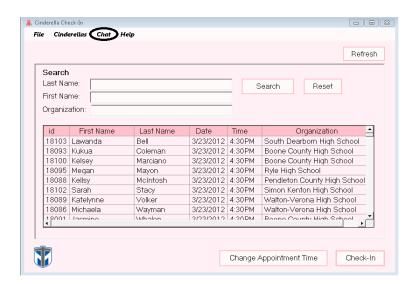
Chat Instructions

How to use the Cinderella Chat

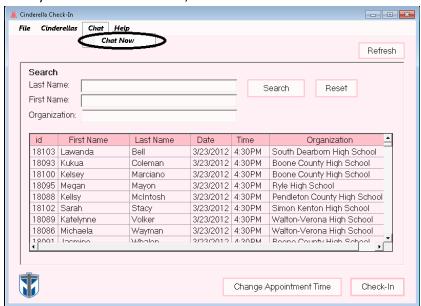
Using the Cinderella Chat is just like using any other online chat, such as Facebook or IM (Instant Messenger). Below are instructions on how to use the chat application.

To use the chat:

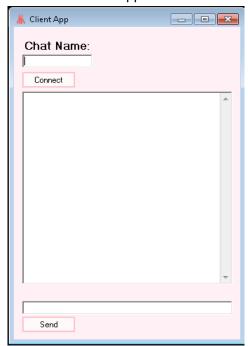
- Ensure that the chat server is running
- Once it is running, launch the program
- Two ways to access chat, following program launch
 - Select user access, which includes the following forms:
 - Cinderella Check-In
 - Cinderella Check-Out
 - Fairy Godmother Check-In
 - Shopping Management
 - Alteration
 - Select admin access, login and the Administrator Menu will prompt
- Each of these form has a built-in chat within those forms
- Once you select one of the following forms above, you will notice the menu bar, which includes the word 'Chat'
 - See below.



Once you click the word 'Chat', next click 'Chat Now'. See below.



• The chat form will appear. See below



- While server is running, you can enter a chat name and click 'Connect'
- When connected, begin chatting like you would chat online
- While chatting, the chat server records a log of who is connect and disconnected