

ROES - CV Quiz

Questions	True or False
1. A CV should be word processed and never handwritten	
2. CV stands for: a. Current Vitals b. Curriculum Vitals c. Curriculum Vitae	
3. A CV can be used for any application	
4. Your CV should be laid out in reverse chronological order (most recent items first)	
5. A CV Should never be more than one side	
6. A bright pink CV will attract attention and improve your chances	
7. CVs should always be accompanied by a covering letter	
8. You should only include the most important and relevant information about yourself on your CV	
9. You should compose a different CV for each application	
10. You should only include education at secondary school level or above in the education section	
11. You should give the complete name, address and postcode of your school and employers	
12. Your CV should include a personal profile/ statement or objective	
13. It is best to leave out any information (such as age or poor exam results) which could prejudice an employer against you	
14. There are some 'action focussed' words which will make a good impression on employers	
15. Employers do not need to know your age, sex or marital status	
16. You should avoid putting anything in your CV about your political or religious beliefs	
17. You cannot include any exams that you haven't got the results for	
18. You should always include a section on hobbies in your CV	

CHANGING LIVES

19. Putting a photo on your CV will help improve your chances of getting a job	
20. Always put your references on your CV	
21. You don't have to put your contact details on your CV	
22. On average, employers spend two minutes going through a CV	
23. In my CV, I need to demonstrate how I match the requirements of the job	