

Authors
submit

Submission: Submitted article

Editors in chief
quickly evaluate

Rejected article

move to Phase 1

Weekly digest
informs editorial board

Editors in chief
assign handling and partner editors

Editors
declare conflict of interest
if no conflict:
can leave comments

Paper - editors assignment: Assign an editor

Editors in chief
write messages to the editors
to indicate roles (handling / partner)

conflict

Unassign an editor

Assigned editors
declare conflict of interest

no conflict

Assigned editors
invite reviewers

Editors in chief
add a comment to
announce the editors

Reviewing - Invite a user

Refused reviewer invitation

Reviewers
answer the review request

Accepted reviewer invitation

Reviewers
send the review

Completed rating

Phase 1:
 ≤ 3 months

Assigned editors
send recommendation:
conditional accept OR *reject*
(no revisions in Phase 1)

Weekly digest
informs editorial board

Editors
declare conflict of interest

no conflict

Editor's comment about a paper

Editorial board
discusses through comments
for one week

Editors in chief
communicate decision to the authors

conditional accept
move to Phase 2

Rejected article