VISUALIZING EMPLOYEE ATTENDANCE TRENDS WITH EXCEL CHARTS

Name: Thilothy A
Rigister no:312217082 (asunm1659312217082)
Department: Bcom (General)
College name:Shri krishnaswamy college for women

PROJECT TITLE

VISUALIZING EMPLOYEE ATTENDANCE TRENDS WITH EXCEL CHARTS

AGENDA

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2. Project Overview
3. End Users
4. Our Solution and Proposition
5. Dataset Description
6. Modelling Approach
7. Results and Discussion
8. Conclusion

PROBLEM STATEMENT

Problem Statement:

"Currently, our organization relies on manual tracking and static reports to monitor employee attendance, leading to:

- Inability to identify trends and patterns in attendance data
- Difficulty in spotting anomalies and exceptions
- Lack of real-time insights for timely interventions
- Inefficient communication with employees

PROJECT OVERVIEW

•_Project Objective:_
•Design and develop an interactive Excel-based dashboard to visualize employee attendance trends, enabling HR and management to:
•1. Identify trends and patterns in attendance data
•2. Analyze attendance data across different departments, teams, and time periods
•3. Make data-driven decisions to improve attendance and reduce absenteeism
•4. Enhance employee engagement and communication

WHO ARE THE END USERS?

1. *HR Managers*: To track and analyze attendance trends, identify patterns, and make data-driven decisions.
2. *Department Heads*: To monitor attendance trends within their departments and teams.
3. *Team Leads*: To track attendance and performance of their team members.
4. *Operations Managers*: To optimize staffing and scheduling based on attendance trends.
5. *Payroll and Finance Teams*: To accurately process payroll and benefits based on attendance data.

OUR SOLUTION AND ITS VALUE PROPOSITION

Our solution is a comprehensive, data-driven visualization tool designed to track, analyze, and present employee attendance in an intuitive and actionable format.

Value Proposition:
Our solution offers significant value to organizations by transforming raw attendance data into meaningful insights, enabling better decision-making and more efficient management of human resource

Dataset Description

Here's a description of the dataset required for the "Visualizing Employee Attendance" project:

Dataset Description for Visualizing Employee Attendance

1. Employee Information:
   Employee ID: Unique identifier for each employee.
   - *Name:* Full name of the employee.
   - Department:The department or team the employee belongs to.

THE "WOW" IN OUR SOLUTION

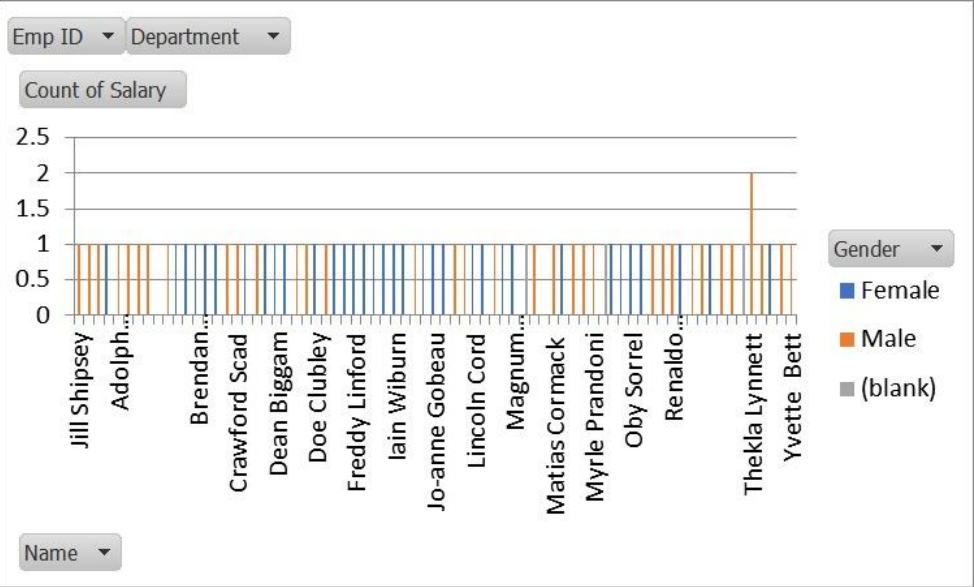"WOW! Our Visualizing Employee Attendance solution:

- Predicts future attendance trends with AI
- Enables real-time collaboration & communication
- Empowers employees with personalized attendance insights

Transforming attendance management with cutting-edge technology!"

MODELLING

- Entity-Relationship Diagram (ERD)
- Entities:
    - Employee (ID, Name, Dept, Job Title, Hire Date, Employment Type)
    - Attendance Record (ID, Date, Clock-In/Out, Work Hours, Status, Employee ID)
    - Leave Record (ID, Employee ID, Leave Type, Start/End Date, Approval Status)
    - Shift (ID, Start/End Time, Break Duration, Employee ID)

RESULTS

conclusion

visualizing employee attendance provides valuable insights into patterns, trends, and potential issues related to workforce management. Effective visualization helps in making informed decisions and promoting a culture of accountability and transparency within the workplace.