

Letter of Application for Tokyo International Exchange Center 【FY 2016】  
(Recommendations)

To: SOKENDAI Students in Tokyo area,

This is to inform you concerning the Application for Tokyo International Exchange Center (TIEC).

**About TIEC** TIEC has high quality buildings which are designed taking into consideration barrier-free, saving energy and an information-oriented society while it is easy to get to the center of Tokyo and has state-of-the-art facilities. In a court, it is the center of the residence halls, students and researchers from various countries are walking around and communicating with. The TIEC also holds some cultural exchange events in this open and international space. This space helps residents to communicate with other residents and have fun together

**Qualification**

International Students:

SOKENDAI Students with “College Student” visa

- Room type**
- Residence Hall A (For Single)
  - Residence Hall B (For Single)
  - Residence Hall C (For Couples)
  - Residence Hall D (For Families)

- Expenses**
- ①Monthly fee:
    - Residence Hall A (For Single) 35,000 yen
    - Residence Hall B (For Single) 45,700 yen
    - Residence Hall C (For Couples) 66,700 yen
    - Residence Hall D (For Families) 77,400 yen
  - ②Admission fee : one month of Rent (Non refundable)
  - ③Actual expenses for private utilities separate

**Criteria for selection**

- ①A priority is given to the people who can join the events and the exchange activities held by the Tokyo International Exchange Center.
- ②The Tokyo International Exchange Center coordinates the move into the Center for students from many different countries.
- ③The Tokyo International Exchange Center coordinates the move into the Center for students from various universities.

### Application Documents

- A: Application for Tokyo International Exchange Center (Form 1-1)
- B: The proposal for implementation/participation of exchange activities at Tokyo International Exchange Center (Form 3)
- C: Application for Tokyo International Exchange Center (Form 14)
- D: (1) Copy of applicant and co-resident's passport (each one of facial photo page and visa page).  
(2) Copy of applicant and co-resident's alien registration card or resident card (Both sides)  
(3) Copy of Student ID card.(Current Students) or Copy of Acceptance Letter (Prospective Students)
- E: Documents to certify the relationship between applicant and co-resident(s) such as marriage certificate or birth certificate.(only for Those who are applying for Residence Hall C and D)
- \* In case the above documents are written in any languages other than Japanese or English, you are required to make its translation by yourself and put your signature or seal on it.

### Residence period

The longest period of your stay at TIEC will be for 3 years. You are required to apply for the extension of your stay every year. The final year of your stay will be until March 25 for the students who enrolled in April and September 25 for the ones who enrolled in October.

### Moving in date and Due date of application and Result Notification

Moving in date	Due date of application	Result Notification
August, 2016	June 2, 2016	By July 1, 2016
	June 16, 2016	By July 15, 2016
September, 2016	July 1, 2016	By August 1, 2016
	July 19, 2016	By August 15, 2016
October, 2016	July 29, 2016	By September 1, 2016
	August 18, 2016	By September 15, 2016
November, 2016	September 1, 2016	By October 3, 2016
	September 15, 2016	By October 17, 2016
December, 2016	October 3, 2016	By November 1, 2016
	October 19, 2016	By November 15, 2016
January, 2017	November 1, 2016	By December 1, 2016
	November 16, 2016	By December 15, 2016
February, 2017	December 1, 2016	By January 4, 2017
	December 14, 2016	By January 16, 2017

All applications must reach your departmental office by the above date.

### Result Notification

When we receive the letter, we will inform you thorough each department office.

For more details, please visit the following website:

<http://www.jasso.go.jp/tiec/>

If you have any other questions on this matter, please do not hesitate to contact us.

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