

# Jonnel Mendoza

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**Portfolio:** [GitHub](#), [Tableau Public](#)  
[LinkedIn](#)

## Personal Profile

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My journey into data analytics is driven by my natural curiosity and passion for uncovering insights through analysis and visualization. I believe that design and storytelling with data aren't too far apart, as both involve crafting compelling narratives and solutions through a blend of creativity and logic.

I recently just completed a 12-week intensive Data Technician Bootcamp with **Just IT** Training, where I gained proficiency in tools such as Tableau, Power BI, SQL, and Python.

My future aspirations include becoming a skilled Data Analyst who can leverage creative problem-solving and technical proficiency to drive insights and innovation. Additionally, I aspire to continuously develop my skills and knowledge to stay at the forefront of the ever-evolving field of Data Analytics.

## Key Skills

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### Technical Skills

Microsoft Excel, Database Design - Access, Tableau, Power BI, SQL, Azure, Python, Artificial Intelligence, Data Visualization, Data Storytelling

### Soft Skills

Effective Communication, Collaboration and Teamwork, Problem-Solving, Creativity, Strong attention to detail, Self-motivated and proactive, Adaptability, Interpersonal Skills and Continuous Learning

## Training and Education

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**2004 (3mos)**

**Just IT Training Ltd, London**

**Digital Skills Bootcamp: Data Technician (12-week program)**

- Data, Big Data and Data Structures
- Data Architecture & Governance
- Data Analysis using MS Excel.
- Introduction to Data Visualisation with MS Excel Tableau and Power BI
- Module 4- Data Analytics – Power BI
- Introduction to Database- Access & SQL Assignment
- Azure Fundamentals - Module 1-4
- Introduction using R analytical - Data cleaning and EDA with R Studio and R programming.
- Data Analysis via Python programming - Utilising Pandas, Matplotlib & Seaborn

**2007-2009**

**University, Chelsea College of Art & Design, London**

BA Interior & Spatial Design

**2004-2007**

**College, Saint Francis Xavier, London**

**A Level or Btec:**

National Diploma: Art & Design, NVQ: Art & Design

**2001-2004**

**School, Bishop Thomas Grant, London**

**GCSE:**

(8) A-C grades in subjects including Maths and English

## Interests, Hobbies and Achievements

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Drawing, Basketball, Reading and writing

### Additional Info:

Full/Clean Driving License

Languages: English, Tagalog (Filipino)

## Employment History

### 2023-current

### Career Transition

- Currently working on personal Data Analysis projects.
- Completed a 12-week intensive Data Technician Bootcamp
- Continuous learning by exploring data analysis tools and techniques daily. I am always looking for opportunities to expand my knowledge and skills.
- Neighbourhood watch volunteer as a Main Coordinator – where I leverage my data analytics skills to create insightful dashboards on UK street crimes. Collaborating with the community by sharing insights, helping awareness and improve safety.
- Opened my Etsy shop – I've developed skills in managing an online business, such as marketing, customer engagement, and sales. I utilised my data analytics skills to optimise my shop's performance, by analysing sales trends, pricing and marketing strategies.
- Founded and lead insightfuls.co.uk – KPI Reporting Service for SMBs, providing financial and non-financial reporting for clients.
- Received a Certificate of Completion as a Fathom Advisor which lead me to start my own business.

### 2021-2023

### Pathway Administrator/Data Analyst

**One Heart Clinic, Cardiology Consulting & Diagnostic Centre, Harley Street, Marylebone, Chelsea, Epsom, Hemel Hempstead, and Reading**

#### Key Responsibilities

- Produced daily, weekly, monthly, quarterly, and yearly performance reports and presented directly to CEO, board of directors, BUPA, and Vitality.
- Gathered and organised data from various sources ensuring data quality and accuracy, and transforming raw data into usable formats,
- Applied statistical techniques and data mining methods to analyse large datasets, identifying patterns, trends, and insights to support decision-making.
- Cleaned and validated datasets by identifying and resolving data quality issues, missing values, outliers, or inconsistencies.
- Collaborated with cross-functional teams to define data requirements, address data-related challenges, and implement analytical solutions.

#### Key achievements

- Contributed to the development of a streamlined patient pathway structure for all sites, facilitating efficient navigation for patients, and aiding in the achievement of KPI targets.

### 2019-2021

### Senior Medical Secretary/Data Analyst – Imaging Department

**The Wellington Hospital, Platinum Medical Centre, Wellington Diagnostics Outpatients Centre, and Elstree Waterfront, London**

#### Key Responsibilities

- Created weekly, monthly, quarterly, and yearly reports for all sites.
- Created report turnaround time dashboard for the department.
- Created clinical KPI dashboards for departments leads.
- Collated data on Meditech to identify areas of weakness in patient booking pathway structure.
- Completed text analysis of patient satisfaction surveys to determine key factors influencing patients awarding negative feedback.
- Collaborated with cross-functional teams to develop and implement data-driven solutions to business challenges.

#### Key achievements

- Developed and built reporting dashboards to monitor KPIs, crucially supporting preparation for the CQC (Care Quality Commission) evaluation.
- Instrumental in achieving an Excellent rating during the CQC visit through strategic dashboard utilisation and data-driven insights.

**References available upon request**