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ICT FOR ALL SENIOR ONE

ICT EXERCISES FOR S1 (STAY SAFE @ HOME)

1. Explain the use of the following devices
   i.   Input devices
   ii.   Output devices
   iii. Both input and output devises
   iv.   Storages

2. With the following devices ,group what are input ,output both input and output then after storages devices
   i.   Graphics Tablets
   ii.   Monitor (LED, LCD, CRT etc)
   iii.   Printers (all types)
   iv.   Plotters
   v.   Projector
   vi.   LCD Projection Panels
   vii.   Cameras
   viii.   Video Capture Hardware
   ix.   Trackballs
   x.   Barcode reader
   xi.   Digital camera
   xii.   Gamepad
   xiii.   Joystick
   xiv.   OMR
   xv.   OCR
   xvi.   Punch card reader
   xvii.   MICR (Magnetic Ink character reader)
   xviii. Magnetic Tape Drive
   xix.   Computer Output Microfilm (COM)
   xx.   Speaker(s)
   xxi.   Head Phone
   xxii.   Visual Display Unit
   xxiii. Film Recorder
   xxiv.   Microfiche
   xxv.   Modems
   xxvi.   Network cards
   xxvii. Touch Screen
   xxviii. Headsets
   xxix.   Speaker
   xxx.   Facsimile
   xxxi.   Audio Cards / Sound Card

xxxii.   Keyboard
xxxiii.   Microphone
xxxiv.   MIDI keyboard
xxxv.   Mouse (pointing device)
xxxvi.   Scanner
xxxvii.   Webcam
xxxviii.   Touchpads
xxxix.   Pen Input
xl.   Microphone
xli.   Electronic Whiteboard

3. What should a strong password contain?

A.
Numbers
B.
Capital Letters
C.
Lowercase Letters
D.
Lowercase Letters and Numbers
E.
Capital Letters and Numbers
F.
Lowercase Letters and Number
G.
Capital Letters and Lowercase Letters
H.
Punctuation, Capital Letters, Lowercase Letters and Spaces

4. How many characters should a strong password be?
   A
☐ 4
☐ B.
6
☐ C.
8
☐ D.
10
☐ E.
12
☐ F.
16
☐ G.
18
☐ H.

20
☐ I.
22
☐ J.
24
☐ K.
26
☐ L.
28
☐ M.
30

5. How should you start an email?
6. Which is the best program to use to write a letter?

A.
Microsoft Word
B.
Microsoft Excel
C.
Microsoft Note
D.
Libre Office
E.
Open Office
F.

Paint
G.
Adobe Photoshop

7. Write all steps used to shutdown a computer by only using keyboard
8. How can we launch MS word in Run Method
9. Write all steps used to protect file (eg Ms word2016) with password and then after for converting it in pdf
10. Explain the following term and after provide two examples
    a) Hardware
    b) Software
    c) Hardcopy
    d) Softcopy
    e) Analogy signal
    f) Digital signal

11. List and Explain all computer generation