



Pegasys 6.5.0 Upgrade Software Release Notes

General Services Administration

Contract # GS-35F-4797H

Order # GSOOV09PDC0220

Pegasys 6.5 Upgrade

Final

December 20, 2010

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Revision Log

Date	Version No.	Description	Author	Reviewer	Review Date
11/22/2010	0.01	Original Draft	Danielle Becker	Jennifer Ritchey	11/19/2010
12/20/2010	0.02	Final <ol style="list-style-type: none"> 1. Removed Prompt Pay and Agreements Sections 3.3 and 5.3 2. Removed Restricting Holdbacks on Final Invoice Section 5.5 3. Removed Cost Allocation Streamlining Section 5.10 4. Removed User Defined Fields reference from Section 3.2. 5. Removed Document Reference Consistency Section 5.13 6. Removed COTR Validation Section 5.19 7. Removed Security Validation Improvements Section 5.21 8. Removed Secured Payee Section 5.23 9. Added Sections 6 Enhancements Affecting Finance Users and Section 7 Enhancements Affecting Non-Finance users and moved enhancements accordingly. 10. Updated the Correspondence screenshot in Exhibit 6-3 to a P6 document and updated wording to include Invoice documents. 11. Added Section 6.1 Asset Management: Merging Fixed Asset Workflow Models to Section 6. 12. Removed VSS Auditing 5.26.5. 13. Updated Exhibit 3-2 to display a PJ document number. 	Danielle Becker	Jennifer Ritchey	12/20/2010

Date	Version No.	Description	Author	Reviewer	Review Date

1 Introduction

The General Services Administration (GSA) is upgrading its current Momentum Financials software, named Pegasys, from release 6.2.3 to release 6.5.0. By upgrading, GSA will remain current with Momentum baseline software releases and can continue to support its mission of offering comprehensive and technologically progressive practices in federal financial management.

1.1 Document Overview

The Pegasys 6.5.0 Upgrade Software Release Notes document is intended to provide a high-level assessment of the impact to the Pegasys user given the software enhancements in Pegasys 6.5.0. This document addresses functionality relevant to the GSA business practices, and only includes additional functionality and software enhancements through the 6.5.0 release.

1.2 Document Organization

This document is divided into the following chapters:

- **Chapter 2: Summary of Pegasys 6.5.0 Features and Upgrade Reminders** — Reviews the major features of Pegasys 6.5.0, and also the conversion reminders for Pegasys users prior to the conversion period.
- **Chapter 3: Queries** — Describes the enhanced query capabilities in Pegasys 6.5.0
- **Chapter 4: Display and Navigation** — Describes the updated "look and feel" of the user interface, as well as new features and elements to aid in navigation through Pegasys 6.5.0.
- **Chapter 5: Subsystem Enhancements Affecting All Users** — Describes subsystem features in Pegasys 6.5.0 affecting all users.
- **Chapter 6: Subsystem Enhancements Affecting Finance Users** — Describes subsystem features in Pegasys 6.5.0 affecting Finance Users.
- **Chapter 7: Subsystem Enhancements Affecting Non - Finance Users** — Describes a subsystem feature in Pegasys 6.5.0 which affects Non- Finance Users.

2 Pegasys 6.5.0 Features and Upgrade Reminders

This section reviews the major features of Pegasys 6.5.0, and also the conversion reminders for Pegasys users prior to the established conversion period.

2.1 Pegasys 6.5.0 Features

- **Enhanced Query Capabilities** – Pegasys 6.5.0 features additional advanced query capabilities, including functionality updates to the GL Detail and the Vendor queries. For additional information on these queries, please view Chapter 3: Queries.
- **Changes to User Preferences** – Pegasys 6.5.0 gives users the ability to choose how they want to expand a menu or submenu either by hovering over it or clicking on it. Users also now have the ability to choose the speed the menus are displayed. In addition, two themes are now available on the Styles tab. These options allow the user to customize the look and feel of the system. For additional information on changes to the user preferences, please view Chapter 4: Display and Navigation.
- **Credit Card Usability** – Pegasys 6.5.0 integrates the majority of the reconciliation functionality onto one main page reducing the amount of user navigation and providing a more efficient credit card process. For additional information on the credit card usability changes, please view Chapter 5: Subsystem Enhancements Affecting All Users.
- **Consolidated Accounting Summary Page** – In Pegasys 6.5.0 users now have access to a Summary page on transactions where accounting line information can be viewed and updated in a more convenient form. For additional information on the consolidated accounting summary page, please view Chapter 5: Subsystem Enhancements Affecting All Users.

2.2 Upgrade Reminders for Pegasys 6.2.3 Users

Prior to the upgrade, users should follow these steps to ease their move to Pegasys 6.5.0:

1. Clear items from the Inbox, including any ad-hoc routing tasks.
2. Apply all necessary approvals to partially approved forms, including VSS invoices and CCRC forms.
3. Process all forms that are in "Held" or "Rejected" statuses.

3 Queries

Pegasys provides a number of tools that enable users to extract pertinent information from the system in order to track the movement of funds throughout GSA's business. These tools include a suite of online queries, such as the Undisbursed Payment, GL Account Detail, and Vendor Queries. The following section highlights functionality updates to existing queries in Pegasys 6.5.0.

3.1 Certification History

Pegasys 6.5.0 provides an audit trail (called “Certification History”), recording the User ID, the action of applying or removing approvals from records on the Undisbursed Payment query, as well as when records are held, released, or rescheduled. The certification history [*Exhibit 3-1 - Certification History*] is available from the Undisbursed Payment query and Payments Awaiting Replacement query, and always accessible from the payment transaction accounting line. Refer to *Section 6.3 Automated Disbursements: Payment Auditing and Payment Remittance Information Change* for more information.

Exhibit 3-1 - Certification History

Certification History

Display 10 Items
View as CSV
Sort...

Items 1-4 of 4

	System Date/Time	Document Type	Document Number	Line Number	Itemized Line Number	Last Modified By
	10/28/2010 09:16:39	PM	PM20101028DM001	1	0	allroles145
	10/29/2010 09:44:28	PM	PM20101028DM001	1	0	runbatch
	10/28/2010 09:11:10	PM	PM20101028DM001	1	0	allroles145
	10/28/2010 09:16:14	PM	PM20101028DM001	1	0	allroles145

General

System Date/Time: 10/28/2010 09:16:39
Last Modified By: allroles145
Approved: Yes
Rescheduled: No
Schedule Date: 10/28/2010
Held:
Held/Release Reason:
Held Date:
Release Date:

Bank Account Information

Bank Name:
Bank Account Number/IBAN:
ABA Bank Number:
Bank Identifier Code:
Overseas Routing Number:
Sub-Routing Number:
Sub-Bank Account:
Sub-Bank Name:
Intermediary Bank ABA Bank Number:
Intermediary Bank Name:
Intermediary Bank SWIFT/BIC:
Intermediary Bank Account Number/IBAN:

Document

Doc Type: PM Document Number: PM20101028DM001
Acctg Line #: 1 Item Line #: 0

Go to top of page



3.2 GL Account Detail and Transaction Journal Queries

Pegasys release 6.5.0 adds additional clarity to financial information by consistently displaying debits and credits throughout the system, regardless of the nature of the transaction. Users benefit from these changes by viewing transaction-level and trial balance-level General Ledger account balances that always display debit balances as positive amounts and credit balances as negative amounts.

Specifically, the enhancement ensures that the General Ledger Account Detail Query captures General Journal amounts to complement the other transaction amount information already found in the query results. The amount fields, which reflect a general ledger-related dollar value (i.e., positive to debit and negative to credit), are relabeled to highlight their association with a General Ledger account balance amount rather than the transaction amount.

This enhancement can be viewed in **Exhibit 3-2 - GL Account Detail Query** below.

Exhibit 3-2 - GL Account Detail Query

Details		View Spnd Adjust		View FACTS I Attributes		View FACTS II Attributes		Reference		Open Doc		Display		10		Items		View as CSV		Sort...		
	Doc Cat	Doc Type	Doc Num	Acctg Line #	Acctg Subline #	Item Line #	Action	Trans Type	System Date Time	Trans Currency	Fund Currency	GL Account	GL Account Extension	Posting	Amount	GL Fund Amount	Acctg Event	GL Acctg Entry	Fiscal Month	Fiscal Year	Acctg Doc Cat	Acctg Doc Type
	IO - Itemized Order	PJ	PJESC0500006616	1			Original 01		12/05/2010 14:07:28	USD	USD	4610		Debit	\$25.00	\$25.00	SP02	2020 03	2011		IO - Itemized Order	PJ
	IO - Itemized Order	PJ	PJESC0500006616	1			Original 01		12/05/2010 14:07:28	USD	USD	4801		Credit	(\$25.00)	(\$25.00)	SP02	2020 03	2011		IO - Itemized Order	PJ

3.3 Vendor Queries

Pegasys 6.5.0 has modified vendor searches in the system to include additional search criteria and to display additional results so that a user can make a more informed vendor selection. The new search criteria fields include Agency Location Code, CCR Enabled, Address Active Status, Prevent New Spending, and Currency Code as seen below in **Exhibit 3-3 - Vendor Activity Query**. The search results will display expanded information such as Vendor Address Line information, CCR status, Vendor Address Active, Prevent New Spending, and Currency Code for easy and accurate selection.

Exhibit 3-3 - Vendor Activity Query

Vendor Query

Search Criteria

Code:

DUNS Number:

DUNS+4:

CAGE Code:

Name:

Legal Name:

SSN/EIN:

Vendor Category:

Vendor Class:

Vendor Group:

Vendor Type:

Default Payment Type:

Reporting Attribute:

Currency Code:

Address Code:

Address Type:

Address Active Status:

Region:

Region Number:

Agency:

Bureau:

Agency Location Code:

Security Organization:

Use For Payments:

Use For Billing:

Use For Procurement:

Prevent New Spending:

1099 Vendor:

Miscellaneous:

CCR Enabled:

NAICS

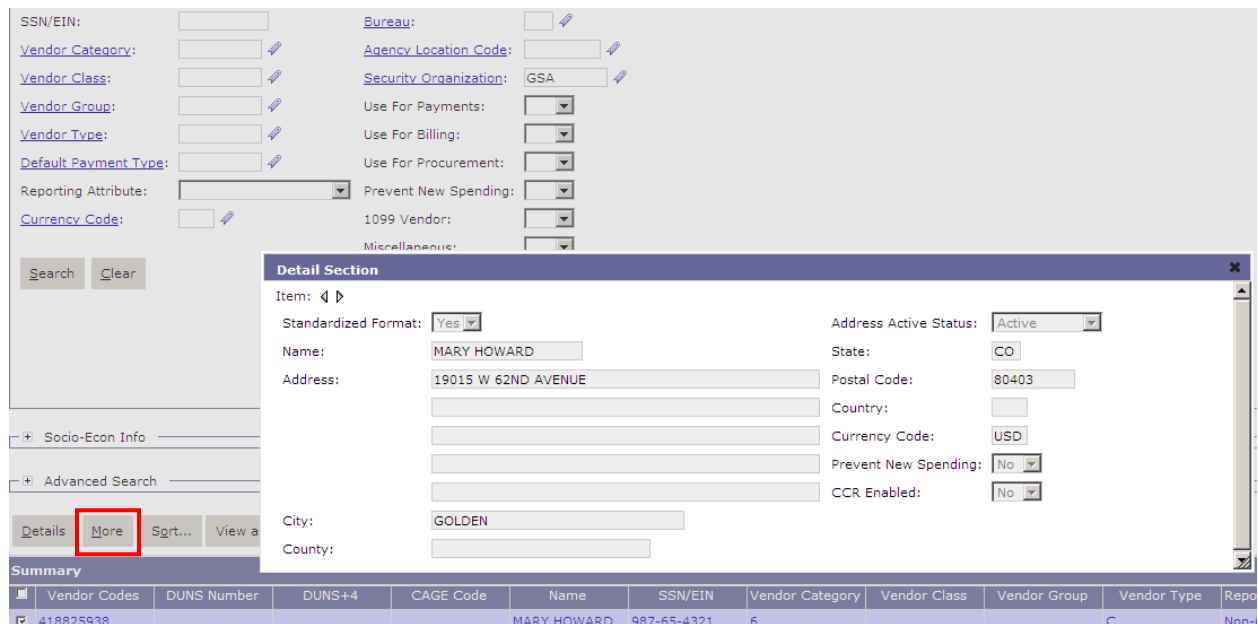
NAICS Code:

Small Business (by NAICS):

Emerging Small Business (by NAICS):

Additionally, a *More* button has been added to the Vendor Code Maintenance table, Vendor Activity Query, and Review Vendors Query. The new *More* button allows the user to view vendor record details at a glance without opening the vendor record as seen below in **Exhibit 3-4 - More Button**.

Exhibit 3-4 - More Button



Pegasys 6.5.0 presents a new style for the search results on the Vendor Activity and Review Vendor Queries, the Credit Card Reconciliation page (for more information on the Credit Card enhancement please refer to **Section 5.6**), and the new Summary tab that has been added to transactions throughout the system (for more information on the Summary tab please refer to **Section 5.8**). This new style offers more user interface features, such as the ability to move columns and expand column width. Pegasys will continue to enhance Pegasys screens with this new style in future releases.

Example: Pegasys defaults the Vendor Code column as the first column from the left on the Review Vendor Query as seen in **Exhibit 3-5 - Review Vendor Query Before**.

Exhibit 3-5 - Review Vendor Query Before

Details

More

Sort...

View as CSV


Summary

	Vendor Codes	DUNS Number	DUNS+4	Name	CAGE Code
<input checked="" type="checkbox"/>	521166178			STAPLES AND CH	
<input type="checkbox"/>	521166178			STAPLES AND CH	

User Joe Smith would prefer the Vendor Name column be the first column to the left. With Pegasys 6.5.0, Joe can now move the Vendor Name column to be the first column and expand the Vendor Name column so that the entire Name is displayed as seen in **Exhibit 3-6 - Review Vendor Query After**.

Exhibit 3-6 - Review Vendor Query After

[Details](#)
[More](#)
[Sort...](#)
[View as CSV](#)

Summary					
	Name	Vendor Codes	DUNS Number	DUNS+4	CAGE Code
<input checked="" type="checkbox"/>	STAPLES AND CHARLES LTD	521166178			
<input type="checkbox"/>	STAPLES AND CHARLES LTD	521166178			

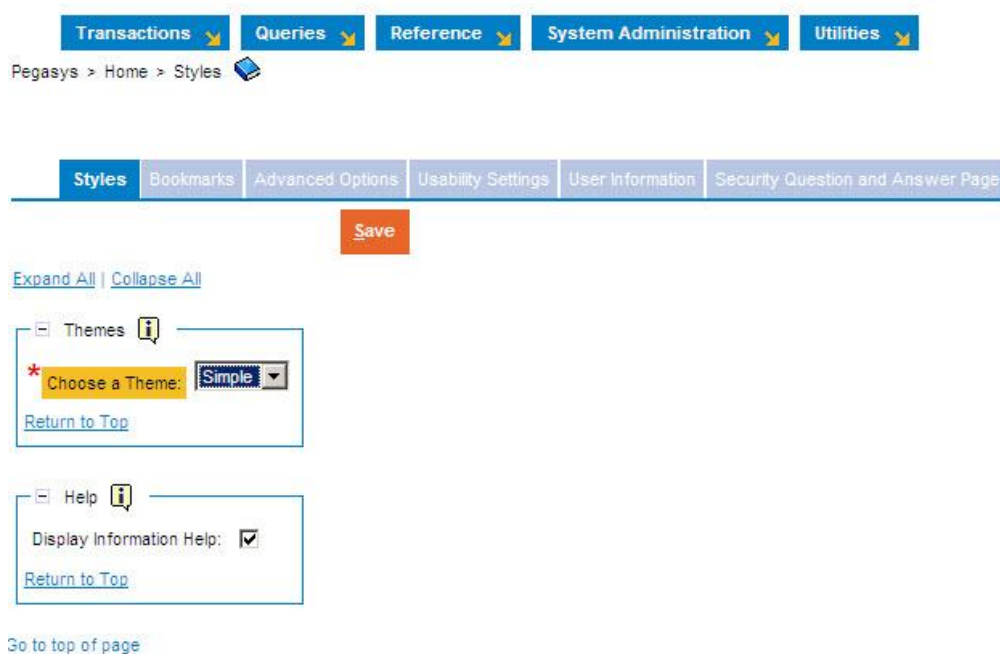
4 Display and Navigation

The following section highlights the page display and system navigation changes in Pegasys 6.5.0.

4.1 Preferences: Styles

Pegasys 6.5.0 has simplified the Preferences options by removing several preferences including color, schemes, fonts, and style samples and by offering two themes on the “Styles” tab [*Exhibit 4-1 - Styles Tab*]. While the Default theme continues to be a choice, a new theme, Simple, was added. The Simple theme is a crisp and clean arrangement that makes the screen easy to read.

Exhibit 4-1 - Styles Tab

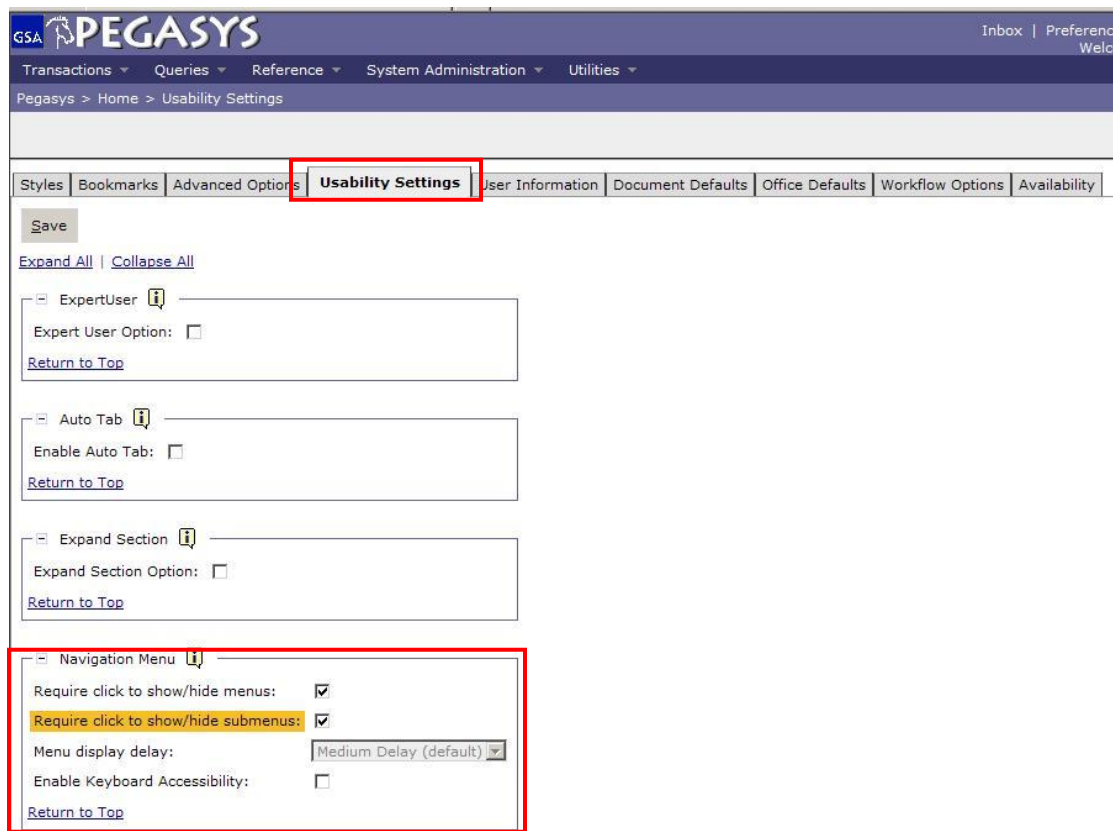


4.2 Preferences: Usability Settings

In Pegasys 6.5.0, users can adjust their Usability Settings by selecting the “Usability Settings” tab through the Preferences menu, as shown in *Exhibit 4-2 - Usability Settings*. From this tab, users can choose to expand a menu and sub-menu by either hovering over it or by clicking on it. On this tab, users are also able to set how quickly the menus display after being selected. The default settings for the Navigation Menu are:

- Require click to show/hide menus: Checked.
- Require click to show/hide sub-menus: Checked.
- Menu display delay: Medium Delay (default).

Exhibit 4-2 - Usability Settings

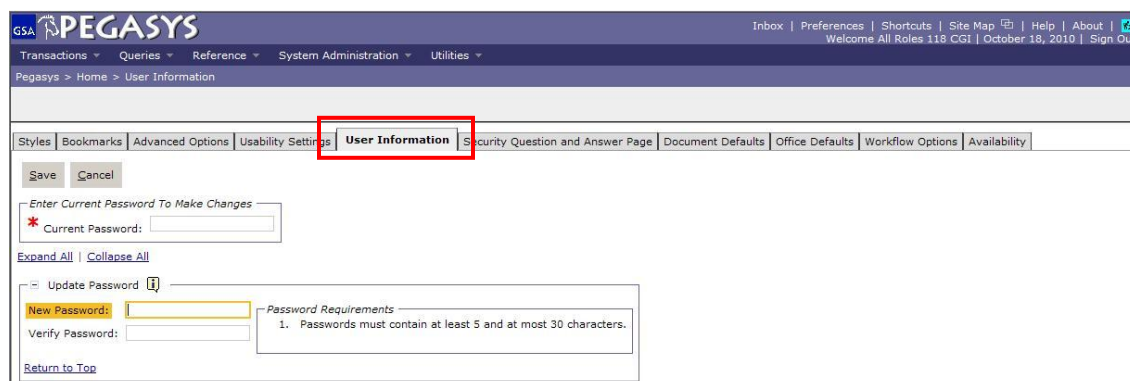


The screenshot shows the PEGASYS web application interface. The top navigation bar includes links for Transactions, Queries, Reference, System Administration, and Utilities. The breadcrumb trail indicates the user is in the Usability Settings section. The 'Usability Settings' tab is selected and highlighted. The 'Navigation Menu' section is highlighted with a red box, showing the following options:

- Require click to show/hide menus: ☒
- Require click to show/hide submenus: ☒
- Menu display delay: Medium Delay (default)
- Enable Keyboard Accessibility: ☐

Also in Pegasys 6.5.0, the Change Password tab in the user Preferences has been replaced with a new “User Information” tab as shown in **Exhibit 4-3 - User Information**. From this tab users can change their password as well as review guidance on how the new password should be formatted per their specific Policy setting. Before making any changes, the user is required to enter their current password.

Exhibit 4-3 - User Information



The screenshot shows the PEGASYS web application interface. The top navigation bar includes links for Transactions, Queries, Reference, System Administration, and Utilities. The breadcrumb trail indicates the user is in the User Information section. The 'User Information' tab is selected and highlighted. The 'Update Password' section is highlighted with a red box, showing the following fields:

- Current Password:
- New Password:
- Verify Password:

Below the fields, there is a section for Password Requirements:

1. Passwords must contain at least 5 and at most 30 characters.

4.3 Homepage: User Name on Menu Bar

Pegasys 6.5.0 now displays the username of the current user in the top-right corner of the Menu bar and is present on every Pegasys page, as shown in **Exhibit 4-4 - User Name**. This is particularly useful for users who have multiple login-ID's to remind them of the current ID they are logged in with.

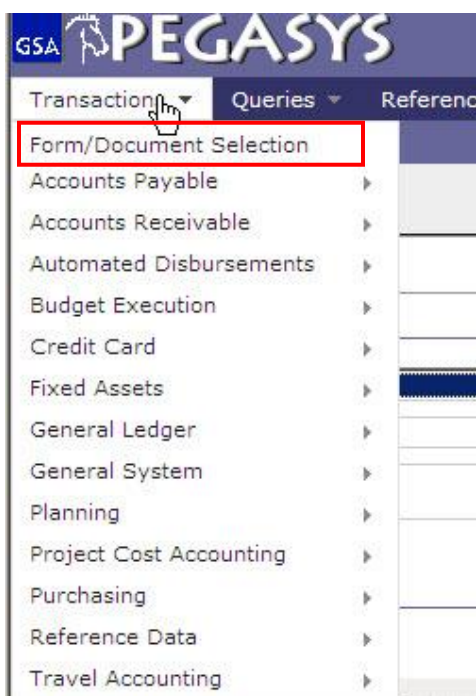
Exhibit 4-4 - User Name



4.4 Menu Bar: Transactions

Pegasys 6.5.0 now displays the Form/Document Selection query as the first option on the Transactions menu rather than the last option as seen in Pegasys 6.2.3 [**Exhibit 4-5 - Transaction Menu**].

Exhibit 4-5 - Transaction Menu



5 Subsystem Enhancements Affecting All Users

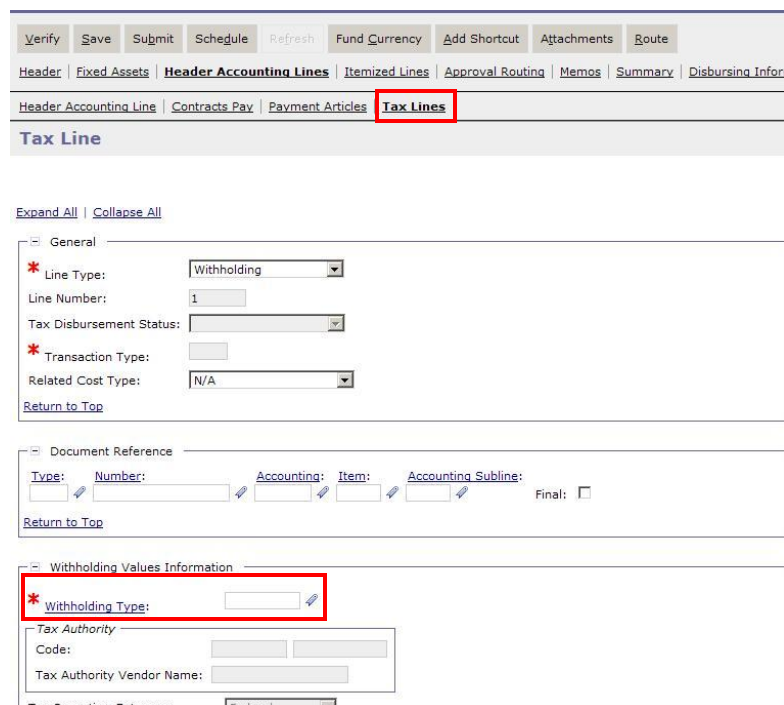
The following sections highlight additional functionality changes by subsystem in the Pegasys 6.5.0 release affecting all users.

5.1 Automated Disbursements: Taxes on Reimbursements

In Pegasys 6.5.0, tax lines have been added to the Payment Authorization (IP), Third Party Payment (TP), and Order (IO). Users will use the new *withholding type* field, **as shown in Exhibit 5-1 - Tax Lines**, on all tax lines which are associated with a taxing authority and a reporting category to ensure proper payment and reporting. Users can access the *withholding type* field by navigating to the “Header Accounting Line” tab and “Tax Line” tab on IP, TP, and IO documents.

The existing Tax query supports the additional types of taxes and taxing authorities and the existing Withholding Payment batch process (PAYWHING) supports the new payment thresholds, taxing authorities, and accounting classifications by withholding type.

Exhibit 5-1 - Tax Lines



5.2 Budget: Budget Period Edits

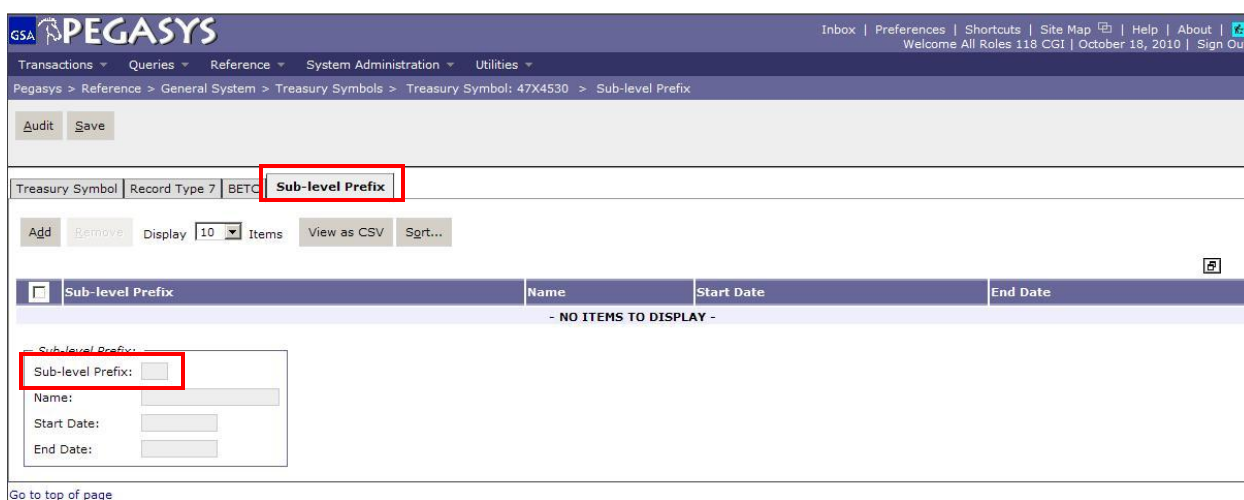
In Pegasys 6.5.0, the Budget Period Edits enhancement provides GSA with more budgetary flexibility for multi-year funds by removing the limitation that required GSA to withdraw available budget authority at the end of the initial year to facilitate further distribution of funds in the next fiscal year of a multi-year fund. This enhancement alleviates the enforcement of the edits on a fiscal year by fiscal year basis unless the OMB requires re-apportionment. The budget creation category documents (AA, AO, AC, SC, AL,

SL, AQ, and SW) and the reprogramming category document (RP) have been updated to reflect the period edit enhancement.

5.3 Budget: Common Government-wide Accounting Classification Structure (CGAC)

In support of the Common Government-wide Accounting Classification (CGAC) initiative, Pegasys 6.5.0 includes the addition of the Sub-level Prefix Code which is a component piece of the Treasury Symbol. These values enable GSA to capture necessary, organization-related data, and access the collected data through reports and queries. A new tab titled “Sub-level Prefix” has been added on the Treasury Symbol reference table to capture the *Sub-level Prefix Code*, as shown in **Exhibit 5-2 - Sub-level Prefix**.

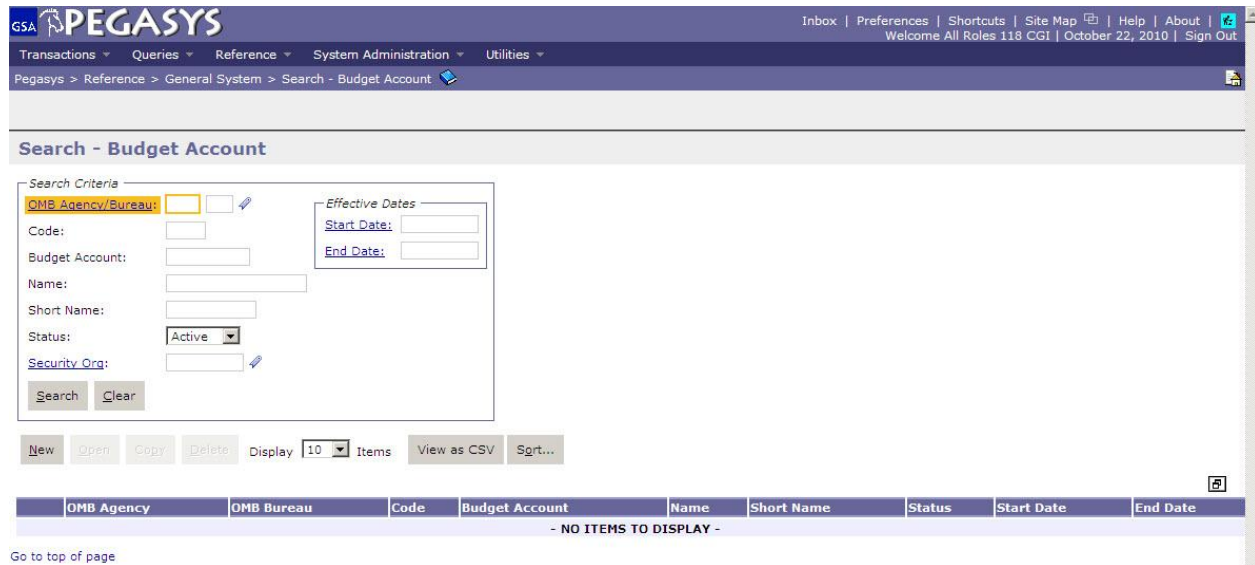
Exhibit 5-2 - Sub-level Prefix



The screenshot shows the Pegasys 6.5.0 interface. The breadcrumb trail is: Pegasys > Reference > General System > Treasury Symbols > Treasury Symbol: 47X4530 > Sub-level Prefix. The 'Sub-level Prefix' tab is selected and highlighted with a red box. Below the breadcrumb trail are buttons for 'Audit' and 'Save'. The main table area has a header with 'Treasury Symbol', 'Record Type 7', 'BETC', and 'Sub-level Prefix' (highlighted with a red box). Below the header are buttons for 'Add', 'Remove', 'Display 10 Items', 'View as CSV', and 'Sgtr...'. The table itself is empty, showing a header row with columns: 'Sub-level Prefix', 'Name', 'Start Date', and 'End Date'. Below the header row, it says '- NO ITEMS TO DISPLAY -'. At the bottom left, there is a 'Sub-level Prefix' form with fields for 'Name', 'Start Date', and 'End Date'. The 'Sub-level Prefix' label is highlighted with a red box. At the bottom left, there is a link 'Go to top of page'.

This enhancement also includes the new Budget Account reference table [**Exhibit 5-3 - Budget Account Reference Table**]. The Budget Account structure is made up of the OMB (Office of Management and Budget), OMB Bureau, and the Budget Account Code and is necessary to identify transactions for reporting to OMB.

Exhibit 5-3 - Budget Account Reference Table



Search - Budget Account

Search Criteria

OMB Agency/Bureau:

Code:

Budget Account:

Name:

Short Name:

Status:

Security Org:

Effective Dates

Start Date:

End Date:

Display Items

OMB Agency	OMB Bureau	Code	Budget Account	Name	Short Name	Status	Start Date	End Date
- NO ITEMS TO DISPLAY -								

[Go to top of page](#)

5.4 Budget: Recovery and Reinvestment Act of 2009

Pegasys 6.5.0 supports the American Recovery and Reinvestment Act of 2009 (Recovery Act) by providing GSA with complete transparency on GSA spending associated with recovery money. GSA can indicate if a Fund is subject to the Recovery Act on the Fund maintenance table [**Exhibit 5-4 - Recovery Act Checkbox**] and produce for any time frame, the Financial and Activity Report, which provides cumulative year-to-date amounts and a listing of transactions that were processed using Recovery Act funding. This report can be run by accounting classification elements, vendors, agreements, and/or contract numbers for retrieval of more specific Recovery Act funding transactions. GSA can analyze the results of the report and determine if changes and/or adjustments need to be made to the records.

This enhancement provides a warning message on the form when interest or penalty charges are going to use Recovery Act funding, as well as a warning message to prevent using Recovery Act funding for Fixed Price contracts.

Exhibit 5-4 - Recovery Act Checkbox

Pegasys > Reference > Dimensions > Fund > Fund Codes > Fund

[Audit](#) [Save](#)

Fund | Dimensions | Budget Options | Labels | Successor Funds

[Expand All](#) | [Collapse All](#)

General

* BBFY:	<input type="text"/>	Fund Cat:	<input type="text"/>
EBFY:	<input type="text"/>	Fund Cls:	<input type="text"/>
* Code:	<input type="text"/>	Fund Grp:	<input type="text"/>
* Name:	<input type="text"/>	Fund Typ:	<input type="text"/>
Short Name:	<input type="text"/>	Currency:	USD
Status:	Active	1166 Appropriation ID:	<input type="text"/>
Security Org:	<input type="text"/>	Use for Flexible Definitions:	<input type="checkbox"/>
Authority Type:	Appropriated	Carryover:	<input type="checkbox"/>
Funds Control:	Obligation	Recovery Act:	<input checked="" type="checkbox"/>
Expired Year:	<input type="text"/>	Cancelled Year Spending Account:	<input type="checkbox"/>
Cancelled Year:	<input type="text"/>	Use Successor Fund:	<input type="checkbox"/>
Sub-level Prefix:	<input type="text"/>	No Year:	<input type="checkbox"/>
* Treasury Symbol:	<input type="text"/>	Subject to 511/517:	<input type="checkbox"/>
Subseq. Treasury Symbol:	<input type="text"/>	Financing Account Code:	Non Financing
Agency Location Code:	<input type="text"/>	Default Cohort Year:	<input type="text"/>

5.5 Cost Allocation: Cost Allocation Accumulate Quantities

Pegasys 6.5.0 provides GSA a tool to distribute centrally charged costs or centrally collected revenues to the program, organization, or activity that benefits from or drives the particular cost or revenue. A new Accumulate drop down box *[Exhibit 5-5 - Cost Allocation Accumulate Quantities]* allows GSA to set up allocation definitions to be accumulated for cost, quantity, or both. Quantity will be available on all cost allocation offline processes, queries, and reports so that the results at each step in the process can be reviewed.

Exhibit 5-5 - Cost Allocation Accumulate Quantities

Transactions ▾ Queries ▾ Reference ▾ System Administration ▾ Utilities ▾

Pegasys > Reference > Cost Allocation > Cost Allocations > Cost Allocation

[Audit](#) [Save](#)

Cost Allocation | [GL Accounts](#) | [Groups](#)

[Expand All](#) | [Collapse All](#)

General

* Code:

* Name:

* Cycle:

* **Accumulate:**

* GL Account Usage:

Generate Postings: ☒

[Security Org:](#)

[Return to Top](#)

5.6 Credit Card: Credit Card Usability

Pegasys 6.5.0 has updated the look and feel of the Credit Card Statement Reconciliation screen as shown in **Exhibit 5-6 - Statement Reconciliation**. Credit card reconciliation functionality is now in one location, reducing the need to drilldown through multiple pages.

Exhibit 5-6 - Statement Reconciliation

Search Criteria

Credit Card: Approval Group: Card Status: Status:

[Search](#) [Clear](#)

[Filter](#) [View](#) [Retrieve](#) [Actions](#) [Sgtr...](#) [View as CSV](#)

Statement Activity	Transaction/Accounting
<input checked="" type="checkbox"/> JENNIFERLUU21341 Available Charge 08/13/2009 SKY RIDER EQUIP	<input type="checkbox"/> JENNIFERLUU29 Transaction \$0.00 10-T-01-299X-TDI 08/13/2009 \$1,000.00
<input type="checkbox"/> JENNIFERLUU21342 Paid Charge 08/14/2009 JAIME BULCAO FL	<input type="checkbox"/> JENNIFERLUU29 Transaction \$0.00 10-T-01-299X-TDI 08/13/2009 \$1,000.00
<input type="checkbox"/> JENNIFERLUU21343 Paid Charge 08/14/2009 TELTARA LLC	<input type="checkbox"/> JENNIFERLUU29 Transaction \$0.00 10-T-01-299X-TDI 08/13/2009 \$1,000.00
<input type="checkbox"/> JENNIFERLUU21345 Paid Charge 08/21/2009 TRIED AND TRUE	<input type="checkbox"/> JENNIFERLUU29 Transaction \$0.00 10-206X-D00000C 08/13/2009 \$1,000.00
<input type="checkbox"/> JENNIFERLUU21349 Paid Charge 08/27/2009 GUBIOTTI CONST	<input type="checkbox"/> JENNIFERLUU29 Transaction \$0.00 10-206X-D00000C 08/13/2009 \$1,000.00
<input type="checkbox"/> JENNIFERLUU21167 Paid Charge 09/08/2009 ATT BUS PHONE F	<input type="checkbox"/> JENNIFERLUU29 Transaction \$0.00 10-206X-D00000C 08/13/2009 \$1,000.00

Page 1 of 46 Show 10 rows per page Rows 1 - 10 of 458

[View](#) [Unreconcile](#) [Retrieve](#) [Sgtr...](#) [View as CSV](#)

Reconciliation Activity

Alias	Reconciliation Lin	Status	Reconciliation Da	Reconciled Amou	Unreconciled Am	Type	Document Type	Log/Doc Num	Item Line Num	Log/Actg Line N	Template	Vend
JENNIFERLUU29	2	Defaulted		\$0.00	\$1,000.00	Transaction	CL	CL1301636	0	1	09-P-09-192-P09233005309	

The Reconciliation Notebook has also been updated to include one-to-many reconciliation models (i.e., single statement line to multiple transaction accounting lines or accounting strips), many-to-one reconciliation model (i.e., many statement lines to a single transaction accounting line or accounting strip), and one-to-one combination reconciliation model (i.e., single statement line to a combination of transaction accounting lines or accounting strips).

The following credit card statuses have also been modified or added in Pegasys 6.5.0:

- The previous 6.23 'Open' status is now 'Loaded' in 6.5.0.
- The previous 6.23 'In Process' status is now 'Available' in 6.5.0.
- Two new statuses were added in 6.5.0, 'Accepted' and 'Partially Reconciled'.

The following have also been added to the Reconciliation screen:

- A Clear button, which allows users to clear previous search results.
- A new Credit Card Status drop down box that gives users the option to choose to view results based on a credit card status of inactive or active.
- An item collection to reduce scrolling on the Transaction/Accounting box. This box has also been designed with most widely used fields, with many of the fields offering edit in place functionality.
- A new Reconciliation Activity section which displays a summary of reconciliation activity information when a statement line or series of statement lines are selected.
- The ability to drag columns to a desired location as well as expand and contract the column width in each section of the Credit Card Reconciliation screen.

Pegasys will also maintain a reconciliation history as the reconciliation notebook will capture a more accurate audit trail of reconciliation actions, including capturing the User ID associated with each action. The credit card batch jobs have also been updated to allow for the processing of multiple credit card types as well as multiple approval groups.

5.7 Multi-Tenancy: Relationship Edits

Pegasys 6.5.0 has expanded on the relationship edit functionality allowing users to use any field currently on any Pegasys transaction form or document including those added through extensibility in an edit check. A new *Name* field has also been added to the 'Relationship Edit' tab on the Relationship Edits Reference table [*Exhibit 5-7 - Relationship Edit Name Field*] allowing the edits to be queried by a descriptive name rather than a number, as seen in Pegasys 6.23. Also new to 6.5.0, is the elimination of a server reboot to enforce relationship edit updates. All edits marked as enabled will be immediately enforced in the Pegasys environment.

Exhibit 5-7 - Relationship Edit Name Field

Relationship Edit
Criteria Groups
Rule Groups
Message Inserts
Applicable Domains

Edit Summary

If
Then
Else

Refresh

Expand All | Collapse All

Maintenance

Edit Number:

Name:

Security Org:

5.8 Purchasing: Consolidated Accounting Summary Page

Pegasys 6.5.0 has added a new “Summary” tab to all documents with header and itemized lines which provide an enhanced summary view of the transaction’s accounting lines. This tab allows users to view accounting information at a glance, make changes to existing lines, and add new header or itemized lines such that data-entry resembles entry of information in cells within a spreadsheet application [*Exhibit 5-8 - Summary Tab*].

As mentioned in *Section 3.3*, the “Summary” tab also allows a user to click on a column heading and drag it to a preferred location as well as expand or contract a column width.

Exhibit 5-8 - Summary Tab

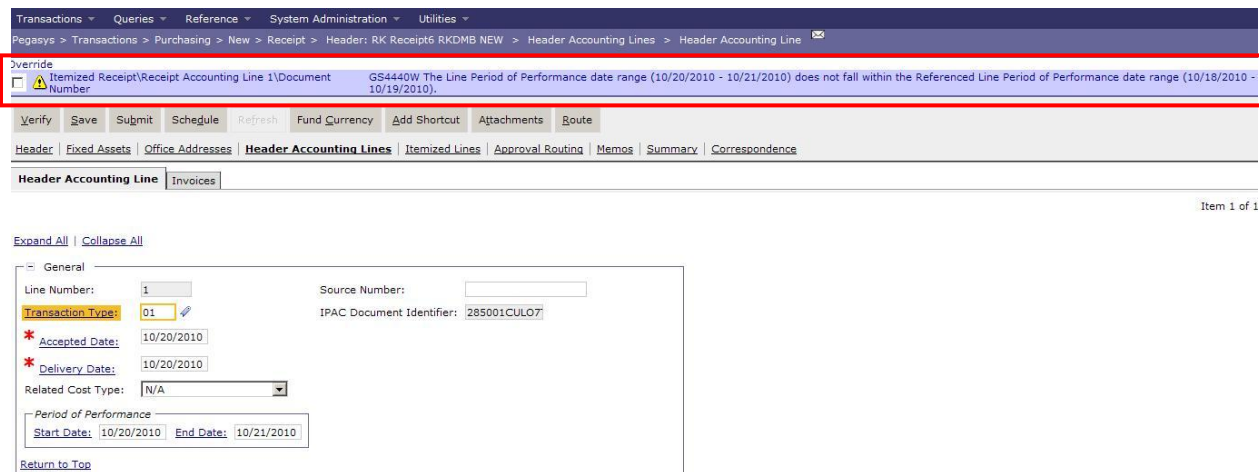
Header	Fixed Assets	Office Addresses	Header Accounting Lines	Itemized Lines	Approval Routing	Memos	Summary
Add	Copy	Remove	Details	Default Accounting Template	Default from Referenced Line	Sort...	View as
Header Accounting Lines							
	Line Number	Total Ordered An	Net Total Amount	Transaction Type	Template	Source Number	BBFY
<input type="checkbox"/>	1	\$10.00	\$10.00	01	10-206X-D000000		2010
<input checked="" type="checkbox"/>	2	\$0.00	\$0.00				

5.9 Purchasing: Contract Effective Dates

Pegasys 6.5.0 introduces the ability to process transactions linking to contracts even if the transaction document date is outside the contract’s effective date. In the event that a transaction must be processed against contracts outside of its effective date, rather than receiving a hard error as seen in Pegasys 6.2.3,

Pegasys 6.5.0 triggers an overrideable error allowing the transaction to be processed as shown below in **Exhibit 5-9 - Contract Effective Dates**.

Exhibit 5-9 - Contract Effective Dates



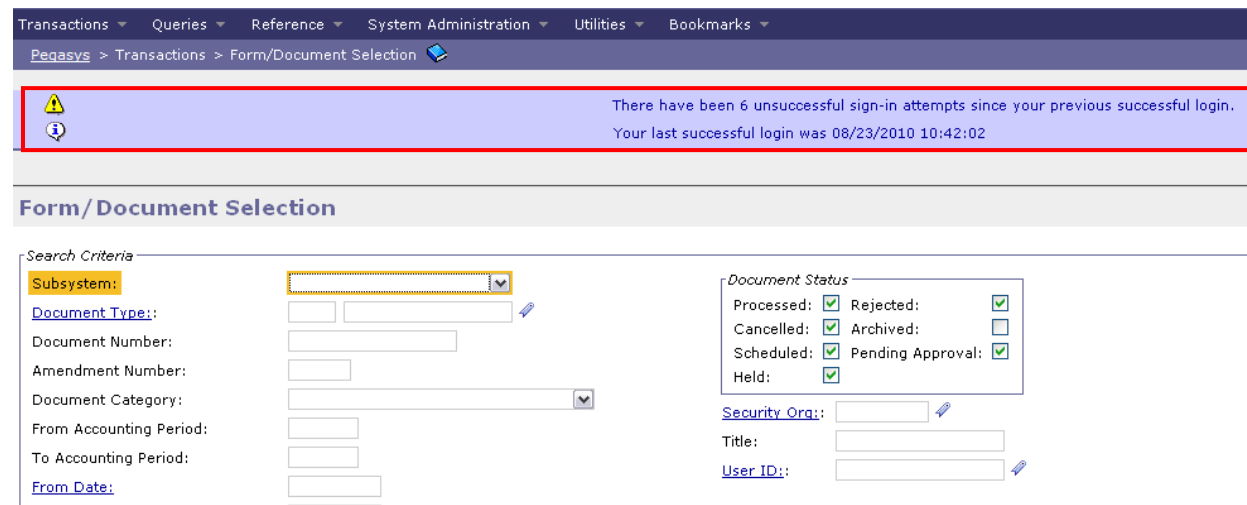
The screenshot shows the Pegasys 6.5.0 interface with the following elements:

- Navigation Bar:** Transactions > Purchasing > New > Receipt > Header: RK Receipt6 RKDMB NEW > Header Accounting Lines > Header Accounting Line
- Error Message:** A red-bordered box highlights an error message: "Itemized Receipt\Receipt Accounting Line 1\Document Number GS4440W The Line Period of Performance date range (10/20/2010 - 10/21/2010) does not fall within the Referenced Line Period of Performance date range (10/18/2010 - 10/19/2010)." Below the message are buttons: Verify, Save, Submit, Schedule, Refresh, Fund Currency, Add Shortcut, Attachments, Route.
- Header Accounting Line:** A tabbed interface with "Header Accounting Line" selected. Below it are fields for Line Number (1), Source Number, Transaction Type (01), Accepted Date (10/20/2010), Delivery Date (10/20/2010), Related Cost Type (N/A), and Period of Performance (Start Date: 10/20/2010, End Date: 10/21/2010).

5.10 Security: Security Improvements

Pegasys 6.5.0 now displays the last successful login time, number of login attempts since a user's last successful login, as well as any unsuccessful attempts a user may have had [**Exhibit 5-10 - Login Information**].

Exhibit 5-10 - Login Information



The screenshot shows the Pegasys 6.5.0 interface with the following elements:

- Navigation Bar:** Transactions > Transactions > Form/Document Selection
- Login Information:** A red-bordered box highlights a message: "There have been 6 unsuccessful sign-in attempts since your previous successful login. Your last successful login was 08/23/2010 10:42:02".
- Form/Document Selection:** A search criteria form with fields for Subsystem, Document Type, Document Number, Amendment Number, Document Category, From Accounting Period, To Accounting Period, From Date, Document Status (Processed, Rejected, Cancelled, Archived, Scheduled, Pending Approval, Held), Security Org, Title, and User ID.

To change their password, users should now navigate to the "User Information" tab accessed through the Preferences menu. Depending on a user's policy settings, they can now set security questions on the "Security Question and Answer" tab also accessed through the Preferences menu as seen in **Exhibit 5-11 - Security Question and Answer Page**.

Exhibit 5-11 - Security Question and Answer Page

Momentum > Home >
User
Information:
allroles120
>
Security Question and Answer Page
RANK4 : MIDLEVEL4 ULTRA

Styles | Bookmarks | Advanced Options | Usability Settings | User Information | **Security Question and Answer Page** | Document Defaults | Office Defaults


Workflow Options | Availability




Save Cancel

To Make Changes Enter Current Password

* Enter Current Password:

Sort...

Items 1-3 of 3 

Questions	Answers
What is your city of birth 	<input type="text"/>
What is the name of your favorite pet 	<input type="text"/>
What was your first car 	<input type="text"/>

RANK4 : MIDLEVEL4 ULTRA

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5.11 Vendor Management: Generation of Unique Vendor Code

Pegasys 6.5.0 allows GSA to generate a unique vendor code when establishing new vendors via vendor forms or directly on the vendor maintenance table. Instead of requiring the user to manually enter a vendor code, Pegasys 6.5.0 now automatically generates a unique vendor number based on the numbering system that GSA defines on the new Vendor Code Formats table.


The functionality to generate a vendor code will be similar to that of document number generation. Once the vendor code number format has been designated on the Vendor Code Formats maintenance table [**Exhibit 5-12 - Vendor Code Formats**], the *Generate* button should be available for use.


Exhibit 5-12 - Vendor Code Formats

Vendor Code Format

[Expand All](#) | [Collapse All](#)

☐ General

* Entry Type:  Vendor Maintenance Table

Document Type: 

Vendor Code Format

* Format String: GSA-###

Starting Number: 001

Ending Number: 999

6 Enhancements Affecting Finance Users

The following sections highlight additional functionality changes by subsystem in the Pegasys 6.5.0 release affecting finance users.

6.1 Asset Management: Merging Fixed Assets Workflow Models

Pegasys 6.5.0 combines the Obligation Link Model (OLM) and Asset Number Link Model (ANLM). It is no longer necessary to designate one model or the other as the only model used for a fiscal year, under Fixed Assets Options, due to the removal of the OLM/ANLM flag. The ANLM model allows GSA to create the asset first and then reference it on obligations. Subsequently, the OLM model allows the user to create the obligation first and then reference it on an asset while it is being created.

6.2 Automated Disbursements: Disbursing Control Report

Pegasys 6.5.0 provides GSA with the ability to verify that the payment files, or output files, generated by the Payment Generation batch process match the information recorded in the Pegasys tables. Any discrepancies that might exist in the comparison are displayed on the Payment Generation batch execution report. If no discrepancies exist in the comparison, the system writes a message on the execution report indicating that no discrepancies are present and reports the statistical information related to the comparison.

When available, the following payment information will be verified:

- Payment Vendor Code.
- Vendor Name.
- Payment Amount.
- Vendor Bank Account Type.
- Vendor Bank Account Number.

In addition to individual payment verification, the report will compare the number of and the total paid amount between the Pegasys schedule and the generated payment file.

6.3 Automated Disbursements: Payment Auditing and Payment Remittance Information Change

Pegasys release 6.5.0 provides an audit trail (called “Certification History”), that displays undisbursed payment information including when payments are approved, disapproved, held, released, rescheduled and the User ID associated with these actions. The certification history is available from the Undisbursed Payment query and Payments Awaiting Replacement query by clicking the *History* button [**Exhibit 6-1 - History**], and available from the payment transaction accounting line by clicking the *Certification History* button [**Exhibit 6-2 - Certification History**].

GSA can indicate whether to track certification history with a setting on the Disbursing Office maintenance table. Additionally, banking fields, including ABA Number and IBAN/Bank Account Number, will be accessible from the Certification History on the Undisbursed Payment query.

Exhibit 6-1 - History

Pegasys > Queries > Automated Disbursements > Undisbursed Payment Query > Undisbursed Payment Query Detail

Undisbursed Payment Query Detail

[Reschedule](#)
[Approve](#)
[Disapprove](#)
[Hold](#)
[Release Hold](#)
[View Document](#)
[History](#)
 Display Items
 [View as CSV](#)
[Sgrr...](#)

	Doc Type	Doc Num	Line Number	Itemized Line Number
	PM	PM20101020000000	1	0

[Expand All](#) | [Collapse All](#)

General

Schedule Date:

System-Calculated Schedule Date:

Disbursing Office:

Disbursing Model:

Schedule Category:

Schedule Type:

Security Organization:

Currency:

Post Code:

Bank Account Information

Bank Name:

ABA Bank Number:

Bank Identifier Code:

Fund

BBFY: EBFY: Fund:

Approved:

Rescheduled:

Disbursement in Progress:

Group Payments:

Manual Check:

Revaluation Required:

Insufficient Funds:

Last Modified By:

Exhibit 6-2 - Certification History

Header	Fixed Assets	Header Accounting Lines	Itemized Lines	Approval Routing	Memos	Summary	Disbursing Information	Correspondence
Header Accounting Line	Contracts Pay	Payment Articles	Disbursement History	Histories	Sub Lines	Tax Lines		
References...	Certification History	Display <input type="text" value="10"/> Items	View as CSV	Sgrr...				

	Line Number	Line Type	Transaction Type	Net Amount	Template	BBFY	EBFY	Fund	Reg	Org Cd	Sub Org	B/A	Proj Cd	Sub Proj	Function	C/E	Sub Obj	Rev Src	Sub Rev Src	Bldg #	S
	1	Normal	01	\$100.00	10-206X-D0000000-GX00-GX00	2010		206X	00	D0000000		GX00			GX000	516					
	2	Normal	01	\$4,500.00	10-206X-D0000000-GX00-GX00	2010		206X	00	D0000000		GX00			GX000	516					

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6.4 General System: Correspondence

Pegasys 6.5.0 introduced a new Correspondence tool which allows GSA to document external communications within a payment or invoice document. After a customer submits a correspondence record in VSS, the system notifies the Pegasys user of a new correspondence receipt via a workflow task.

On the new “Correspondence” tab [*Exhibit 6-3 - Correspondence Tab and Exhibit 6-4 - Correspondence Window*] users can capture customer phone calls, emails, and internal notes any time without reprocessing the transaction. Users also have the ability to respond to a vendor correspondence record and transmit correspondence to VSS by checking the Public Publishing checkbox on the correspondence record. In addition, GSA has the ability to attach documents directly to the

“Correspondence” tab and email the contents of a specific record on a transaction to any valid email address.

Exhibit 6-3 - Correspondence Tab

Header	Fixed Assets	Header Accounting Lines	Itemized Lines	Approval Routing	Memos	Summary	Disbursing Information	Correspondence
References...	Workflow Status	Approval History						

[Expand All](#) | [Collapse All](#)

General

Make Recurring

Document Type: P6 Payment Authorization
Status: PROCESSED
Document Number: P620101028000002
Title: 20824062
Authorized By: PETE JOHNSON
Post Code:
Automatic Reversal:
Reversal Accounting Period:
Reverse After Period:
Agency DUNS Number:
Agency DUNS+4:
Created by: runbatcham
Last Modified by: allroles111

Orig Authorization Date: 10/28/2010
Last Authorization Date: 12/09/2010
Accounting Period: 03/2011
Reporting Accounting Period: 03/2011
Document Classification:
Security Org: GSA
Additional Payee Name:
Accomplished Date:
Suppress Printing:

[Return to Top](#)

Exhibit 6-4 - Correspondence Window

Search Criteria

Creator:

Subject:

Type Of Correspondence:

Created Date

Contact Person

Public Publishing:

From:

First Name:

Record Number:

To:

Middle Initial:

Itemized Line Number:

Accounting Line Number:

Correspondence:

Search Clear

Back

Add

Remove

Save

Email

History

Attachments

Display 10 Items

View as CSV

Print...

Record Number	Created Date	Creator	First Name	Middle Initial	Last Name	Subject	Correspondence	Itemized Line Number	Accounting Line Number	Type Of Correspondence	Public Publishing
- NO ITEMS TO DISPLAY -											

Contact Person

* First Name:

Middle Initial:

* Last Name:

Title:

Phone Number:

International Phone Number:

To Email Address(es):

Agency Contact

Name:

Title:

Phone Number:

From Email Address:

Correspondence

Pegasys will maintain the history of each individual correspondence record each time a correspondence record is added, modified, deleted or emailed. For example, a user entered a Correspondence record on July 1, 2009 and modified the record on July 6, 2009, July 10, 2009 and July 20, 2009. The History of that Correspondence record will show four (4) records in the History.

Users also have the ability to add account level correspondence in Pegasys. The account level correspondence screen can be found by navigating to the Vendor Activity Query and clicking the Address Amounts button on the Account Summary tab. The individual record can transmit to VSS if Public Publishing is checked. The system will default the Public Publishing Flag to False (unchecked).

6.5 Vendor Management: Vendor Name Discrepancy Report

Pegasys 6.5.0 allows GSA to identify transactions that may have out-of-date vendor information. The Vendor Name Discrepancy report displays obligations and both itemized and training order documents that have a vendor name which does not match the vendor name currently in the vendor tables. This enhancement will help GSA easily identify documents that require novation ensuring the documents have up-to-date vendor information.

6.6 CCRC

6.6.1 Support Central Contractor Registration Connector Debarred Flag

Pegasys 6.5.0 has improved the reliability and efficiency in the maintenance and tracking of a vendor's debarment status in the Central Contractor Registration Connector (CCRC) and Pegasys by automating these processes. CCRC will receive a file of debarred vendors from the Excluded Parties List System (EPLS), using the BPN daily and/or monthly extract files. CCRC will then be updated to display and maintain the debarred flag and transmit the debarment status to Pegasys where the vendor record will be updated appropriately in order to prevent future transactions with debarred vendors.

Pegasys has been modified so that the Debarred Reason field will be defaulted with text stating that the vendor has been debarred in CCR and a comma delimited list of DUNS numbers that are debarred. Also, Pegasys will now prevent users from updating the Debarment Flag and Debarred Reason if the vendor is registered in CCRC. Finally, the Start Date and Expiration Date will be set to NULL if the vendor is registered in CCRC.

6.7 VSS

6.7.1 Customer Review and Update Payment Information

In 6.5.0, the VSS application will expand on existing vendor registration and profile functionality by allowing vendors to enter and maintain a physical, mailing, and remittance address and having this information transmit to Pegasys at the vendor code level. Functionality has been added to transmit additional Contact information to Pegasys' vendor maintenance table for any additional users added to the vendor profile in VSS. This enhancement has also added banking information fields to the vendor registration and profile allowing vendor administrator users with the appropriate permission to view and update this data.

VSS also provides GSA with the ability to allow non-CCR vendors to enter and maintain physical, mailing, and remittance addresses. If the vendor is registered in CCR and designated as such in VSS, then no vendor information is entered or maintained in the VSS database.

6.7.2 Dashboard and Customer Information

VSS 6.5.0 provides users with a Notices page upon initial login to VSS. The Notices page **[Exhibit 6-5 - VSS Notices]** provides an easy way to send either system-wide messages or targeted messages to specific customers by use of the ‘Categories’ functionality.

VSS Administrators have the capability to establish Notice Categories in VSS and can organize notices into these categories. VSS also provides the option to designate a category for public viewing using the ‘Public Notice’ flag; notices under a flagged category will show up on the log in page and be viewable for all before logging in.

Exhibit 6-5 - VSS Notices



View Notices

[Exit](#)

[Expand All](#) | [Collapse All](#)

GENERAL

03/01/2010 (expires 12/31/2010)
The system will be **down** for *routine maintenance* from Midnight Friday to 6am on Sunday.
[Return to Top](#)

DEFAULT

[Return to Top](#)

FLEET

[Return to Top](#)

RENT

[Return to Top](#)

Also new to VSS 6.5.0 is the Simple theme which applies to all screens in VSS. The Simple theme is a crisp and clean arrangement that makes the screen easy to read.

6.7.3 Header Accounting Lines with Vendor Self Service

The itemized lines tab on Awards, Orders, and Invoices in VSS have been renamed from “Itemized Lines” to “Lines”. The lines tab now allows users to view the total for each header accounting line with the new *Total Line Amount* field.

6.7.4 Pegasys to VSS Client Single Sign-On

Pegasys 6.5.0 provides GSA with a seamless transition from Pegasys to the VSS application. The Pegasys to VSS Client Single Sign-On (SSO) provides users with the ability to access VSS from Pegasys without having to present additional VSS login credentials. Users can access VSS by navigating to Utilities – External Applications – Open VSS in Pegasys.

A VSS crosswalk table provides the ability to automatically associate Pegasys IDs with VSS IDs. Pegasys provides a token to VSS which is used to determine the VSS ID that should be used for log in to VSS. If the token is verified by VSS, the system additionally performs all verifications required to authenticate the user for successful login. Upon launching the VSS application from Pegasys via SSO for the first time (meaning the user currently does not have an association on the VSS crosswalk table), the VSS SSO Association page is displayed, allowing the user to determine if they would like to associate their Pegasys ID to their VSS ID for future logins. Upon presenting valid VSS credentials (ID and password), the user is logged into VSS and the user's credentials are stored on the VSS SSO crosswalk as an association with the user's Pegasys ID (to be used in subsequent logins).

6.7.5 VSS Item Collection and Sort Functionality

VSS 6.5.0 provides two new capabilities for item collections in VSS that currently exist in Pegasys. VSS customers may now export search results to a CSV format and sort search results based on multiple columns.

6.7.6 VSS Vendor Registration

VSS release 6.5.0 eliminates the requirement of a DUNS number for vendor registration. VSS allows registration by DUNS, agency location code, or email address. As a result, GSA can open VSS registration to additional customers, including individuals and other government agencies, without requiring those customers to have a DUNS number.

As a part of this enhancement, the Registration by PIN option will provide additional security surrounding vendor registration. This functionality allows GSA to pre-approve a registration in Pegasys and assign a GSA-provided PIN that may then be used by the vendor or customer to register in VSS. The VSS PIN registrations will ensure that only those vendors or customers that the GSA has pre-approved can access VSS. Additionally, the PIN feature may be used to authorize the registration of multiple accounts in one action.

7 Enhancements Affecting Non-Finance Users

The following section highlights an additional functionality change in the Pegasys 6.5.0 release affecting non-finance users.

7.1 PCAS: Expand Project Cost Accounting Billing Options

Pegasys 6.5.0 reduces the need for multiple agreements by supporting different billing models within a single agreement in the Project Cost Accounting System (PCAS). Pegasys now accommodates an agreement model where costs are billed to the customer at varying intervals or based on separate activity by moving the configuration of billing options on the agreement document to the line level.

This enhancement also supports billing based on estimated activity for the beginning of the life of an agreement rather than billing based on actual costs for the remainder. The activity to bill for a customer agreement can be modified throughout the duration of the agreement, even after bills are sent to the customer. If changes are made after billing occurs, the PCAS Project Bill Generation job will automatically determine how much needs to be billed for the next cycle based on the difference between the amount already billed and the new amount that needs to be billed.