

# BACHELOR PROGRAMMES

www.ftms.edu.my

# OUR VISION, MISSION STATEMENT AND CORE VALUES

To be a World-Wide Premier Education and Training Provider.

### MISSION STATEMENT

To provide excellent teaching, professional and entrepreneurial development, research and support services. To create opportunities for scholars and graduates to build world-class businesses.

### **CORE VALUES**

To provide our services based on Honesty, Integrity, Respect, Trust, Ethics and Professionalism.

### WHY FTMS? ONE OF THE PIONEERS IN **MALAYSIAN HIGHER EDUCATION SECTION** INNOVATIVE, FUTURISTIC AND APPROACHABLE



World class campus at Cyberjaya Hi-Tech Investment Hub of Malaysia



Global network and partners.



Wide range of programmes in the fields of Accounting, Business, Computing, Engineering and Hospitality all with research opportunities.



Global standards through international collaborative partnerships.



Culturally diverse management, faculty and staff with international experiences.



Diverse student population from over 40 countries.



Students include working adults and professionals creating opportunities for a variety of career development paths.



Graduates with versatile skills in dealing with cultural differences who can adapt to work environments around the world.



Global talent able undertake international opportunities.



More than 90% of graduates are employed within 3 months of graduation.



Quality assured locally and internationally accredited environment.



FTMS alumni network span worldwide.

THE WHOLE IDEA OF EDUCATION IS TO FIND NEW EXPERIENCES

@ FTMS, WE ARE READY TO GUIDE YOU ON THIS JOURNEY

# STUDENT SUPPORT SERVICES

# ACADEMIC PATHWAY

### **MASTER DEGREE**

BACHELOR DEGREE (YEAR 3)

**BACHELOR DEGREE** (YEAR 2)

DIPLOMA
(2½ YEAR)

**FOUNDATION** (1 YEAR)

BACHELOR DEGREE (YEAR 1)

SPM / O-LEVEL

(Or any other equivalent qualification)

### STPM / A-LEVEL

(Or any other equivalent qualification)

### STUDENT WELFARE

The Student Services Department provides a supportive, friendly and challenging environment outside of the classroom to enhance the academic success and individual development of the students. There are multiple opportunities available for leadership development, skill enhancement, social interaction, character building and community service.

### STUDENT SERVICES CENTER

The FTMS Student Service Center is provided for queries on schedules, subjects, appointments with lecturers, copying services, request forms, issuing of results, educational advice and information dissemination and stationery items such as project folders, persons to contact and appointments with staff. All course work will be submitted at this counter.

### **COUNSELLING / MENTORING PROGRAMME**

The Student Service Department is committed to providing comprehensive and cutting edge counselling services that are developmental, preventive and remedial to facilitate problem resolution, improve relationships, enhance growth and empower development of fullest potential through promoting and modelling positive mental health.

### STUDENT DEVELOPMENT AND SPORTS

FTMS College has several student activities and societies catering to different areas of interest including the religious, educational, cultural, sports and business fields.

### **CAREER GUIDANCE**

FTMS provides a structured and comprehensive system to support students at different life stages through personal counselling, career and learning exploration and career management to discover opportunities to develop a student's fullest potential throughout life.

### INDUSTRIAL ATTACHMENT

Students are provided with career guidance and employment opportunities in various organisations. This is supplemented with job application training, CV writing seminars, interview skills and public speaking.

### STUDENT RELIGIOUS SUPPORT

As part of our philosophy, we ensure that most centres are located near mosques, temples and churches to allow students easy access to these places of worship. We have suraus in certain centres for Muslim students to pray.

### **ALUMNI**

The FTMS Alumni promotes relationships between the school, FTMS graduates and companies and provides opportunities for networking that strengthens the bonds between FTMS, its students and society.

### **OUR BACHELOR PROGRAMMES**

### **Course Duration**

• 3 years (Full Time)

### **Intakes**

• January / June / September

### **Compulsary Modules (MQA)**

- Hubungan Etnik (Local)
- TITAS (Local)
- · Organisational Behavior in Multi-Ethic Society in Malaysia 2
- Entrepreneurship Skills 2
- Community Services 2

- Bahasa Melayu Komunikasi 2 (For International Student)
- Pengajian Malaysia 3 (for International Student)



### **Award**

Graduates will be awarded the MQA (Malaysian Qualifications Agency) accredited from Anglia Ruskin University, UK bachelor degree certificate after completion of the course.

### **BA (Hons) in Business Management**

### **Entry Requirement**

- A pass in STPM, with a minimum Grade C (GP2.00) in any 2 subjects, and a pass in Mathematics and English at SPM level or any equivalent qualification; OR
- A pass in STAM with a minimum grade of Jayyid, and a pass in Mathematics and English at SPM level; OR
- Any qualifications equivalent to Diploma or Advanced Diploma (Level 4 or 5, MQF); OR
- Matriculation/Foundation qualification with a minimum CGPA of 2.00 out of 4.00, or any equivalent qualification.
- \* International students are required to achieve a minimum score of 5.5 for IELTS OR its equivalent.

Note: The passage of Mathematics and English at the SPM level for candidates (i) and (ii) may be exempted if the qualification contains Mathematics and English subjects and their achievement is equivalent to / above the requirement to pass the subject at the SPM level

### Year 1 Modules

- · Economics for Business & Management
- · Introduction to Accounting & Finance
- · Introduction to Business Law
- · Academic Skills
- Introduction to People, Organizations & Management
- · Analysis of Business
- · Accounting for Business

### Year 2 Modules

- · International Business
- Enterprise & Entrepreneurial Management
- · Accounting For Decision Making
- · Consumer Behaviour
- · Business Economics
- · Improving Organization Performance
- Systems & Operations Management
- · Business Research Methods
- Effective Team & Performance Management
- Financial Tools for Planning & Decision Making
- · Human Resources Management

### Year 3 Modules

- · Undergraduate Major Project
- Strategic Management Analysis
- · International Intercultural Management
- Marketing Consultancy
- Sustainable Management Futures
- · Organisational Change Management
- · Strategic Management in Action
- Financial Management
- **Business Ethics**
- · Business Law

### **BA (Hons) in International Management**

R/345/6/0680 (A10792) 02/20

### **Entry Requirement**

- A pass in STPM, with a minimum Grade C (GP2.00) in any 2 subjects, and a pass in Mathematics and English at SPM level or any equivalent qualification; OR
- A pass in STAM with a minimum grade of Jayyid, and a pass in Mathematics and English at SPM level; OR
- Any qualifications equivalent to Diploma or Advanced Diploma (Level 4 or 5, MQF); OR
- iv. Matriculation/Foundation qualification with a minimum CGPA of 2.00 out of 4.00, or any equivalent qualification.

  \* International students are required to achieve a minimum score of 5.5 for IELTS OR its equivalent.

Note: The passage of Mathematics and English at the SPM level for candidates (i) and (ii) may be exempted if the qualification contains Mathematics and English subjects and their achievement is equivalent to / above the requirement to pass the subject at the SPM level

### Year 1 Modules

- Economics for Business & Management
- Introduction to Accounting & Finance
- International Business in Focus
- Academic Skills
- Introduction to People, Organizations & Management
- Marketing Essentials
- Analysis of Business

### Year 2 Modules

- International Business (Part I)
- Enterprise & Entrepreneurial Management
- Accounting for Decision Making / Consumer Behaviour (Elective)
- Systems & Operations Management
- Business Economics
- Business Research Methods
- International Environmental Management & Sustainability
- Effective Team Performance

### Year 3 Modules

- Undergraduate Major Project
- Business Ethics
- Strategic Management Analysis
- International Marketing
- International Intercultural Management
- Sustainable Management Futures
- Organizational Change Management International & Comparative HRM
- Small Business Management
- **Business Law**
- · Human Resource Management

### **BA (Hons) in Human Resource Management**

R/345/6/0873 (A10791) 11/20

### **Entry Requirents**

- i. A pass in STPM, with a minimum Grade C (GP2.00) in any 2 subjects, and a pass in Mathematics and English at SPM level or any equivalent qualification; OR
- ii. A pass in STAM with a minimum grade of Jayyid, and a pass in Mathematics and English at SPM level; OR
- iii. Any qualifications equivalent to Diploma or Advanced Diploma (Level 4 or 5, MQF); OR
- iv. Matriculation/Foundation qualification with a minimum CGPA of 2.00 out of 4.00, or any equivalent qualification.
- \* International students are required to achieve a minimum score of 5.5 for IELTS OR its equivalent.

Note: The passage of Mathematics and English at the SPM level for candidates (i) and (ii) may be exempted if the qualification contains Mathematics and English subjects and their achievement is equivalent to / above the requirement to pass the subject at the SPM level

### Year 1 Modules

- · Economics for Business & Management
- · Introduction to Accounting & Finance
- · Introduction to Business Law
- · Academic Skills
- Introduction to People, Organizations & Management (Part I)
- Introduction to People, Organizations & Management (Part II)
- Marketing Essentials
- · Analysis of Business
- Operations Management

### Year 2 Modules

- · International Business (Part I)
- International Business (Part II)
- · Effective Team & Performance Management
- Managing Human Resources
- Improving Organisation Performance
- Developing HR & Professional Practice
- Human Resource Management in Context
- · Business Research Methods
- Occupational Safety & Health Administration(OSHA)

### Year 3 Modules

- Undergraduate Major Project (Part I)
- Undergraduate Major Project (Part II)
- · Employment Law
- Reward Management
- Strategic Management Analysis
- · Employment Relations
- International & Comparative HRM
- Organisational Change Management
- Business Ethics
- · Small business Management

### **BA (Hons) in Marketing**

R/342/6/0145 (A10761) 04/20

### **Entry Requirement**

- i. A pass in STPM, with a minimum Grade C (GP2.00) in any 2 subjects, and a pass in Mathematics and English at SPM level or any equivalent qualification; OR
- ii. A pass in STAM with a minimum grade of Jayyid, and a pass in Mathematics and English at SPM level; OR
- iii. Any qualifications equivalent to Diploma or Advanced Diploma (Level 4 or 5, MQF); OR
- iv. Matriculation/Foundation qualification with a minimum CGPA of 2.00 out of 4.00, or any equivalent qualification.
- \* International students are required to achieve a minimum score of 5.5 for IELTS OR its equivalent.

Note: The passage of Mathematics and English at the SPM level for candidates (i) and (ii) may be exempted if the qualification contains Mathematics and English subjects and their achievement is equivalent to / above the requirement to pass the subject at the SPM level

### Year 1 Modules

- Academic Skills
- Introduction to Accounting & Finance
- International Business in Focus / Introduction to Business Law
- Economic for Business & Management
- Marketing Essentials
- Introduction to People, Organization & Management Analysis of Business

### Year 2 Modules

- International Business
- Enterprise & Entrepreneurial Management
- Consumer Behaviour
- Systems and Operation Management
- Business to Business Marketing
- Marketing Communications
- Business Research Methods
- · Service Marketing)

### Year 3 Modules

- Undergraduate major project
- Strategic Management Analysis
- International Marketing
- International Intercultural Management
- Sustainable Management Futures
- Organisational Change Management
- Retail Marketing
- Human Resource Management
- Business Law
- Costing

### **BSc (Hons) in Accounting and Finance**

R/344/6/0340 (A10558) 02/20

### **Entry Requirement**

Malaysian University English Test (MUET) Band 2

i. A pass in STPM or its equivalent, with a minimum Grade C+ (GP 2.33) in any two subjects, and credits in Mathematics and a pass in English at SPM level; OR ii. A pass in Sijil Tinggi Agama Malaysia (STAM) with a minimum grade of Jayyid, and credits in Mathematics and a pass in English at SPM level; OR iii. A diploma in accounting or related field, or its equivalent with a minimum CGPA of 2.50, and credits in Mathematics and a pass in English at SPM level; OR iv. Matriculation/Foundation qualification or its equivalent with a minimum CGPA of 2.50, and credits in Mathematics and a pass in English at SPM level.

Note: The Mathematics credits requirement at SPM level for candidates (i), (ii), and (iv) may be exempted if the qualifications comprise Mathematics subjects and their achievement equivalent / more than the credit requirements of the subject at the SPM level.

### Year 1 Modules

- · Economics for Business & Management
- · Introduction to Accounting & Finance
- · Introduction to Business Law
- Academic Skills
- Introduction to People, Organizations & Management
- · Analysis of Business
- Accounting for Business

### Year 2 Modules

- · International Business
- Enterprise & Entrepreneurial Management
- Financial Tools for Planning & Decision Making
- Business Research Method / Effective Team & Performance Management
- Accounting for Control & performance Management
- Auditing
- Financial Reporting

### Year 3 Modules

- Undergraduate Major Project
- · Advanced Financial Reporting
- · Strategic Financial Management
- Taxation for Malaysian Corporation Organization
- The Professional Accountant / Sustainable Management Futures
- Business Financing
- Industrial Training

# **ADMISSION PROCEDURES**

All students intending to apply for admission to FTMS College Academic programmes are required to complete an application form. Please check the entry qualification requirements for the programme interested in. The completed application form should be submitted together with the following relevant documents:

### **Malaysian Students**

- □ SPM / STPM / Diploma / Degree certificate and transcripts or results photocopies including secondary and/or higher secondary school transcripts and certificates photocopies, and must be certified true copy.
- ☐ Recent Resume / CV (if applicable).
- ☐ 5 copies of passport size photograph.
- □ I/C photocopy.
- ☐ RM 500 Registration Fee for all programmes except Postgraduate.
  - \* Please note that your application will not be processed if these documents are not submitted.



### **International Students**

- ☐ Application Form.
- Passport size photograph size: 3.5cm x 5cm with "WHITE" background.
- ☐ Clear copy of passport (passport minimum 18 months validity), all pages including blank pages. Preferably, information page in colour.
- "CERTIFIED" academic certificates & results including secondary and / or higher secondary school transcripts.
- ☐ Pre-Medical Health Examination Report.
- ☐ Recent Resume / CV if applicable.
- Letter of eligibility (LOE) letter for Sudan & Iran.
- ☐ Sponsorletterifany.
- □ VISA Processing Fee RM2,500.

Please include the Visa Processing Fees with all registration documents. Remittances by electronic transfers should be evidenced by a clear copy of the bank confirmation advice and referenced with the student's particulars: name, passport no., course and intake month and year.

Upon receiving all the required documents, offer letters will be sent to successful applicants (please allow 1-2 weeks) and college will apply for a student visa on behalf of the applicant.

We advise that all application forms arrive eight (8) weeks before the intake date. Then, a copy of the approval letter from the Malaysia Immigration Department will be sent to the applicant.

The applicant will have to settle their fee as instructed in the offer letter, before departing from their home country, Please refer to the payment instruction section for the payment method and information.

Students are to refer to the FTMS College Rules & Regulations governing their academic rights and obligations during their tenure of study at FTMS College. All payment can be made through cash / cheque / on-line transfer / telegraphic transfer. Details of our account follow:

Company Name: FTMS College

Bank: CIMB Bank Berhad

A/C No.: 8000311446 Swift Code: CIBBMYKL The application materials can be sent to FTMS College at the following address:

Admission Unit, Marketing & Communication Department FTMS College Block 3420, Persiaran Semarak Api, Cyber 4, 63000 Cyberjaya, Selangor, Malaysia

# AT FTMS, WE HELP YOU IDENTIFY OPPORTUNITIES AND DEVELOP YOUR LEADERSHIP SKILLS

1

The degree are well recognised and accredited so it was easy for me to get government scholarship. Hostel arrangement are really nice and with so many facilities. Transportation is available from hostel to college.

Intan Fazlin, Malaysia

2

I heard from my friends that employability of FTMS graduates is high. I was looking to get good job after finishing my bachelor and I got it through FTMS placement cell. The college emphasises on academic as well as employability skills.

**Zakius Ponji**, East Malaysia

3

Studying with FTMS is pleasure as there are international lecturers delivering global syllabus. I found my country friends in the college as well as Nigerian food served in the café! Thanks FTMS for wonderful college life.

**Abdulrauf**, Nigeria

4

Lecturers are knowledgeable and many opportunities provided to participate in seminars, conferences, inter college events and competitions. I am learning quality academic with FTMS.

Wahid Zahid, Afganistan

5

I chose FTMS Malaysia as cost of living in Malaysia is low and is near to my country. I got UK degree studying in Malaysia which is great value for money. My parent often visited me as its near to my country.

MD. Shahidul Islam, Bangladesh

**OUR VISION • YOUR FUTURE** 

# MODERN, REVOLUTIONARY AND **FUTURISTIC CAMPUS**

The Cyberjaya campus has 134,000 sf of floor space, allowing FTMS to leverage upwards all the facilities that students have become used to and, in preparation for the gaining of University College status, to offer much more besides. For the technically minded FTMS' new building is set in a lush green landscape with water features, has a centralised air conditioning system, lifts, a gym, user-friendly disabled student/staff access and facilities and 24-hour security services. The architecture is strikingly ultramodern and the building is fully ted for university use. An imposing atrium to the main concourse of the building commands attention, lifts the spirits and prepares all who enter for a creative, positive, inspiring, 'can-do' time.

The new campus at Cyberjaya has become the main campus and headquarters for FTMS in Malaysia and will provide support to the other Malaysian centres. As an MSC status organization it is most appropriate that FTMS' main campus and headquarters are located in Cyberjaya.

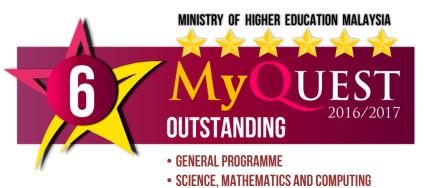








## FTMS RATED ONE OF THE TOP PRIVATE COLLEGES IN MALAYSIA













• SOCIAL SCIENCES, BUSINESS AND LAW







### **Authorised Test Centre**





### **Quality Recognitions**







### FTMS College DK034(W)

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