

# On-duty Letter

Dear Sir/Madam,

I, **vaishnavi** , a student of the **Artificial Intelligence and Data Science** department, with Registration Number **6178232311019**, request On-Duty permission from **2024-10-07** to **2024-10-08** due to the **performing in fresher's day**.

I kindly request you to consider my On-Duty application and grant me permission for the mentioned period.

**Approved by the Class Counsellor**

Sincerely,

**vaishnavi**