



MALSHI WAIDYARATHNA

EXPERIENCE

TRAINEE HUMAN RESOURCE ASSISTANT

codestage private limited | 01/2021 - 08/2021, Colombo

Data operation and analysis

EDUCATION

MBA

HRMI (University of Northampton) | 2022 - Present, Colombo

Master of Business Administration

BA

University of Kelaniya | 02/2019 - 07/2022, Colombo

Bachelor of Arts (3.21 GPA)

Korean Language

German Language

Tourism and Cultural Resource Management

G.E.C.ADVANCED LEVEL

Sangamitta Balika Vidyalaya | 2015 - 2017, Galle

Index number : 5839513

Econ : A

Logic : B

Sinhala : B

G.E.C.ORDINARY LEVEL

Sangamitta Balika Vidyalaya | 2009 - 2014, Galle

Index number :41371615

Mathematics : A

History : A

Sinhala : A

Buddhism : B

English : B

Arts : B

commerce : C

Agriculture : C

science : S

PROFILE

Hard working student, ready to utilize my skills and passion for studies and career opportunities, bringing forth the positive attitude, willingness and motivation towards academic opportunities.

SKILLS

Hard skills

IT system
knowledge



Languages



Qualifications



Soft skills

Communication



Teamwork



Problem solving



Can work under



pressure

CONTACT

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FURTHER EDUCATION

A1 GOETHE ZERTIFIKAT (CERTIFICATE OBTAINED)

Goethe Institute | 05/2019 - 11/2019, COLOMBO

German language

A2 GOETHE ZERTIFIKAT (CERTIFICATE OBTAINED)

Goethe Institute | 02/2020 - 09/2020, COLOMBO

German language

CERTIFICATE OF COMPLETION BEGINNER 1

King Sejong Institute | 02/2020 - 12/2020, COLOMBO

Korean language

CERTIFICATE OF COMPLETION CONVERSATION 1

King Sejong Institute | 09/2020 - 12/2020, COLOMBO

Korean language

PRE- PRELIMINARY STAGE OF AQUINAS HIGHER ENGLISH DIPLOMA

Jesuit Academy | 01/2015 - 04/2015, GALLE

English language

CERTIFICATE OF TECHNICAL SKILLS

Department of Education | 02/2018 - 10/2018, GALLE

Windows configuration, Microsoft Word, Power Point, Excel and Access

ENGLISH DIPLOMA

Department of Education | 02/2018 - 10/2018, GALLE

English language

REFERENCES

MS.Neelakshi Premawardhena

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