

Using Slack

Download the App

- <https://www.slack.com/downloads>
- iOS, Android, Windows Phone
- Windows, macOS, Linux
- Chrome Extension

Channels

- Focus on a common topic.
- Good for questions and comments that benefit many participants.
- Tag someone with @.
 - @Drew notifies me.
 - @channel notifies everyone in the channel.
- “... a single place for messaging, tools, and files.”
- “Most of your communication with other members will happen in channels.”

first-general

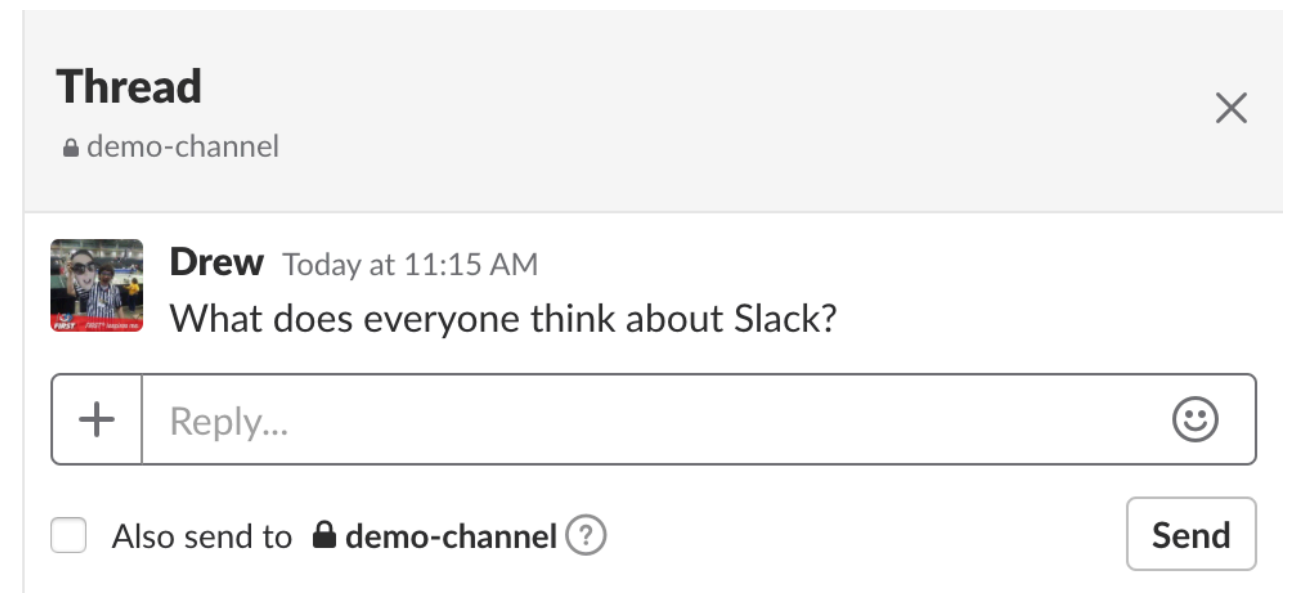
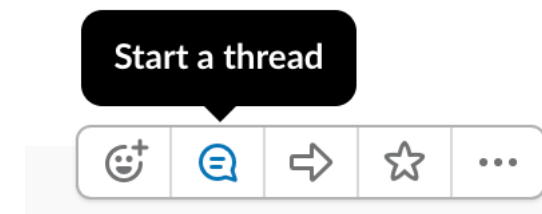
fl-general

fl-project

fl-robot-game

Threads

- Threads keep the channel clean!
- Instead of replying to a message in the channel, you can reply directly to the message.




Threads


- Replies don't appear in the channel.
- A comment with replies displays its status.

Thread ×

demo-channel

 **Drew** Today at 11:15 AM
What does everyone think about Slack?

1 reply

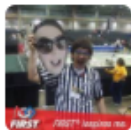
 **Drew** < 1 minute ago
I think it's pretty cool.


+

Reply...

😊

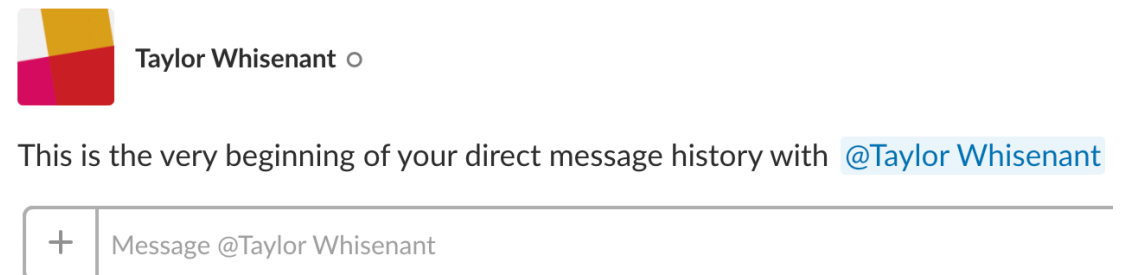
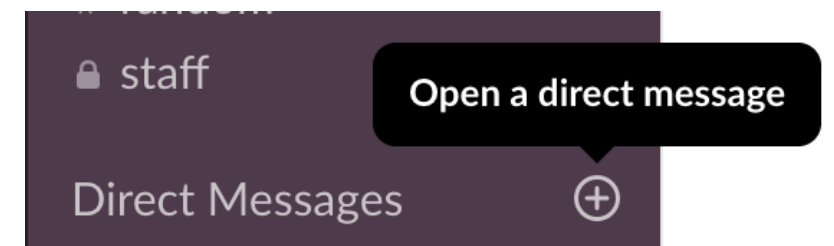
☐ Also send to demo-channel ? Send

 **Drew** 11:15 AM
What does everyone think about Slack?

 **1 reply** Today at 11:15 AM

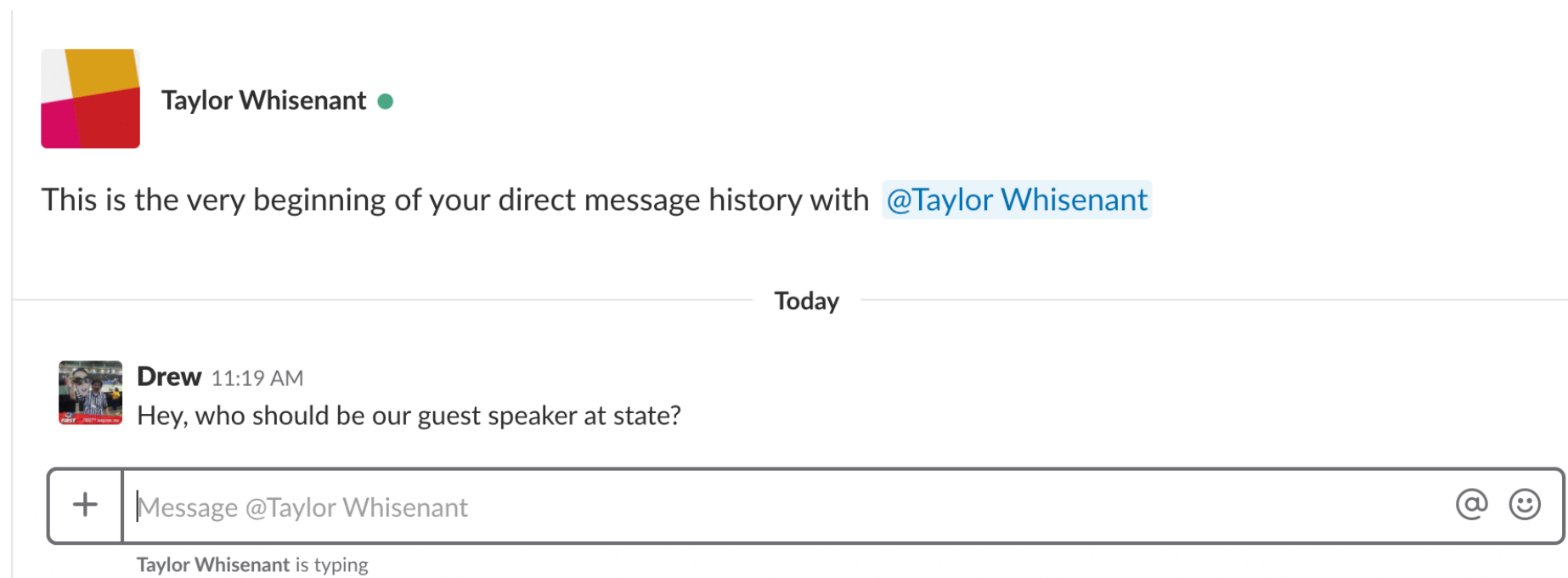
Direct Messaging

- “Generally, Slack works best when the majority of communication happens in public channels.”
- “Direct messages are best for ad-hoc conversations that don't require an entire channel to weigh in.”

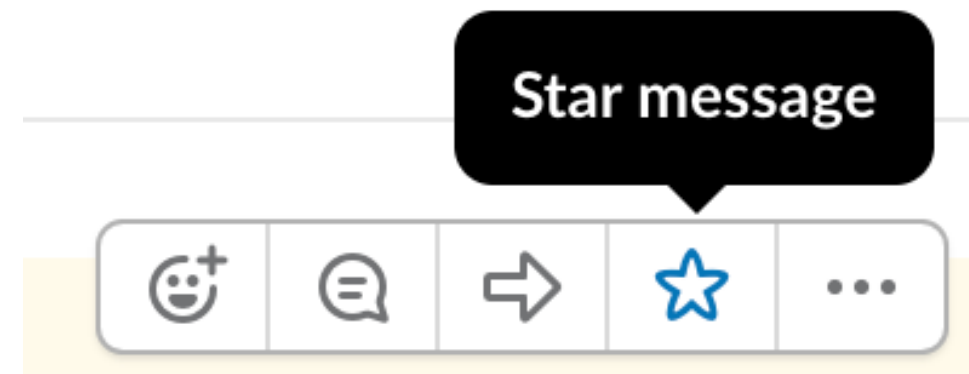


Direct Messaging

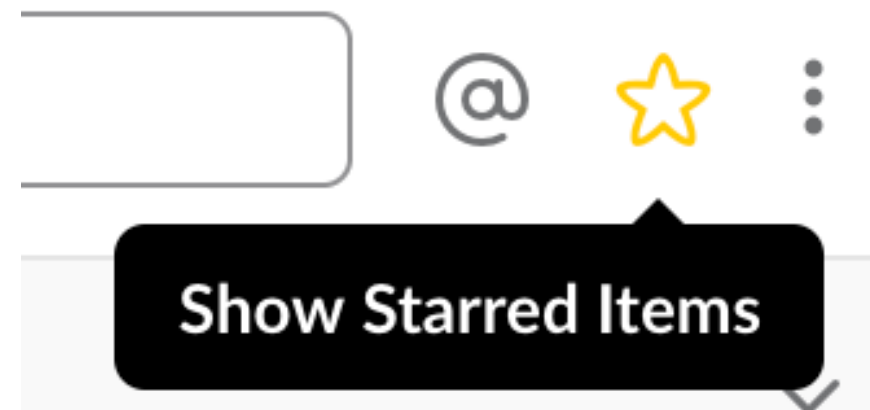
- Good when your question or comment really applies to only you or your team.



Star Posts



- See something you want to access later quickly? Star it!



Polls

- You can react to messages using emojis.
- You can add emojis inside a message to turn it into a poll.
- You can tally the responses by looking at the reaction results.
- Not perfect, but great for simple things.



Drew 12:58 PM

Sample Poll: Which is your favorite?



Breakfast



Lunch



Dinner



Slackbot

- Can be direct messaged like another user.
- Can help with Slack questions.

Hi, Slackbot here!



You can ask me simple questions about how Slack works, or just type a few keywords. For example: **Can I edit a message I've posted?** Or simply: **edit message**.

I'm only a bot, but I'll do my best to answer! If I don't understand, I'll search the [Help Center](#).

Other Features - Ask Slackbot

- “What are the keyboard shortcuts?”
- “How do I format text?”
- “How do I set a reminder?”
- “How do I type code?”
- “How do I add files?”
- Ask your own!

Add your own Workspace

- You can be on multiple groups at once.
- You can use it to communicate with your students and parents.
- Great option if you are in a 1-to-1 or BYOD environment.
- May produce better results than email.

