Thomas Zaborenko

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https://www.linkedin.com/in/thomas-zabo/

Education

B.S. Financial Mathematics | DePaul University – Chicago, Illinois   **Expected Graduation: 2026**
Engagement & Awards:
Dean's List | GPA 3.8 | Future Forward Scholarship | President of Quant Club |

Experience

AUG 2023 - PRESENT
Customer Service | Abt Electronics | Glenview, Illinois

Resolved product or service issues, including facilitating returns, exchanges, and service request. Collaborated with sales, technical, and warehouse teams to ensure accurate order fulfillment and timely product delivery. Utilized the company's order management system to review, track, and update customer orders and to access inventory levels. Participated in ongoing training sessions to stay updated with company policies, product launches, and service enhancements.

AUG 2022 – JUN 2023
Administrator | J. Alexander's Restaurant | Northbrook, Illinois

Assisted management in decision-making procedures by creating daily sales reports. Updated spreadsheets and databases eight times per month to track, analyze, and report on costs and sales data. Reduced recordkeeping errors by precisely handling vendor transactions, journal entries, and accounts payable and receivable activities.

MAR 2022 – JUN 2023
Restaurant Server | J. Alexander's Restaurant | Northbrook, Illinois

Established menu knowledge and built rapport with customers to achieve full customer satisfaction and increase average order sizes by 10%. Recommended wine pairings with dishes to provide an exceptional experience for diners that contributed to boosting the restaurant's ratings. Assisted coworkers during rush-hour periods by taking extra customer orders and bringing out prepared dishes.

Core Competencies

Languages: English, Russian (native proficiency), Spanish (working proficiency)
Interpersonal Skills: Leader, Stamina, Emotional Intelligence, Communication, Easily Adaptable
Technical Skills: Microsoft Office and Google Suite
Certifications: Bloomberg Modeling Concepts | Artificial Intelligence Scholar | Financial Modeling Foundations