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UNIVERSITY OF GHANA

B.Sc. SECOND SEMESTER EXAMINATION: 2014/2015

UGRC 136: UNDERSTANDING HUMAN SOCIETIES (3 Credits)
(GOVERNANCE IN THE INFORMATION SOCIETY)

INSTRUCTIONS: *THERE ARE THREE (3) SECTIONS IN ALL. ANSWER ALL QUESTIONS IN SECTIONS A AND B (ON THE QUESTION PAPER), AND ONE (1) QUESTION FROM SECTION C (IN THE ANSWER BOOKLET).*

TIME ALLOWED: *TWO (2) HOURS*

SECTION A:

CIRCLE THE ALPHABET OF THE CORRECT ANSWER

1. ....aims to transform an individual from unconscious incompetence via a conscious incompetence to a conscious competence.
   a. Information management
   b. Information seeking behaviour
   c. Information literacy
   d. Lifelong learning

2. Which keyword groupings would be **most** effective in conducting a search for the research topic below?

   What effect does birth order have on the relationship between a married couple?

   a. Birth order, family life, marriage
   b. Birth order, relationship, effect
   c. Marriage, married, relationship
   d. Relationship, effect, marriage

3. Which of the following criteria is **most** important when evaluating internet sources for an academic work?
   a. How quickly the web page loads
   b. The credentials of the author
   c. The length of the information source
   d. The accuracy of the information

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4. Which field would you search to find books **about** John Grisham?
   a. Author
   b. Title
   c. Keyword
   d. Subject

5. The **best** way to find the author of "The Merchant of Venice" is to run a search by ....
   a. Author
   b. Title
   c. Keyword
   d. Subject

6. Which of the following is a correct example of truncation?
   a. Capsule?
   b. *ethane
   c. +capsule
   d. All of the above

7. The exclusive right that protects the work of an author from unauthorised duplication is termed as ....
   a. Trademark
   b. Fair use
   c. Copyright
   d. All of the above

8. ....and....................are two Boolean operators that can be employed to narrow a search.
   a. AND, OR
   b. OR, NOT
   c. Both **a** and **b**
   d. None of the above

9. Which of the following is **not** a good reason for citation?
   a. To give credit to those who initiated the ideas used
   b. To show honesty about the extent of an original contribution
   c. To ensure plagiarism
   d. None of the above

10. Which amongst the following is **less significant** in critically evaluating information sources?
    a. The length of the information source
    b. The timeliness of the information
    c. The credentials of the author
    d. The accuracy of the information

11. ....is a publication that contains articles focused on a particular topic or discipline of study.
    a. Newspaper
    b. Magazine
    c. Both **a** and **b**
    d. None of the above

12. Which of the following is **not** a tool used for internet search?
    a. Meta search engines
    b. Subject directories
    c. Protocols
    d. None of the above

13. Which of the following can be most helpful to gain familiarity in an area of study you have very little knowledge in?
    a. Bibliographic databases
    b. Scholarly journals
    c. Encyclopaedia
    d. OPAC

14. In order to find out what is trending on social media, I should consult a ....
    a. Journal
    b. Magazine
    c. Dictionary
    d. Encyclopaedia

15. An abstract is ....
    a. Figments of our imagination
    b. The concept of concrete existence
    c. A summary of the content of a write-up
    d. Used to locate books on the shelve

16. A relevant book to a topic can **best** be found using a ....
    a. Periodical databases
    b. Numeric databases
    c. Library catalogue
    d. Web search engines

17. The **most efficient** way to find academic articles on the topic: "Technological developments in the nineties", is to.....
    a. Use an internet search engines such as Google or Bing
    b. Search the library's online journal databases
    c. Check with the national science archieves
    d. Speak to an expert in the field

18. The URL, ***www.readwide.gov.za*** is most likely to belong to ... ...
    a. An educational institution in Nigeria
    b. A governmental institution in Zambia
    c. The government of south Africa
    d. A non-profit organization in Zambia

19. To locate a book owned by the School's library, I should use ... ...
    a. An internet search engine like Google
    b. Online database
    c. OPAC
    d. Meta search engines

20. To find a document about **A. K. Biggels** in the library catalogue, I would do a search ... ...
    a. By title
    b. By author
    c. By publisher
    d. By keyword

21. A good way to judge the usefulness/relevance of a book to your topic is to ... ...
    a. Scan the abstract and the index
    b. Ensure it uses only primary sources for its arguments
    c. Ensure there are no negative reviews on the book
    d. Check to make sure it is addressed to specialized audience

22. Which of the following forms the basic protocol for webpage development
    a. html
    b. http
    c. www
    d. the internet

23. Which of the following is **not** an examples of the many different protocols used to access different types of resources on the net?
    a. ftp
    b. http
    c. www
    d. none of the above

24. ... ... is an application to view files on the World Wide Web.
    a. Software
    b. Browser
    c. The internet
    d. Both **b** and **c**

25. You have found a book that is right on your topic. Which of the following under listed sections of the book will you consult to find other related documents on the topic?
    a. Bibliography
    b. Glossary
    c. Index
    d. Table of content

26. A diary entry is an example of a .... source.
    a. Primary
    b. Secondary
    c. Tertiary
    d. Semi-primary

27. If you buy a term paper from a website and turn it in as your own work. This is a type of plagiarism.
    a. True
    b. False

28. The 21st century is characterized by global inter-connectivity that provides information super high way. This makes computer literacy the same as information literacy.
    a. True
    b. False

29. The UGCat is a typical examples of an electronic source of information.
    c. True
    d. False

30. The Old Testament section of the Bible was originally written in Hebrew. However most of its translations into Ghanaian languages were based on the English translation. In this case the Ga or Twi Bible is a classic example of a tertiary source of information.
    a. True
    b. False

For questions 31 to 40, match the under listed words to their appropriate meanings in the table that follows. Do this by writing the letter assigned to each of these words in the corresponding space provided by the meanings in the table.

A. Bibliography
B. Data
C. Database
D. Hyperlinks
E. Index

     Examiners: F. O. Entsua-Mensah (Mrs.) & Mr. R. K. Asah-Asante

F. Information
G. Information seeking behaviour
H. Internet
I. Knowledge
J. Magazine
K. Online Public Access Catalogue
L. Protocols
M. Scholarly journal
N. Wisdom
O. World wide web
P. Information need

31.	Includes advertising for consumer products, such as cosmetics and home appliances.
32.	Contains published articles authored and reviewed by experts in a field of study.
33.	Formal agreements on form and style of communication.
34.	A collection of information organized to provide efficient retrieval.
35.	A global network connecting millions of computers.
36.	Directs user to some information sources in a book or journal.
37.	A computerized list or database of books and other materials held by a library or a group of libraries.
38.	The recognition that one's current information is inadequate to meet the requirements of an impending task.
39.	Electronic connections linking related pieces of information in order to allow users easy access to the information they are linked to.
40.	The totality of human behaviour in relation to sources and channels of information and information use.

SECTION B

PROVIDE A BRIEF RESPONDS TO THE FOLLOWING QUESTIONS:

1. List any **five (4)** full-text databases that are beneficial to your course of study.

    a. ....

    b. ....

    c. ....

    d. ....

2. In the spaces provided below, describe in your own words who an information literate person is, and indicate how knowledge in information literacy can be beneficial to your academic life.

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SECTION C

CHOOSE ONLY <u>ONE (1)</u> QUESTION FROM THIS SECTION. ANSWER THIS SECTION IN YOUR ANSWER BOOKLET

1. What is governance? In what ways do the legislature contribute to it?

2. Explain the systems theory and show how it shapes the governance process in the state.

All the best!!!