



UNIVERSITI TUNKU ABDUL RAHMAN DEPARTMENT OF STUDENT AFFAIRS

PROCESS OF OBTAINING VEHICLE STICKER (NEW)

IF YOUR BALLOT FOR VEHICLE STICKER IS SUCCESSFUL (Successful ballots will be put up on notice boards on 20 June 2025 at 10.00 am), THE PROCESS OF OBTAINING VEHICLE STICKER IS AS FOLLOWS:

1) Students makes payment **ONLY** at Public Bank Branches OR through Public Bank Internet Banking from **21 June 2025 to 25 June 2025**. The Proforma student bill for vehicle sticker is available at student portal (my billing) from 20 June 2025, 11.00 a.m. onwards **(IMPORTANT: PAYMENT FOR VEHICLE STICKER IS NON-REFUNDABLE IF THE STUDENT CHOOSE WRONG VEHICLE TYPE DURING REGISTRATION OR THE STUDENT DOES NOT OBTAIN A VALID DRIVING LICENSE)**

2) Student has to prepare relevant documents* before submission to **the open area outside ITISC (A170) (Kampar Campus) / Department of Student Affairs KB006 (Sungai Long Campus)** for approval on the **next working day** after making payment at Public Bank branches or through Public Bank Internet Banking.

→ For example, student who makes payment on 21 June 2025 (Saturday) has to collect vehicle sticker at **the open area outside ITISC (A170) (Kampar Campus) / Department of Student Affairs KB006 (Sungai Long Campus)** earliest on 23 June 2025 (Monday). Another example, student can only collect vehicle sticker at **the open area outside ITISC (A170) (Kampar Campus) / Department of Student Affairs KB006 (Sungai Long Campus)** earliest on 25 June 2025 (Wednesday) if he/she pays on 24 June 2025 (Tuesday).
(Making prior appointment and submission of documents via email are not necessary)

3) DSA will issue a vehicle sticker to the student concerned. The obtaining of vehicle sticker is from **23 June 2025 to 26 June 2025 (9am – 5pm)**. After the expiry date, successful applications are assumed to have rejected the issuance of vehicle stickers.

***Relevant Documents:*

- a) A payment receipt of vehicle sticker fee **(for student who paid by JomPay only) (hardcopy/mobile phone screenshot)**
- b) Vehicle sticker registration page which show student name, student ID, vehicle type, vehicle registration no. and ballot no. **(hardcopy/mobile phone screenshot)**