

### **CIS 350 – Weekly Meeting Minutes Template**

Hold a team meeting at least once a week in some format. Copy the template below into a new document, naming it CIS350-YYYY-MM-DD (replacing the appropriate date fields). Commit it to “meetings” folder of your project on GitHub. There should be a unique document for each meeting held.

Project name: Super BlackJack

Members present: Trevor, Markus, Brandon

Date: 2 - 11

Time: 12am

Discussion points:

- Decide what we want to add from brainstorming
- any additional ideas
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Goals for next week (include responsibilities):

- Begin work on title screen
- Continue recording changes in write up
- Begin work on new betting