

Project Status Report I

Date of Report Issue/Prepared: February 4th, 2022

Report Prepared By: Dilan, Dominic, Kunga and Minh

Employer/Organization: IT Clan and Consulting

Project Name:	IT Web Document Generator Application		
Project Team:	Team 12		
Period Reporting:	Start Date: Jan 10, 2022		End Date: Feb 04, 2022
Overall Project Health	Green (Good)		

Summary

Project Status Summary
We currently are on track to finish the project. We have a bit over 50% of the project completed already that is required for the sprint 6 deadline.

Accomplishments As Planned	Planned but not Accomplished
Research on document generation completed much earlier than expected. The minimum requirements of the functionality for creating the document were achieved.	Incorporating the functionality to other templates
	Improving UI and navigation for the user

Upcoming Objectives for Feb 05, 2022 to Mar 11, 2022

	Planned Activities/Tasks for Next Period		
Activity/Task	Assigned To <name/s>	Duration <days>	Date
Adding more template options for the user to generate.	Dilan, Kunga, Dominic, and Minh	36 Days	February 4 th , 2022

	Milestones for Next Period	
Milestone (Objective)	Assigned To	Delivery Date
Working completion of all templates required with user friendly UI.	Dilan, Kunga, Dominic, and Minh	March 15 th , 2022

Managing Issues and Risk

Issues/Problems	Resolution Strategy	Due Date
Adding more template options for the user to generate.	Research for proper documentation that will allow us to complete this feature.	February 25 th , 2022

Upcoming Risks	Risk Ranking (Hi, Med, Low)	Risk Impact (Hi, Med, Low)	Mitigation Strategy
Achieving proper frontend to backend connection (documents selected will be the only ones generated)	Med	Med	Redesigning the generation method for ambiguous template creation. (To decouple from the initial template)

NOTE: Attach additional sheets if insufficient space available

Submission Guidelines:

Please submit as "W22_T<team number>_ProjectReport1".

For e.g. W22_T45_ProjectReport1

This is a group submission i.e. one per group.

Due Dates:

Sunday, Feb 06, 2022 (11:59 p.m.)