

NON-TECH CAREER PROGRAM (12 WEEKS)

- Week 1: Career Foundation & Corporate Mindset
- Week 2: Communication Skills
- Week 3: Corporate English
- Week 4: Customer Handling Basics
- Week 5: Customer Support Skills
- Week 6: Technical Support Basics (Non-Coding)
- Week 7: CRM Tools
- Week 8: Excel for Office Work
- Week 9: Operations & Back-Office Skills
- Week 10: Workplace Skills
- Week 11: Interview Preparation
- Week 12: Job Readiness & Placement Support