6. Standard Header on Every Sheet

A standardized header (Name, SID#, Age, Phone, Unit, Council, Current Rank) pulls from Profile and repeats on each printed page.

# 7. Rank Sheets (Scout → Eagle)

Include a BOR summary (Previous / Actual / Projected), requirement rows with optional durations (30-day/4-week fitness), Start and Done dates, auto Eligible/Auto date, and an Approved By selector.

Star/Life include tenure (Active months), POR months, and rank-level MB tables (6/4 and 11/7). Eagle uses Eagle tab + Eagle Badges for 14 required and 21 total, plus project milestones.

# 8. Eagle Badges (14 Required + 7 Electives)

Enter completion dates. The sheet auto-calculates required/elective/total counts and key dates, which feed back to the Eagle tab.

# 9. Overview (Rank Timeline)

Roll-up of Previous BOR, Projected BOR, Actual BOR for each rank.

# 10. Progress Report (Printable One-Pager)

Portrait, fit-to-width print layout. Includes header, current/next rank, rank timeline, and Next 3 Steps.

# 11. Gantt (Simple Timeline)

Shows Start vs. Projected Finish (BOR) and a duration data bar per rank.

# 12. Projections & Formulas

• Month-based clocks: Eligibility = EDATE(Start, months). (Star: 4 months active; Life: 6 months; Eagle: 6 months.)

• Fixed-day streaks: Eligibility = Start + N days. (Tenderfoot: 30 days; Second Class & First Class: 28 days.)

• Badge gates: date = MAX of completion dates once counts are satisfied.

• Per-rank eligibility: MAX of all Eligible/Auto and Done dates on that sheet.

• Projected BOR date: Eligibility + buffer (Inputs).

• Eagle projection: MAX(Life active 6 mo, Life POR 6 mo, 14 req MBs, 21 total MBs, project milestones) + buffer.

# 13. Using Approval Dropdowns

Each requirement row has an “Approved By (Initials)” cell with a drop-down sourced from Leadership Log → Initials (A2:A200). Add/edit leaders in the log to update the list.

# 14. Printing & Page Layout

Header rows repeat on every page. Progress Report is tuned for a one-page printout. Extend the header by adding fields in Profile and mirroring them into the header rows on each sheet.

# 15. Multi‑User / Multi‑Scout Setup

• One workbook per Scout is simplest (duplicate the file; version filenames).

• For a web/portal approach, store data in a database and generate the workbook as an export; manage auth, audit logs, and approval trails server-side.

# 16. Data Protection & Youth Privacy

Restrict access to registered leaders/guardians. Limit PII in shared contexts. Redact SID#, DOB, phone, and email in public artifacts.

# 17. Customization & Theming

Add troop colors/crest, extra profile fields, or local milestones. If you insert columns, confirm formulas (especially headers and approval columns) still point to correct ranges.

# 18. Troubleshooting

• Projected BOR blank → Ensure required start/done dates are entered; confirm previous rank’s BOR is set (actual or projected).

• Approval list empty → Add leaders to Leadership Log (Initials in col A).

• Dates show as numbers → Format cells as dates (the workbook defaults to yyyy-mm-dd on common fields).

• Array formulas not evaluating → In older Excel versions, enable iterative/dynamic array features or convert to helper ranges.

# 19. FAQ

Q: Can Scouts work on multiple ranks at once?

A: Requirements can be worked in parallel; ranks must be earned in order. Use Overview to sequence BORs.

Q: How to track POR across multiple roles?

A: Use notes to capture ranges or add a POR Log sheet. The eligibility cell simply needs a start date; totals can be kept in notes if needed.

Q: Counselor info for badges?

A: Add columns on Eagle Badges for counselor name/phone/email; keep the count/date formulas intact.

# 20. Change Log & Maintenance

• v1.0 — Initial release with Profile, Leadership Log, headers, rank sheets, Eagle Badges, Overview, Progress Report, Gantt.

• v1.1 — <date>: <summary of updates>

• v1.2 — <date>: <summary of updates>

# Best Practices (Summary)

• Keep one authoritative copy per Scout and use versioned filenames.

• Enter Actual BOR dates promptly; they anchor downstream tenure clocks.

• Start timed fitness items right away; track them in Next 3 Steps.

• Standardize leader initials in the Leadership Log; avoid duplicates.

• Use Progress Report before printing to sanity-check header and dates.