

Dear Mr. Abhishek Jha.

We are delighted to confirm your appointment as **Software Developer** at **Esampark Tech Solutions Pvt. Ltd.**, effective **7th January 2025**.

## 1. Role & Responsibilities

In this role, you will contribute directly to the growth and launch of our flagship Medh EdTech platform (medh.co). Your responsibilities include but are not limited to:

- AI system development and deployment.
- Website and platform development using the MERN stack.
- Cloud infrastructure management and optimization.
- Delivering and maintaining full-stack architecture.
- Collaborating with leadership to align technical execution with business strategy.

## 2. Compensation & Benefits

- **Fixed Gross Monthly Salary:** ₹30,000 (Rupees Thirty Thousand only), subject to statutory deductions including Professional Tax.
- **Company-Sponsored Benefits & Perquisites:** In addition to the above salary, you will be provided access to licensed tools and infrastructure such as Cursor, ChatGpt, Freepik and other professional resources, collectively valued at approximately ₹2,40,000 annually.
- **Total Cost to Company (CTC):** Considering both fixed salary and company-sponsored benefits, your overall CTC is approximately ₹6,00,000 (Rupees Six Lakh only) per annum.

## 3. Probation & Confirmation

You will be on probation for a period of three months from your joining date. Upon successful completion of probation, your employment will be deemed confirmed unless otherwise communicated in writing.

## 4. Notice Period

- During probation: **15 days**.
- Post-confirmation: **One month**.

## 5. Documentation

As part of your joining formalities, please provide the documents listed in the **Annexure – Joining Formalities & Documentation**.

We are excited to welcome you on board and look forward to a mutually rewarding association as we take Medh to scale.

*George David*

(Authorized Signatory)

Accepted By

(Abhishek Jha)



## Annexure – Joining Formalities & Documentation

As part of your onboarding process, you are requested to submit the following documents to the HR Department for verification and completion of your personnel records.

### 1. KYC Documents

- Aadhar Card
- PAN Card
- Passport with valid Visa(s) (if applicable)
- Driving License
- One (1) recent passport-size color photograph
- Cancelled cheque / bank passbook / bank statement of the salary account
- Current Address Proof (e.g., utility bill, rent agreement), if different from the permanent address on Aadhar Card / Passport

### 2. Employment & Experience Documents

- Offer Letter(s) and Appointment Letter(s) from previous employment
- Experience Certificate(s)
- Relieving Letter(s)
- Last three (3) months' salary slips, or alternatively, bank statements reflecting salary credit if slips are unavailable

### 3. Educational Documents

- Copies of all educational certificates with mark sheets
- Copies of professional course certificates, as mentioned in your resume

## Acknowledgment

Kindly sign and return a copy of this annexure as acknowledgment of having understood and accepted the above requirements.

We look forward to a smooth onboarding and a mutually rewarding association.

*George David*

(Authorized Signatory)

Accepted By

(Abhishek Jha)

