

# BENJAMIN ROBERTS

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## SKILLS

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| <ul style="list-style-type: none"><li>• Coding &amp; Scripting</li><li>• Debugging &amp; Trouble shooting</li><li>• Testing &amp; Documentation</li><li>• Process Automation</li><li>• Requirements Definition</li><li>• User Training</li></ul> | <ul style="list-style-type: none"><li>• Reporting</li><li>• Data Analysis</li><li>• Data Management</li><li>• Problem Solving</li><li>• Data Normalization</li><li>• ETL</li></ul> |
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## TECHNOLOGY SUMMARY

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Programming: HTML, CSS, JavaScript, Bootstrap, JQuery, SQL, Visual Basic, SAS, Ruby, PHP, C++, Pascal  
Software: MS Office (Access, Word, Excel, PowerPoint), JDE, SAP Business Objects, SAS Base/EG, SharePoint  
Databases: MS Access, MySQL, Oracle  
Design & IDE Tools: Sublime Text, Visual Studio, CodePen, GIT, Wordpress, Joomla

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## PROFESSIONAL ACCOMPLISHMENTS

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Developed scripts to automate data extracts, normalization, analysis, stored procedures, data visualization, report generating, and distribution, resulting in reduced overhead, fewer errors, and faster response times.

Designed, developed, and maintained VBA programs to manage workflows and facilitate better business decision-making.

Performed regular maintenance and troubleshooting of existing programs and assisted in the requirements gathering, design, development, implementation of, transition to, and end user training for new analysis, reporting, and workflow programs.

Acted as liaison between multiple departments and all levels management in order to facilitate and coordinate multiple projects leading to improved operations, reduced inefficiencies, and increased revenues. These projects also resulted in reduced shipping and billing errors, sustained decreases in AR, more efficient use of warehouse space, and increased customer satisfaction.

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## EXPERIENCE

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### Macro Developer/Business Analyst

EdR Collegiate Housing - (Oct. 2015 to Present)

Gathers and analyzes business requirements for data, automation, and reporting needs  
Designs, develops, implements, and maintains custom VBA Macros used to automate data extraction, report development, and report formatting  
Develops and implements operational / accounting reports for internal and external stakeholders  
Designs and develops data extracts from JDE databases for regular/adhoc reporting and data conversion projects  
Ensures that information is presented accurately and in a clear, concise, and business-relevant manner  
Reconciles data and tests to validate and verify accuracy

### Business Systems Analyst

Accredo - Express Scripts - (Feb 2012 to Oct 2015)

Responsible for process and report automation using multiple platforms, languages, and sources  
Worked cross-functionally to identify and define business requirements for software development, reporting tools, processes, and data extracts/analysis.  
Designed and developed reports and data extracts for business users to aid in the tracking and analysis of KPI, sales, revenue, productivity, and reimbursement data using SAS, SQL, Excel dashboards, Access databases, Business Objects, VBA, macros, and SharePoint sites.  
Act as liaison between Snr Management, IT, and multiple stakeholders in support of projects, analysis, and process improvement.

Maintained and provided first level support and troubleshooting for legacy scripts and reporting tools.  
Analyzed data and financial metrics to identify trends, anomalies, and inefficiencies.  
Managed data in support of Billing and Reimbursement, Financial Analysis, and Process Improvement.

### **Account Executive**

Robert Half Technology – (Aug 2011 to Feb 2012)

Developed and grew client base through marketing services and needs analysis. Responsible for properly servicing and maintain client accounts.

### **Agent**

Tri-States Financial – (Feb 2011 to July 2011)

Expanded current business through telemarketing and on-site client visits.  
Determined clients' current needs and helped to anticipate future needs in order to make appropriate recommendations.  
Helped clients navigate complicated financial contracts.

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## **EDUCATION**

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**B.B.A. in Business Finance** - University of Memphis 2010

HTML (10+ years), Excel (10+ years), Access (5 years), VBA (4 years), Data Analysis (4 years), SQL (3 years), SAS (3 years), Data Management (3 years), CSS (2 years), Report Automation (2 years), JavaScript (1 year), Ruby on Rails (1 year), PHP (1 year), ColdFusion (1 year), SQL Server (1 year), C++ (1 year), Pascal (1 year)

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## **COURSEWORK / SIDE PROJECTS / SOCIAL MEDIA**

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<https://www.linkedin.com/in/thisbenroberts>  
<http://www.thisbenroberts.com>  
<http://careerfoundry.com/users/ben-roberts>  
<https://github.com/ThisBenRoberts>  
<https://twitter.com/ThisBenRoberts>  
<https://www.codecademy.com/thisbenroberts>  
<https://www.freecodecamp.com/thisbenroberts>