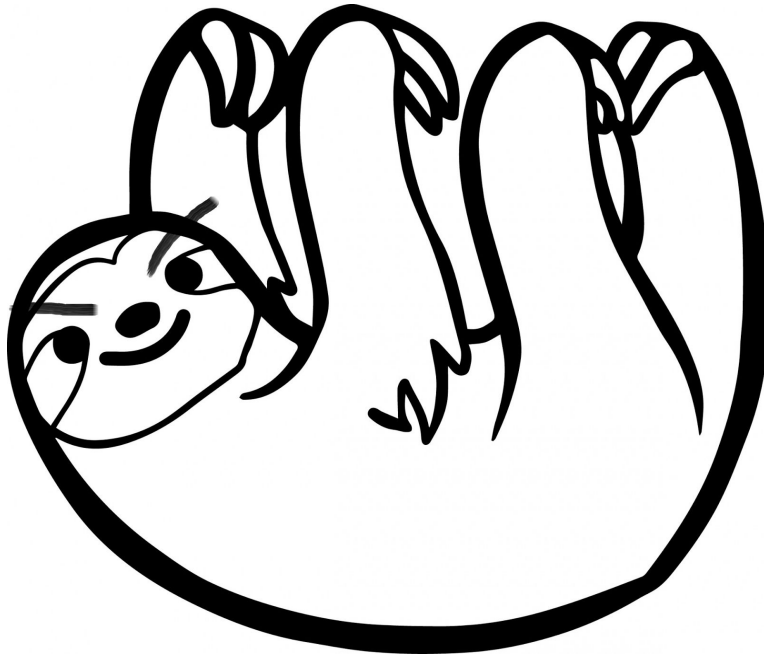


Not Fast, Just Furious



Alexander Hung, David Yau, Gavin Zhang, Jason Fong, Mathu Manogaran

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Team Expectations

Not Fast, Just Furious



Methods of communication:

- Primary IM: Slack
- Emergency: Cell Phone
 - Alexander Hung: 647-531-9683
 - David Yau: 647-385-8515
 - Jason Fong: 416-655-6829
 - Mathu Manogaran: 647-229-1499
 - Gavin Zhang: 647-982-0211

Communication response times:

- About 12 hours max, but phone should be immediately

Regular Meeting times:

- Team Meetings: Friday @ 3PM
- Other Meetings: TBD

Meeting Attendance:

- Mandatory unless you have a valid excuse

Running Meetings:

- Team Meetings: Any available meeting space (decided on a weekly basis the day before meeting)
- Other Meetings: TBD

Meeting Preparation:

- Prepare the previous day: decide location, time, etc.

Version Control:

- Push significant changes only
 - Eg. Added large block of code or a new function
- Log messages should list, a quick summary, and at the function level:
 - Added
 - Modified
 - Removed

Division of Work: (Temporary, Subject to Change)

- UX Design/UI Experience : 1 Person
- Back End (Data Storage and Data Access Restrictions) : 1 Person
- Back End (Data processing) : 3 People
- Meeting Records : 1 Person (rotating in turns)
- SCRUM Reports : 1 Person (rotating in turns)
- Quality Assurance : Everybody
- Repository : Everyone, but one person keeps track of all commits

- Documentation : Everyone documents their own code
- Requirement Creating : Everyone (at a team meeting)

Submitting Work:

- Everyone reviews deliverable on Sunday
- One person will be submitting it and will rotate each week

Contingency Planning:

- Each person has a backup, someone who is aware of exactly what another person is doing in case the other drops the course, has personal issues one week etc.
- Cutting features to meet deadline, in the scenario in which we fall behind non-essential features will be cut at the discretion of team members responsible for them but must inform the team of this beforehand (Should not be necessary due to the nature of Agile)



Team Goals

- Work together to accomplish everything that we can to the best of our abilities

Team Strengths

- Communication, coordination, diligence, dedication, organization

Team Guidelines

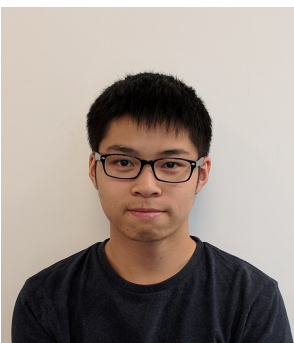
- 1) Keep an open mind, consider other's opinions and compromise where necessary
- 2) Maintain an acceptable level of professionalism and work towards the completion of the project
- 3) Assist others whenever possible or required
- 4) Be courteous to team members
- 5) Disagreements between members are to be moderated by an uninvolved member or majority vote only after extensive team discussion on the topic
- 6) Avoid placing blame on any individual member
- 7) Do your best

Team Biographies

Alexander Hung



I am a candidate for a Bachelor from University of Toronto, and a Diploma Holder in Computer Programming from George Brown College. A member of Project Management Institution, and was Project Management Professional certified before my credentials expired. I have over 20 years experience in System/Business analysis mostly in ERP and Consumer Banking Systems. Started out in the mid 80's, I was an MRP specialist in Dataproducts. When I moved on the American Express Bank, I was responsible for their Checking Account modules in the Asian region (Korea, Hong Kong, Taiwan, Singapore, Bangladesh). After moving on to Polo Ralph Lauren, I handled all the technical related issues in their Asian Regional IT Office. In RHB Bank, I was responsible for all their banking modules in Singapore except the Financial Accounting (due to audit issues as no single person should handle the entire banking system). My final posting before I migrated to Canada was the IT Manager for Hong Kong Glass Manufactory. I am a problem solver with experience in various IT environments.



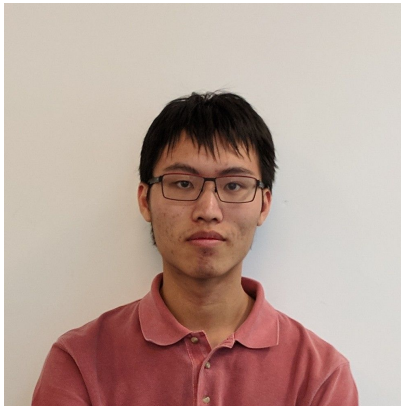
David Yau

I am currently an undergraduate student at University of Toronto – Scarborough Campus studying computer science for my Honours Bachelor of Science. I am a hard worker who excels in fast paced environments. Furthermore, I can problem solve quickly and I know how to compromise with others. I am open to new ideas and I will not hesitate to ask questions to gain a better understanding of a situation. I prefer to work in an environment that promotes team work where communication is a key factor. I am competent in using Windows, Ubuntu and Mac OS X. In addition, I am proficient in Visual Basic, Python, Java, C, HTML, CSS, PHP, JavaScript, and SQL. Programs that I have an intermediate understanding of include Microsoft Excel, Microsoft PowerPoint, Microsoft Word, and Unity. I mainly speak English, but I can also speak a fair amount of Cantonese and French.

Gavin Zhang



I am currently a candidate for the Honours Bachelor of Science and the University of Toronto at Scarborough. I am experienced with various technologies such as Microsoft Word, Excel, Powerpoint and Access, Adobe Illustrator, Photoshop and Acrobat. I have worked in Windows, Ubuntu, and Mac OS X. I am proficient in numerous programming languages including C, C++, Java and Python. Other languages I know include NXC, Verilog, SQL, Assembly, Javascript, HTML and CSS. I can also speak Chinese and read and write in French. I am a very team oriented person who is always willing to negotiate and compromise with others. I am an organized person who always stays on top of deadlines and prefers to finish work well before the deadline to allow for time to review and edit the work as required. While I do not tend to actively seek leadership positions I am willing and capable of doing it should the need arise.



Jason Fong

I am a 3rd year student in the Honours Bachelor of Science Computer Science Specialist program at the University of Toronto Scarborough. I am proficient in Java and Python, and have learned C and Bash scripts in classes. I also have experience using programs such as Microsoft Word, Excel, PowerPoint, and Adobe Photoshop. Additionally, I have explored HTML, CSS, JavaScript, SQL, and Bootstrap outside of classes. I can also read and speak French, and have worked in team environments in university courses, work, and volunteer experiences. Within these different team

environments, I have taken varied roles, and am comfortable with taking on a leadership role, as well as being a supportive follower. I consistently listen to feedback, and readily ask for clarification when needed. From every experience, I aim to improve in some way. In this project, I look forward to learning, and creating something great.

Mathu Manogaran



I am currently a 3rd year student at University of Toronto Scarborough in the Honours Bachelor of Science Computer Science Comprehensive Specialist program. I am experienced with Java, Python and C, and currently working on becoming more proficient when using Django, Angular 4, and SAP HANA. I have excelled whenever I worked in team environments. I am someone who is always willing to listen to others in the group and help flesh out ideas to make one cohesive plan that needs to be done and, more often than not, end up taking a leadership role. I always look forward to sharing ideas with other group members so we can work to improve our project and our own thinking at the same time. Currently, I am also in my second term of a work study, during which I became even more adept at making goals for myself and sticking to them, as well as self learning advanced concepts.



Our First Meal Together