

## DHR REVIEW

### Part 1 - Product Information

Part number / rev		PO number	
Lot Number		Quantity received	
Release number		Quantity released	

For non finished products proceed to part 4

### Part 2 - Product release for packaging – Quality Control (QC) Agent informs sourcing team of release by email.

ACCPAC stock transfer transaction #: <u>N/A</u>	From STK: <u>N/A</u> To STK: <u>N/A</u>
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Once Sourcing team completes transaction in ACCPAC sourcing team will inform QC agent by email. QC agent moves physical inventory to STKPAC.

### Part 3- Packaging

Confirm that the packaging was completed per <b>QF06-12</b> , Packaging & Weight List.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If no, provide justification		
Justification for not following <b>QF06-12</b> : N/A, as all pcs are NC.			
Packaging performed by:	N/A	Date:	N/A

### Part 4 - Release authorization and documentation review

Necessary documents in DHR	Applicable Hardware	Applicable Inst. – Cons.	Reviewed
<b>Purchase Order</b> <ul style="list-style-type: none"> <li>Latest revision of PO#</li> </ul>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Technical drawings</b> <ul style="list-style-type: none"> <li>Part revision of main assembly as per PO</li> <li>All sub-components of main assembly</li> </ul>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Inspection protocol(s) completed</b> <ul style="list-style-type: none"> <li>Revision as per technical drawing</li> <li>FAIR Inspection performed as applicable</li> </ul>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

## DHR REVIEW

Necessary documents in DHR	Applicable Hardware	Applicable Inst. – Cons.	Reviewed
<b>Label Verification</b> (following information matches to all documentation in DHR) <ul style="list-style-type: none"> <li>Verify the Part number, Lot number and Part name in accordance with the CofC/IP</li> <li>Verify the 2D/HIBC barcodes for legibility with appropriate scanners</li> <li>Verify that all written information is correct per Master Label</li> <li>Webscan reports attached to DHR showing Grade C or above.</li> </ul>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<b>General Certificate of Conformity</b> <ul style="list-style-type: none"> <li>Revision as per technical drawing</li> <li>Zimmer CAS PO # and Lot #</li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Presence of material certificates</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Packing slip(s)</b>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

<b>DHR reviewed by:</b>		<b>Date:</b>	
The above documents were required to complete the DHR. They have been reviewed after product release as per <b>QP05</b> .			

**Part 5- Product release for distribution** - Quality Control (QC) Agent informs sourcing team of release by email.

ACCPAC stock transfer transaction #: <u>N/A</u>	From STK: <u>N/A</u> To STK: <u>N/A</u>
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Sourcing team will email transfer slip to warehouse group to move physical inventory to STKPRO.

**Part 6 - Product transfer for non-conformity**

ACCPAC stock transfer transaction #: _____	From STK: _____ To STK: _____
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