

AJ Nicoloff

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EDUCATION

College of Charleston

Bachelor of Arts in Computing in the Arts

Charleston, SC

Expected May 2023

Fine Arts Center

Honors: Top 35% of class, Awards for art, academic achievements, and campus involvement

Greenville, SC

May 2019

EXPERIENCE

College of Charleston

Resident Assistant

Charleston, SC

August 2020 - Present

- Facilitate community growth and provide customer service to residential students.
- Provide immediate response to events within the residential community during designated hours.
- Communicate with residential students to provide growth opportunities and create personal connections.
- Perform conflict mediation between residents, students, or others within the residential space.

Crashtest

Managing Editor, Poetry Editor, and Design Editor

Greenville, SC

August 2018 – May 2019

- Maintained clear and consistent communication with the editorial board on activities, tasks, deadlines, and required attendance for events.
- Lead meetings and helped with outreach to prospective young authors and artists.
- Outreach to well-established authors and community leaders for interviews and potential collaborative events.
- Judged various creative writings, and visual art by artists aged 14 to 19

Apprehension Magazine

Technical Manager, and Poetry Editor

Greenville, SC

August 2016 – June 2019

- Managed the technical jobs for the behind-the-scenes operation of the publication such as website maintenance, contributor outreach, and Google analytics.
- Operated as the primary contact for all poetry related submissions and inquiries.
- Judged creative works by artists aged 13-21 and selected which ones were successful in reaching the vision the organization held.
- Founding member

LEADERSHIP AND ACADEMIC PROJECTS

Café – Digital Game

Lead Developer, and Community Manager

Greenville, SC

August 2018 – October 2020

- Maintain a proper codebase for a large-scale web application.
- Communicate with users aged 13 and beyond in a formal and informal environment.
- Review banking statements and audits to identify inconsistencies or fraudulent payments.

CAMPUS AND COMMUNITY INVOLVEMENT

Cybersecurity Club – College of Charleston

Outreach Coordinator

Charleston, SC

August 2019 – August 2020

- Help plan and write club meeting info-sessions, create outreach material such as posters, web links, and photos.
- Operate as the liaison between the club officers and members outside of meeting times.
- Work to re-structure club meetings and officer duties.

SKILLS

- Proficiency in Photoshop/Illustrator CS6, and all Office 365 and related products.
- Highly skilled in NodeJS, C#, HTML5, CSS3, JQuery, and Typescript.
- Knowledgeable in the management of most modern support ticket systems.
- Proficient in high-level legal writings of incident reports, and NDA agreements.
- Experienced with Database Management, primarily within the SQL field.