Team Member Profile Page - Account Status
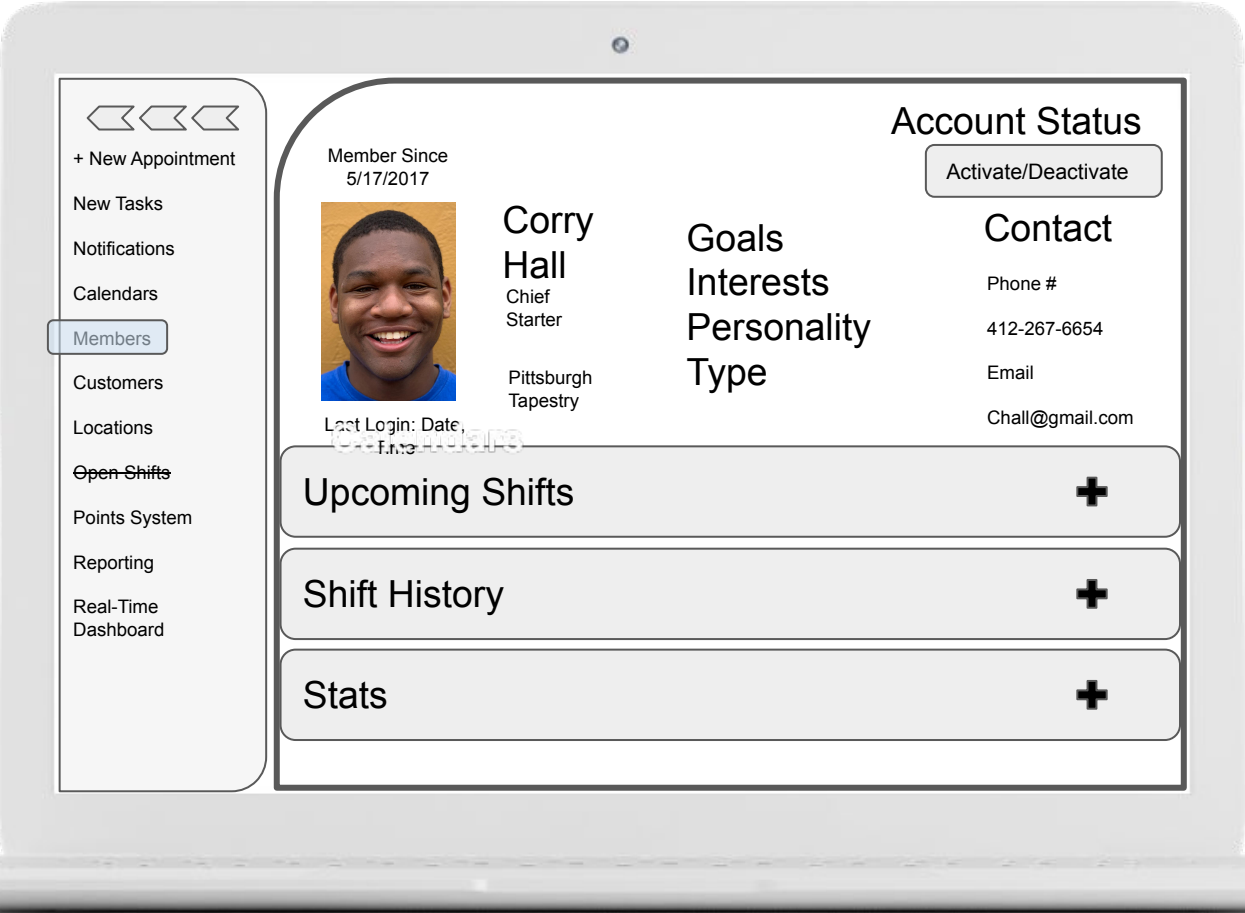
This page represents a team members profile page. Here are the guidelines to determining an account status:

Active means:
- Has created an account within the app
- Completed Onboarding & is able to take jobs
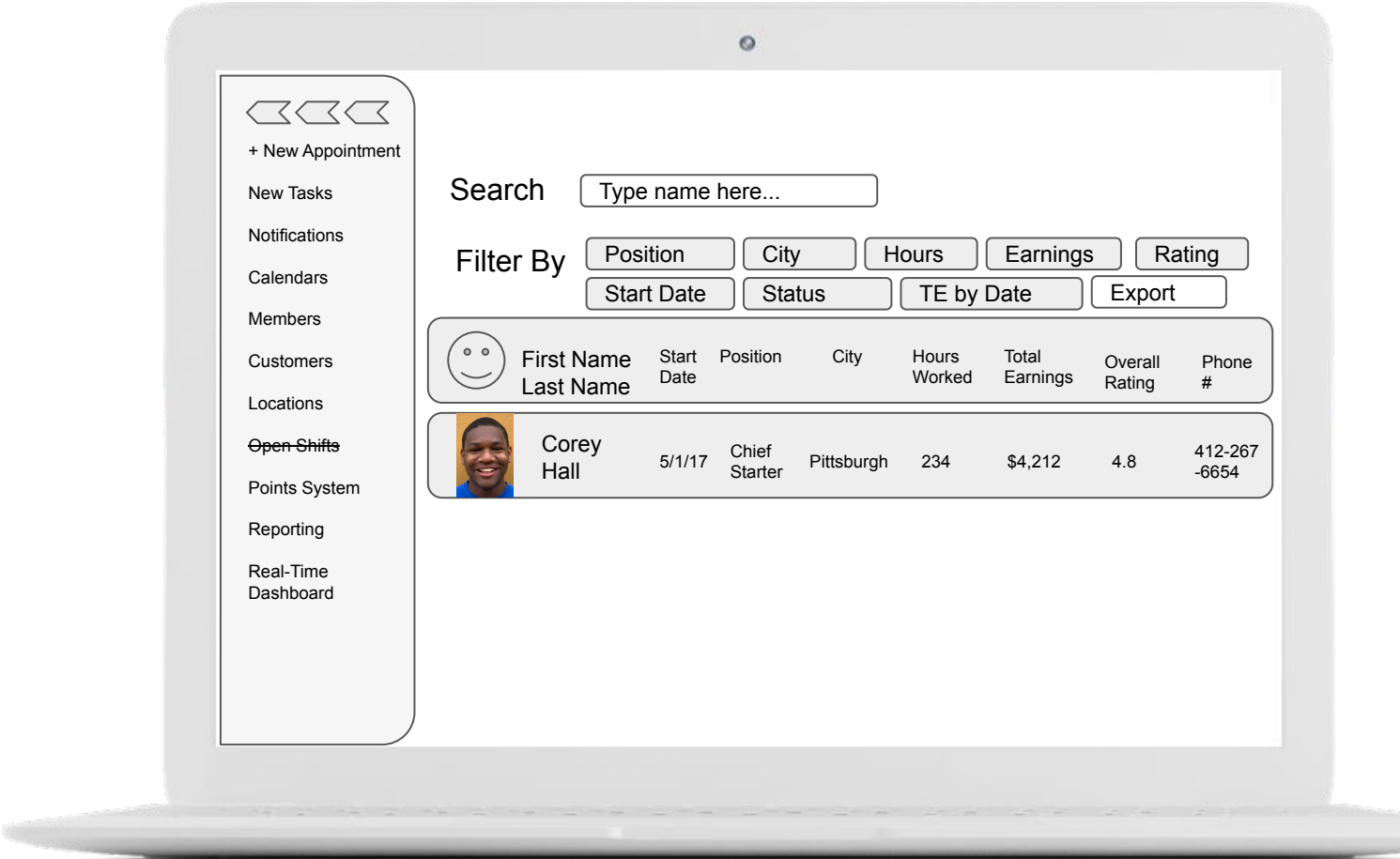- Has logged into or interacted within the app within the past 60 days

Inactive means:
- Has created an account within the app and never complete onboarding
- Has not logged in or interacted with the app in over 60 days

Trainee means:
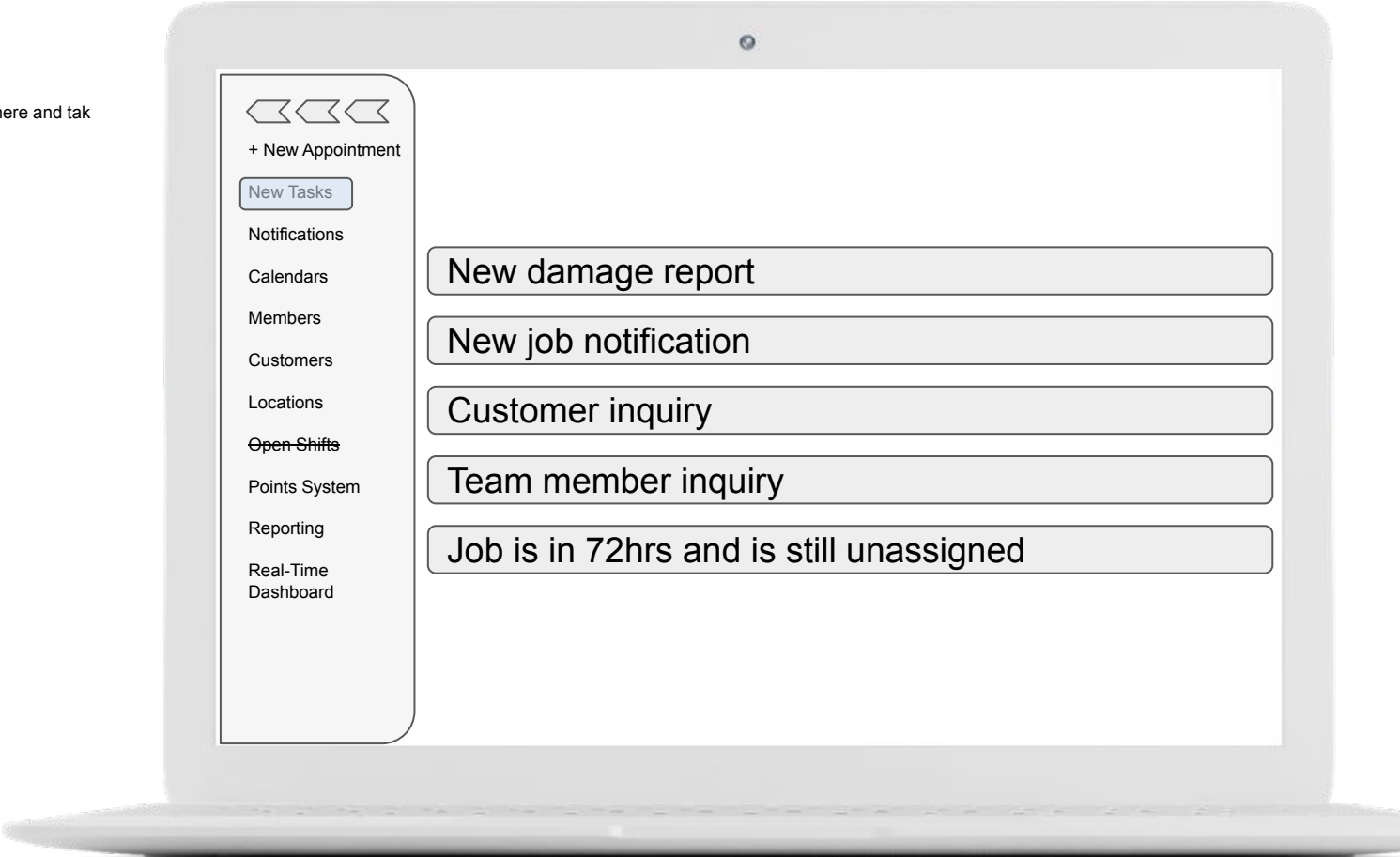- Has created an account an is in the onboarding process

+ New Appointment	
New Tasks	
Notifications	
Calendars	
Members	
Customers	
Locations	
~~Open Shifts~~	
Points System	
Reporting	
Real-Time Dashboard	

Account Status

Activate/Deactivate

Member Since
5/17/2017

Corry Hall
Chief Starter

Pittsburgh Tapestry

Last Login: Date, Time

Goals
Interests
Personality Type

Contact

Phone #

412-267-6654

Email

Chall@gmail.com

Upcoming Shifts ＋

Shift History ＋

Stats ＋

Accessing & viewing team member profile page (cont'd)

-

Search Type name here...

Filter By Position | City | Hours | Earnings | Rating

Start Date | Status | TE by Date | Export

	First Name Last Name	Start Date	Position	City	Hours Worked	Total Earnings	Overall Rating	Phone #
	Corey Hall	5/1/17	Chief Starter	Pittsburgh	234	$4,212	4.8	412-267 -6654

Sidebar

- + New Appointment
- New Tasks
- Notifications
- Calendars
- Members
- Customers
- Locations
- ~~Open Shifts~~
- Points System
- Reporting
- Real-Time Dashboard

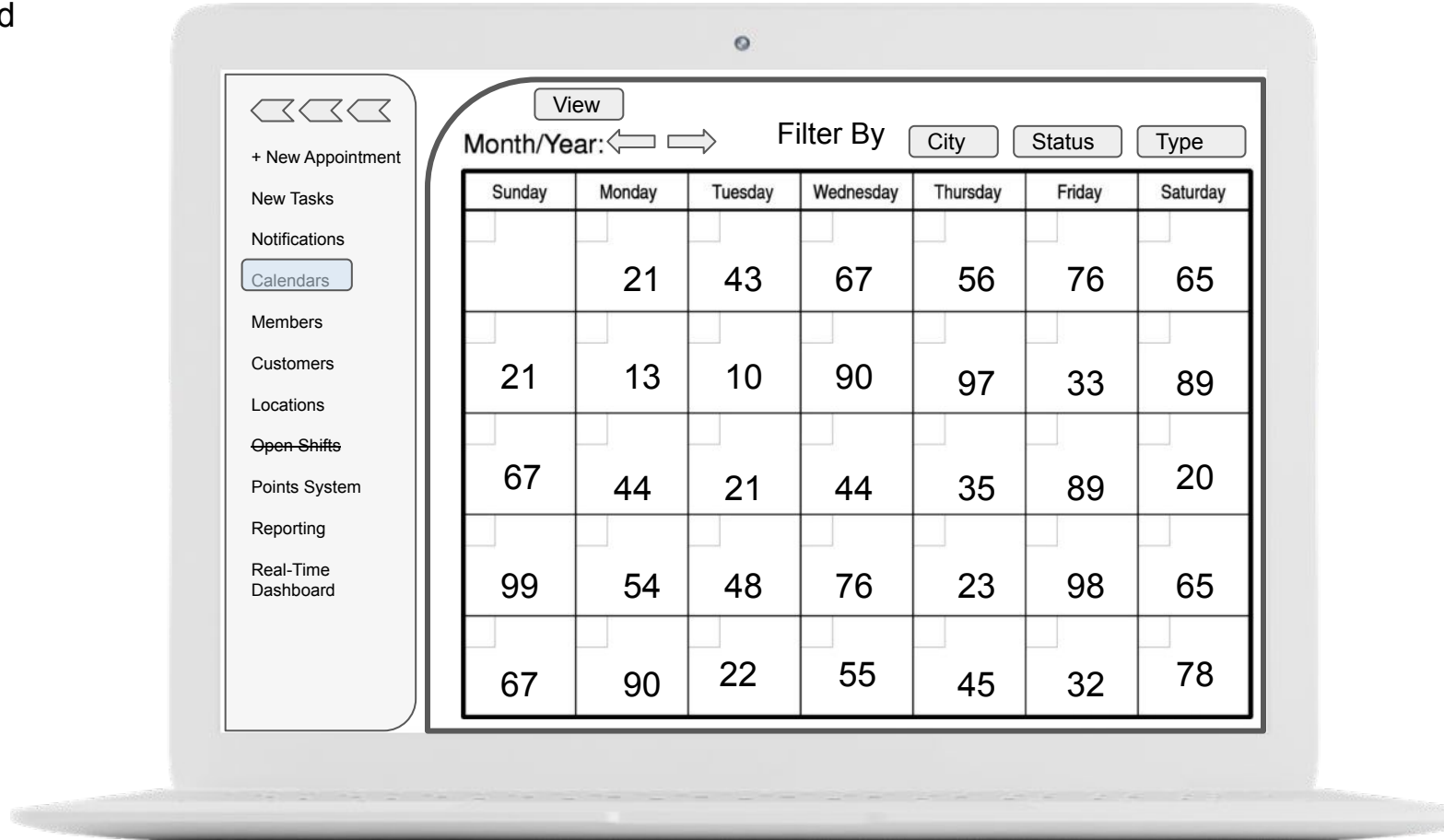# New Tasks

Whenever there is a new task, admin will see it here and tak appropriate action.

New Tasks

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Sidebar menu:
- + New Appointment
- New Tasks
- Notifications
- Calendars
- Members
- Customers
- Locations
- ~~Open Shifts~~
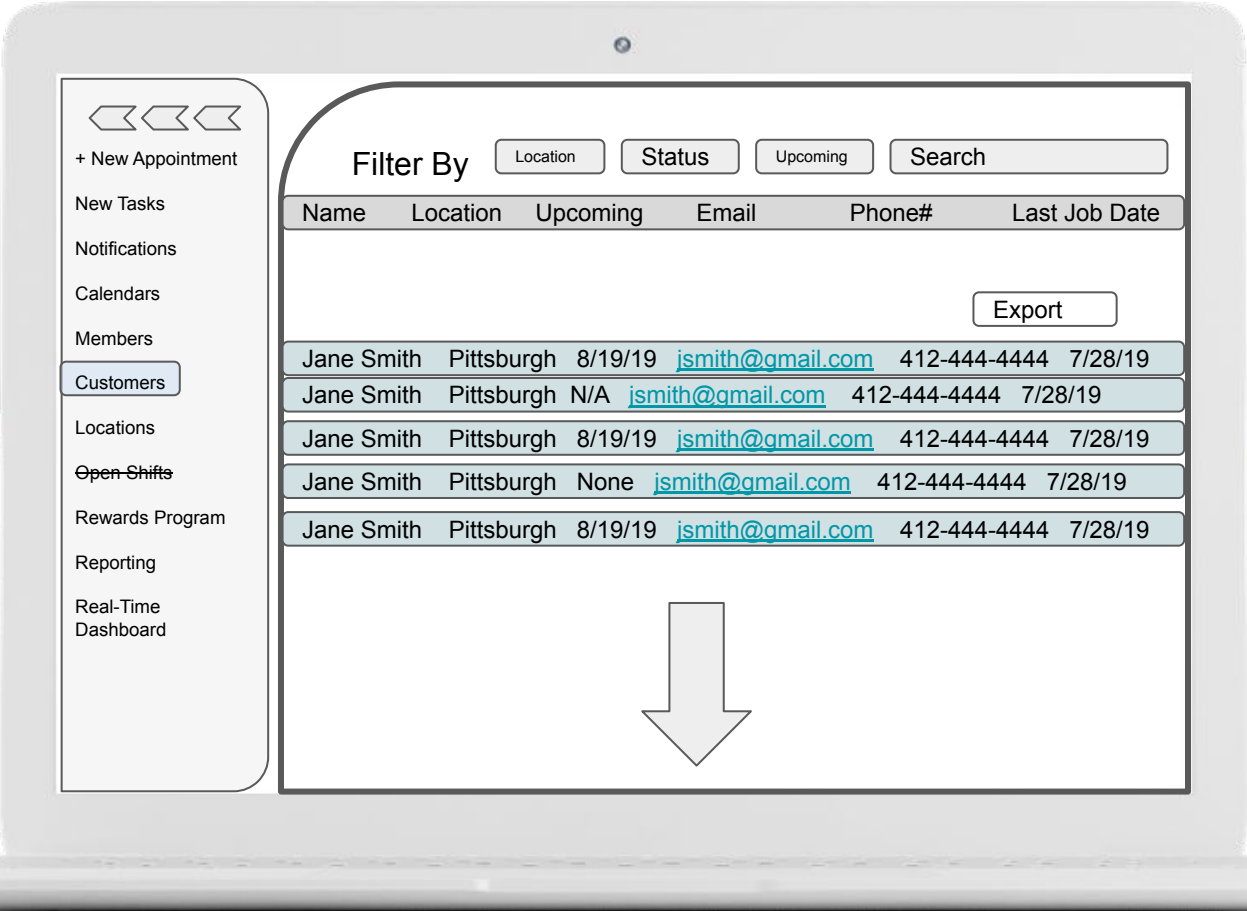- Points System
- Reporting
- Real-Time Dashboard

Tasks:
- Customer updated appointment
- New Team Member has joined
- Team member inquiry
- New customer has downloaded app
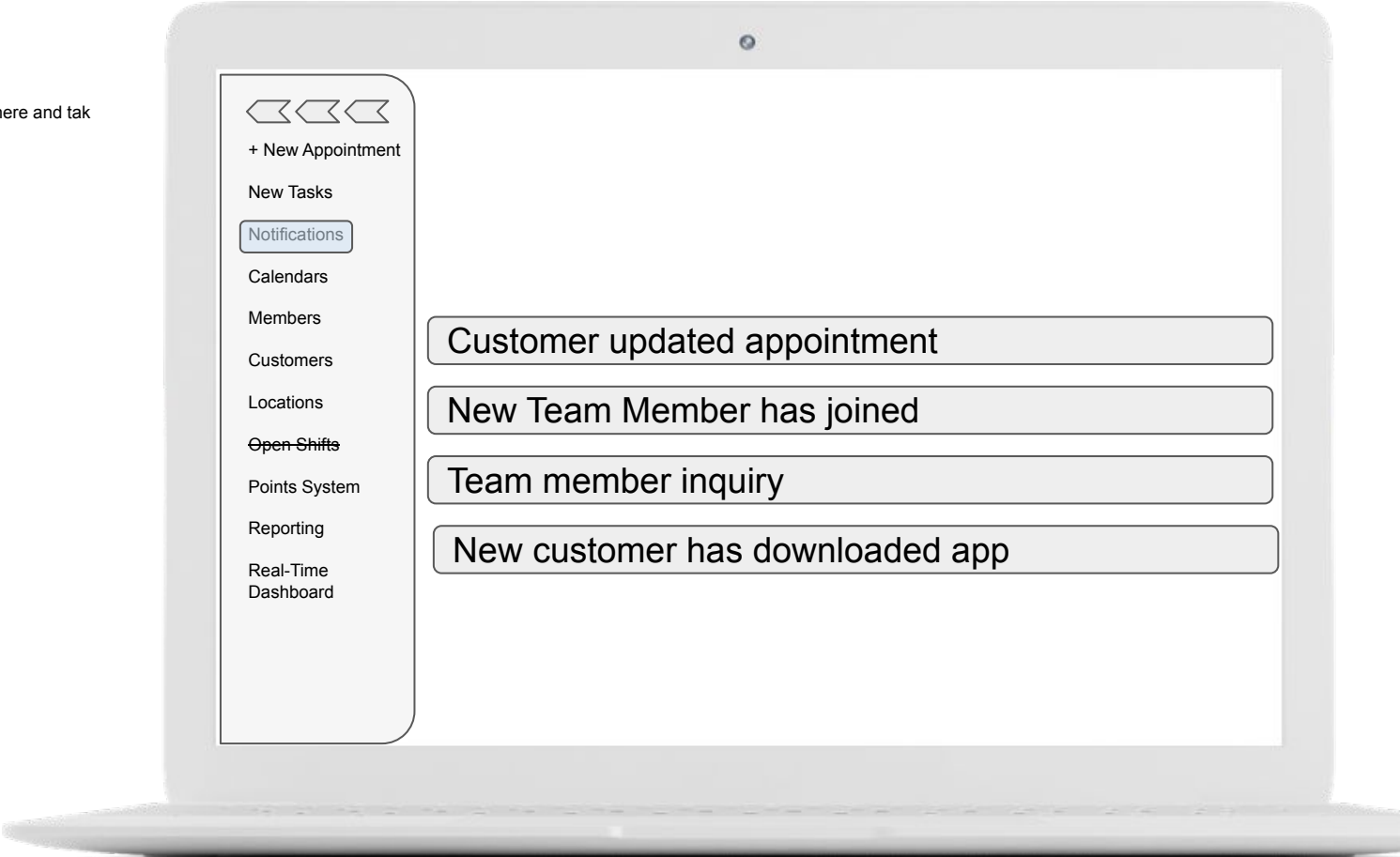
Calendar view of
jobs in dashboard
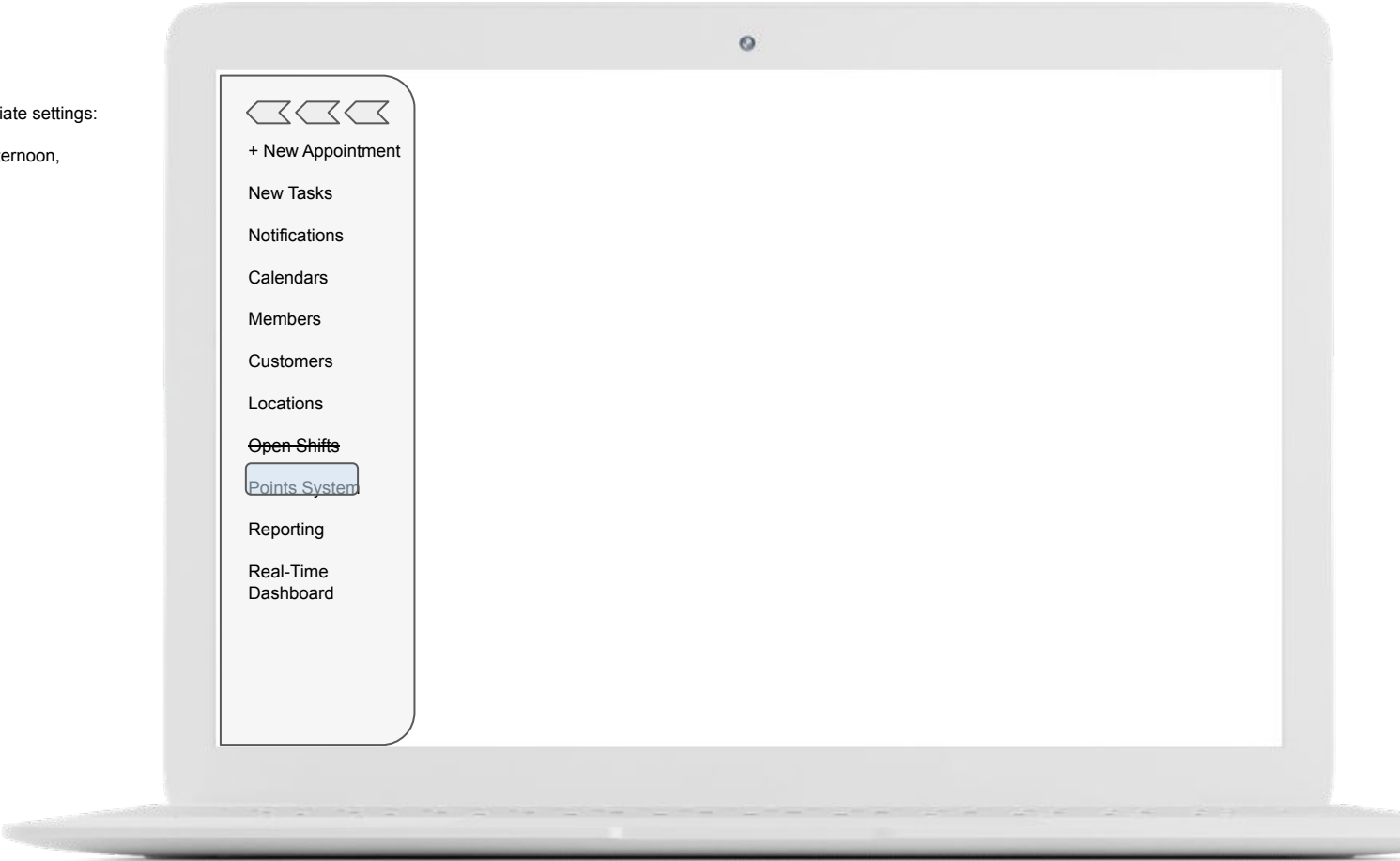
Accessing & viewing team member profile page (cont'd)

Accessing & viewing
customer profile page

New Tasks

Admin can select a location and change appropriate settings:
- Service rates
- Jobs booked per period (morning, afternoon, evening)
- Surge rates
- Surge dates
- Surge pay
- Availability
  - Day blocks
- Services offered
- Daily availability
- Job level settings

+ New Appointment

New Tasks

Notifications

Calendars

Members

Customers

Locations

~~Open Shifts~~

Points System

Reporting

Real-Time Dashboard

New Tasks

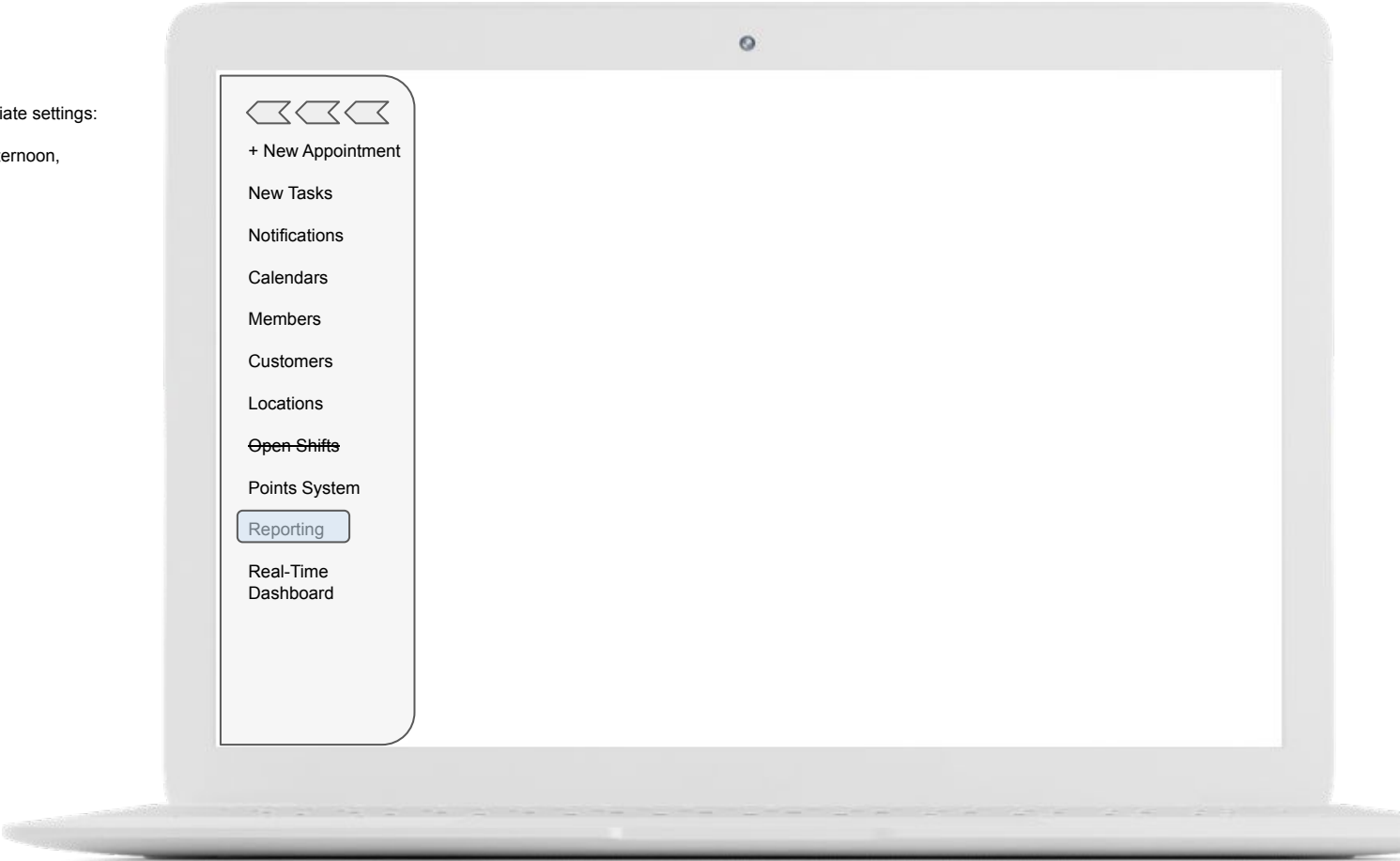Admin can select a location and change appropriate settings:
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+ New Appointment

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