

Universiti Tunku Abdul Rahman

Rule XXI

STUDENT DISCIPLINE

IN exercise of the powers conferred by Section 46 of the Private Higher Educational Institutions Act 1996 and Part IV of the Constitution of Universiti Tunku Abdul Rahman, the President, on the advice of the Senate makes the following Rule:

1. This Rule may be cited as the **Student Discipline** Rule and shall come into force as from the date of incorporation of the University.
2. It is hereby established the **Student Disciplinary Committee** which shall be empowered with and responsible for the matters stipulated herein and accountable to the President.
3. The Committee shall consist of:
 - (a) One Vice President appointed by the President as the Chairperson. Under normal circumstances, the Vice President appointed would be the one responsible for Student Affairs in the University. In his absence or in a situation where he needs to recuse himself, any Vice President appointed by the President shall assume the role;
Amended on 1 Feb 2024
 - (b) A member of the Senate elected by the Senate;
 - (c) Head of Department of the Faculty/Institute/Centre where the student is studying or a representative of that Head of Department either of whom is to be appointed by that Faculty/Institute Centre;
Amended on 12 Oct 2010
 - (d) One representative of Deans/Directors of Faculties/Institute/Academic Centres; and
Amended on 1 Feb 2024
 - (e) A Professor of the University appointed by the President
Amended on 1 Feb 2024

The Chairperson may invite other persons to be present whom he deems relevant and appropriate to render assistance to the case based on his/her expertise, but such invitees will not be members of the Committee and will not be involved in the deliberation/decision making process.
Amended on 11 May 2023

A designated Staff from the Department of Student Affairs shall act as Secretary of the Committee.

4. Without eroding or usurping the powers of any Authority of the University and subject to the limitation imposed by the Constitution or Statutes, the Committee shall have the powers to:
 - (a) Consider all matters related to student discipline except for examination related matters which are governed by the **Examination Discipline** Rule;
 - (b) Report to the President on any student disciplinary, disputes and grievance matters;
 - (c) Establish procedures in relation to all procedures involved in the conduct of hearings and appeals on student disciplinary matters for the approval of the President/Senate;
 - (d) To initiate, hear, conduct and recommend to the President for decision on disciplinary proceedings against students who may have breached the University's Rules and Regulations on student discipline and conduct except for examination related matters which are governed by the University's Rules and Regulations on examinations; and
 - (e) Do all other matters ancillary to or consequential upon any of the matters aforesaid.

5. It is also hereby established the **Appeal Board for Student Discipline** which shall be empowered with and responsible for the matters stipulated herein and accountable to the President.

6. The Board shall consist of:

- (a) The President as the Chairperson;
- (b) One Vice President (who did not chair the Student Disciplinary Committee whose decision is being appealed against) appointed by the President; and
- (c) Registrar.

A designated Staff from the Department of Student Affairs shall act as Secretary of the Board.

7. Without eroding or usurping the powers of any Authority of the University and subject to the limitation imposed by the Constitution or Statutes, the Board shall have the powers to:

- (a) To hear and determine appeals from students against decisions made by the Committee; and
- (b) Do all other matters ancillary to or consequential upon any of the matters aforesaid.