

DHR REVIEW

Part 1 - Product Information

Part number / rev		PO number	
Lot Number		Quantity received	
Release number		Quantity released	

For non finished products proceed to part 4

Part 2 - Product release for packaging – Quality Control (QC) Agent informs sourcing team of release by email.

ACCPAC stock transfer transaction #: _____	From STK: _____ To STK: _____
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Once Sourcing team completes transaction in ACCPAC sourcing team will inform QC agent by email. QC agent moves physical inventory to STKPAC.

Part 3- Packaging

Confirm that the packaging was completed per QF06-12 , Packaging & Weight List.	Yes <input type="checkbox"/> No <input type="checkbox"/> If no, provide justification
Justification for not following QF06-12 :	
Packaging performed by:	Date:

Part 4 - Release authorization and documentation review

Necessary documents in DHR	Applicable Hardware	Applicable Inst. – Cons.	Reviewed
Purchase Order <ul style="list-style-type: none"> Latest revision of PO# 	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Technical drawings <ul style="list-style-type: none"> Part revision of main assembly as per PO All sub-components of main assembly 	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Inspection protocol(s) completed <ul style="list-style-type: none"> Revision as per technical drawing FAIR Inspection performed as applicable 	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

DHR REVIEW

Necessary documents in DHR	Applicable Hardware	Applicable Inst. – Cons.	Reviewed
Label Verification (following information matches to all documentation in DHR) <ul style="list-style-type: none"> Verify the Part number, Lot number and Part name in accordance with the CofC/IP Verify the 2D/HIBC barcodes for legibility with appropriate scanners Verify that all written information is correct per Master Label Webscan reports attached to DHR showing Grade C or above. 	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
General Certificate of Conformity <ul style="list-style-type: none"> Revision as per technical drawing Zimmer CAS PO # and Lot # 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Presence of material certificates	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Packing slip(s)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

DHR reviewed by:		Date:	
The above documents were required to complete the DHR. They have been reviewed after product release as per QP05 .			

Part 5- Product release for distribution - Quality Control (QC) Agent informs sourcing team of release by email.

ACCPAC stock transfer transaction #: _____	From STK: _____ To STK: _____
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Sourcing team will email transfer slip to warehouse group to move physical inventory to STKPRO.

Part 6 - Product transfer for non-conformity

ACCPAC stock transfer transaction #: _____	From STK: _____ To STK: _____
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Annex 1

d. Distribution Labeling / Étiquette de distribution

Verification of the distribution label needed? / <i>Vérification de l'étiquette de distribution requise?</i>		Yes <input checked="checked" type="checkbox"/>	No <input type="checkbox"/>
<div style="text-align: center; margin-bottom: 10px;">LBA Label</div> <div style="display: flex; justify-content: space-between;">Quantity printed : _____Quantity scrapped : <u>0</u> _____</div> <div style="border: 1px dashed gray; height: 150px; margin: 10px 0; display: flex; align-items: center; justify-content: center;"><p style="text-align: center; color: gray;">PLACE A COPY OF THE LABEL HERE PLACER UNE COPIE DE L'ÉTIQUETTE ICI</p></div> <div style="text-align: center; margin-bottom: 10px;">LBB Label</div> <div style="display: flex; justify-content: space-between;">Quantity printed : _____Quantity scrapped : <u>0</u> _____</div> <div style="border: 1px dashed gray; height: 150px; margin: 10px 0; display: flex; align-items: center; justify-content: center;"><p style="text-align: center; color: gray;">PLACE A COPY OF THE LABEL HERE PLACER UNE COPIE DE L'ÉTIQUETTE ICI</p></div> <div style="display: flex; justify-content: space-between; margin-top: 10px;">IFU _____pcs _____</div> <div style="display: flex; justify-content: space-between; margin-top: 10px;">Verified by : _____Checked by : _____</div> <div style="display: flex; justify-content: space-between; margin-top: 10px;">Date (dd-mmm-yyyy) : _____Date (dd-mmm-yyyy) : _____</div>			