



Deutsche Vertretungen
in Japan

Deutsche Vertretungen in Japan

Business trip to Germany

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Visa Needed?

Entry clearance requirements are dependent on the nationality of the applicant. Citizens of many countries do not need a visa to visit Germany for stays up to 90 days within a period of 6 months. Please check our country list if you are not sure whether you need a visa.

[Visa Country List](#)

[nach oben](#)

Required Documents

Required Documents Please note that you must apply in person.

1 fully completed application form (web version or only German and English versions accepted) and declaration

2 one passport photograph (strict requirements, see details)

3 valid national passport and one copy

4 original of valid Japanese alien registration card and one copy

5 your current bank statements from the previous six months or a statement of - your employer guaranteeing your travel expenses and one copy

6 Confirmation letter from your health insurance stating coverage for emergency medical, hospitalisation and repatriation with a minimum of 30,000 Euros (approx.equiv. Yen 4.500.000) for trips outside Japan and one copy

7 business references (letter from your employer about your status, about your conditions of business trip, invitation from German company or organization, stating that it will bear all accumulating expenses) and one copie

8 proof of hotel reservation and airline reservation and one copie

visa fees (60 EUR, payable in Japanese yen according to the official exchange rate on the date of

9 application)

Please note: In individual cases, you may be required to provide additional documents.

nach oben

Processing time

It is essential to allow yourself sufficient time when applying for a visa. The process may take up to 1 week, sometimes even longer.

Afghanistan*, Bahrain*, Bangladesh*, Belarus, Colombia*, Egypt*, Indonesia*, Iran*, Iraq*, Jordan*, Kazakhstan*, Kuwait*, Lebanon*, Libya*, Morocco, Nigeria*, North Korea*, Oman*, Pakistan*, Qatar*, the Philippines*, Saudi-Arabia*, Somalia*, Sudan*, Surinam*, Syria*, Tunisia, United Arab Emirates*, Uzbekistan*, Vietnam*, Yemen*, as well as Palestinians*, stateless persons* and refugees holding travel documents issued by one of the listed countries*.

*It takes about TWO WEEKS to process visa applications of citizens of these countries.

nach oben

Where to apply for a Schengen Visa

If you wish to visit only one of the Schengen countries, you must apply at the embassy/consulate of that country. If you wish to visit more than one of the Schengen countries, you must apply at the embassy/consulate of the country which is your main destination. If you do not have a main destination, you must apply at the embassy/consulate of the country which you will travel to first. The visa shall be applied for in the country where you reside legally.

nach oben

Returning Visa by mail

If you live in far from Embassy or from Consulate General and want your passport with the visa sent to you by mail,

Embassy Tokyo:

please prepare a "Letter Pack" (510 Yen) from post office so that we can return your passport after issuing the visa.

Consulate General Osaka:

please prepare an envelope (size DIN A4) with your address so that we can return your passport after issuing the visa. Stamps are not necessary as we will send the passport by Takkyubin, collect on delivery.

Please Note: Although the information on this website has been prepared with utmost care, we cannot accept any responsibility for inaccuracies contained herein.

nach oben

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THE VISA INFORMATION SYSTEM – VIS



The Visa Information System (VIS) is an IT system that allows Schengen States to exchange visa data. The main purpose of the VIS is to simplify the visa issuance process, facilitate checks at external borders and to enhance security for everyone involved, including applicants.

The Visa Information System

APPOINTMENT REQUIRED / GERMAN EMBASSY

With the new service, you are now requested to book a time slot to meet the visa officers at the Embassy.

[more](#)

APPOINTMENT NOT REQUIRED / GERMAN CONSULATE OSAKA-KOBE

If you live in the consular district of the German Consulate Osaka-Kobe, you do not need an appointment to apply for a visa. You can simply visit the Consulate during office hours.

[more](#)

APPLICATION FORMS

[Visa-application form \(Schengen visas\)](#)

[Applicationform for long term visa \[pdf, 621.91k\]](#)

[Visa Declaration \[pdf, 157.99k\]](#)

[German Tests for Certain Visa Applicants \[pdf, 135.69k\]](#)

[Visa Photo Examples \[pdf, 550.79k\]](#)
