

RESUME OF LE ANH HUY

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IT Assistant Manager

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CAREER OBJECTIVE

Become an IT manager in the next 3 years

Looking for job opportunities for IT Manager, System/Network Administrator, ERP Project Manager or ERP Project Coordinator

EDUCATION

Time	University	Diploma
2007 – 2010	Ho Chi Minh City University of Technology	Master of Computer Science
2000 – 2005	Ho Chi Minh City University of Technology	Bachelor of Computer Science & Engineering

WORKING EXPERIENCE

GREAT EASTERN LIFE VIETNAM (a Singaporean life insurance company)

IT Assistant Manager (June 2011 – Present)

- Working as an in-house senior software engineer
- Coordinating with BA team to develop and maintain specific applications for life insurance
- Following SDLC to develop new applications, fix defects or implement enhancements
- Working with co-workers to construct the framework for nation-specific applications
- Managing configurations of production, UAT and SIT servers for nation-specific applications
- Executing recurring data extractions or ad-hoc queries upon user request
- **Technologies:** Java/JSP, Oracle, Windows Server 2003, Tomcat
- **Report to:** IT Director
- **Contribution:** successfully maintained the Insurance Policy Quotation Printing application, an unstable system due to the lack of specification, configuration and source

SOFTELIANCE (a French software company)

Senior Software Developer (May 2010 – May 2011)

- Developing software upon high level specifications
- Projects are management applications for small and mid-size companies in Europe (mostly in France and Be-Ne-Lux) of various industries
- Most of applications are distributed solutions with central - local databases, data synchronization, distributed transaction, multiple time zones, online/offline modes...
- **Technologies:** C#, ASP.NET, Winforms, SQL Server 2005 & 2008, Windows Server 2003, IIS
- **Report to:** French Project Manager

THIEN LONG GROUP (a Vietnamese stationery manufacturing & trading company)

SAP ERP Project Team Member (August 2008 – February 2009)

- Playing the role of key IT person for Material Management module, backup person for Production Planning module
- Helping foreign consultants to get accurate information from departments in time

- Identifying risks/problems (especially misunderstandings) and taking proper actions to solve
- Explaining ERP principles and concepts to users
- Persuading users to consider process changes
- Working as a business analyst to help end users in requirement & data analyzing, business process standardizing, translating/interpreting...
- Handling technologies and business processes transferred from consulting partners to support the SAP ERP system after go-live
- **Project size:** 50 people from 4 different companies (2 foreign and 2 domestic)
- **Technology:** SAP ERP
- **Report to:** ERP Project Director
- **Contribution:** Being a proficient bridge between foreign SAP consultants and key users until leaving the company because of personal reasons

Software Team Leader (May 2007 – July 2008)

- Managing the programming team of 3 people to develop in-house applications
- Being the main IT person in charge of all core applications (*Accounting, Sale & Inventory, Assembly Management, Electronic Custom Portal, Goods Issue & Invoice Printing, ISO Document Portal, Time Sheet Calculation, Shareholder Management*) as well as convenience applications
- Being the administrator of all Web, Application & Database servers
- Being the DBA of all databases in SQL Server 2000 & 2005 (backup, security & turning)
- Taking part in ERP project preparation
- **Technologies:** C#, VB.NET, Winforms, ASP.NET, Crystal Report, SQL Server 2000 & 2005, Windows Server 2000 & 2003, IIS
- **Report to:** IT Director
- **Contribution**
 - + *Worked with system administrator to run IT system smoothly during 6 months without supervision of the vacant IT Director*
 - + *Improved security of applications, databases and servers by access control, encryption and backup*
 - + *Made documents for IT system*
 - + *Go-live the Sale & Inventory core application (later rolled out as Assembly Management) which is still in operation*
 - + *Conducted a successful series of ERP As-Is interviews*
 - + *Introduced reliable employees for IT department*

APEX VIETNAM TOURIST (a Japanese tourism company)

Software Developer (September 2005 – April 2007)

- Collecting and analyzing customer requirements
- Coding, testing, deploying & maintaining software
- Analyzing and designing database
- Supporting manager in architecture designing and project scheduling
- **Technologies:** C#, ASP.NET, Winforms, SQL Server 2000 & 2005, PostgreSQL
- **Report to:** Project Manager

TECHNICAL SKILLS

- **Software development:** SDLC, Source control, Version management, OOP & design patterns, Enterprise Application Architect patterns, Distributed Application architecture, N-tier design
- **Programming:** C#/VB.NET (Winforms, ASP.NET), Java/JSP

- **Reporting:** Crystal Report
- **Database:** SQL Server (2000, 2005, 2008), PostgreSQL, Oracle (basic), MySQL (basic)
- **DBA:** SQL Server
- **Server management:** Windows Server 2000 & 2003
- **Application server:** IIS, Tomcat
- **Security:** Encryption, Access control, Backup & recovery
- **Network:** basic
- **Hardware Infrastructure:** basic
- **Others:** XML, UML, Web front-end (HTML, CSS, JavaScript/JQuery), C++/MFC, Web service, AJAX, O/R mapping, Code generation, System programming

KNOWLEDGE

- Comprehensive understanding of an ERP project, especially SAP ERP
- General knowledge of processes of a company, especially a manufacturing company
- Basic knowledge of life insurance

SOFT SKILLS

- **Leadership:** think for future, respect personalities, convince others' collaboration, improve processes rather than chase human mistakes
- **Critical thinking:** view problems in various aspects to find out the most efficient solution; trace root cause of problems; apply 80/20 Principle, Mistake Proofing, 7 Tools...
- **Communication:** Good at communicating with both technical staff and business people; able to collect information from domain experts (from staff to manager)
- **Analysis:** Good at both technical and business analysis
- **Effective approach:** be able to learn new industries and technologies quickly

LANGUAGES

English: TOEFL ITP 533 (certified in March 2011), with additional experience in interpreting and translating business content

AVAILABILITY

A 45 workday notice in advance is needed.

REMUNERATION

The expected salary is open for negotiation.

REFERENCE

Reference contacts are available upon request.

PERSONAL INFORMATION

Full name: Lê Anh Huy

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