

Thanking for the Gift

Muhammad Ammar

A-17, Cart Rd Motor Agency, Murree Cantt
Rawalpindi - 47150

26th July 2020

Dear Uncle,

Salam, I received the wishing letter you sent to me on my birthday, along with a very precious gift for me! Wow, you gifted me with a High-Profile Graphics Processing Unit (GPU) for my Development work! You know, many of my relatives gave me Gifts, I liked them too. But this one is unique and most important for me, as I needed this.

You know my Uncle, I was seriously in need of such a GPU, with Great Performance, and High in Quality. My old Computer system wasn't enough to do the development work I do, which requires high processing power and graphical memory. Seriously, if I haven't got this GPU in a few days, maybe I won't be able to continue my Job efficiently. I am very thankful for you for such a Great gift you sent me.

From now on, I can continue my job with much better efficiency and more perfection. Thank you very much for this gift, I liked this from my heart. I prefer your gift to all the other gifts I received from others.

I hope all the family members there will be alright. Please convey my Salam to all the family members. I will be very thankful to you. Again, thanks for such a nice gift.

Sincerely,

Muhammad Ammar

Applying as a Software Engineer

Muhammad Ammar

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Islamabad - 45710

+92 314 5401405

bscs.f19.m63@gmail.com

26th July 2020

Mr. Ahmed Zubair

Hiring Manager, HBL

Jinnah Avenue

Islamabad - 45710

Dear Mr. Ahmed,

I am a motivated professional with decision-making proficiency and extensive Software Engineer experience. Recently, I learned of HBL's opening for the Software Engineer role and I was compelled to contact you with my interest. I believe that my professional background and industrialist drive make me an ideal candidate for this opportunity.

As a person who thrives in high-pressure and fast-paced situations, I strive for positive results through the application of my abilities in programming, network, and software development. Additionally, I possess expertise in software development and an aptitude for optimizing performance and motivating colleagues. In any position, I am able to visualize success and identify innovative and effective strategies for achieving it.

I have artfully balanced workplace objectives and productive relationships, inspiring strategies, and insightful suggestions to achieve a competitive business edge. My leadership and critical thinking strengths have enabled my professional growth.

After reviewing my resume, if you'd like to discuss further how my skills and expertise might benefit Habib Bank Limited (HBL), please contact me to schedule a meeting.

Sincerely,

Muhammad Ammar

Letter to the Editor

Machine Mohalla No #3,
Jhelum, Punjab - 49600

26th July 2020

The Editor

Daily 92-News Roznama
Jhelum, Punjab - 49600
Subject: **Bad Condition of Roads**

Respected Sir,

Through the column of your esteemed newspaper, I would like to draw the attention of concerned authorities towards the subject. Sir, the roads in our area are badly damaged, due to the recent heavy rain. The coverings of main-holes got damaged badly, and 6 people died of drowning, all due to the poor management system. Cars get stuck in the middle of roads, which are causing a great disturbance for the traffic. Students, as well as workers, are facing issues to go reach their destinations.

On behalf of the residents of Machine Mohalla, I humbly request you to pass on this information to the concerned authorities and use the influence of your esteemed organization in getting the work done.

I hope that you will consider the request of the residents of this area and take proper action.

Yours faithfully,

Muhammad Ammar