



Week 3

TOEIC part 2 – Listening: Traps
TOEIC part 5&6 – Grammar: Verb tenses

Agenda

01

Verb tenses

- ✓ You can simply impress your audience and add a unique zing.
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- ✓ You can simply impress your audience and add a unique zing.

02

Practice

- ✓ You can simply impress your audience and add a unique zing.
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03

Part 2 - Traps

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Practice

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Part 2 - Listening

Question - Response

Tip 1: Eliminate any option that contain a word which sounds similar to or the same as a word in the question. Trang 39 (pdf 37)



TRY IT OUT p. 39 (37)



Try It Out p31 Track 18

1. [M-Br] What are you doing in the morning?
[F-Cn] (A) Yes, it's a lovely morning.
(B) I have a meeting at ten.
(C) I think that's a good idea.

2. [F-Am] I need more time to finish this work.
[M-Au] (A) When did you finish?
(B) I like to work, too.
(C) You can have two more days.





3. [M-Cn] Where are you going?
[F-Am] (A) To see the General Manager.
(B) I'm going there as well.
(C) Yes, I think so.
4. [F-Au] Do you know when the new printer will arrive?
[M-Am] (A) I think it's blue.
(B) No, this printer is OK.
(C) It should be any day now.





5. [M-Cn] When did you get back from New York?
[F-Br] (A) My back hurts, too.
(B) At midnight last night.
(C) I'm coming back for the trade show.
6. [F-Am] Would you like to sit down?
[M-Br] (A) I like this town a lot.
(B) That's very kind of you.
(C) Because I'm not tired.





7. [M-Au] How much is a return ticket?

[F-Am] (A) Twenty five dollars.

(B) Yes, thank you very much.

(C) I'll return it soon.

8. [F-Cn] I haven't seen you in the office recently.

[M-Am] (A) It'll be ready soon.

(B) He's here somewhere.

(C) I've been sick.



Words with Multiple Meanings

choosing the correct meaning for words that have more than one meaning

Similar-sounding Words

listening carefully to differentiate words that sound alike

Homophones

listening for words that sound the same but have different spellings and meanings



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Words with Multiple Meanings

In English, the same word can sometimes have more than one meaning. For example, you hear the question “Do you have the right time?” followed by the response “Yes, it’s on the right.” The word *right* is used for two different meanings: right (correct) and right (opposite of left). The TOEIC test sometimes uses words that have multiple meanings in order to mislead you. This is especially common in Part 2.



Exercise A Read these questions and statements. Cho

1. You have to come and see us more often.
a. **visit** b. look at
2. We're looking for two cheap metal filing cabinets.
a. poor quality b. inexpensive
3. That hotel is very good.
a. kind b. high quality
4. We need to study the report carefully.
a. learn b. examine



5. Let's fix a date for the meeting.
a. arrange b. repair
6. We need to make some hard decisions.
a. difficult b. solid
7. This keyboard doesn't appear to work.
a. seem b. become visible
8. Sorry, I think you have the wrong number.
a. incorrect b. unsuitable



Exercise B Complete each pair of sentences with the same word.

1. Do you want to stop work and take abreak..... ?
The machine is expensive so please don'tbreak..... it.
2. I'd like to a room for tonight.
I'm reading a on time management.
3. Hugo is taking a in business studies at college.
I never fly business as it's too expensive.
4. I would like a refund, please.
After the big meal everyone was
5. What of work do you do?
It was very of you to meet me.



6. I often tennis on the weekend.

What did you think of the last night?

7. Please tell me your name and

The President gave a wonderful at the start of the conference.

8. I don't like food that's too spicy or

It's going to be and sunny all weekend.





Mini Test – Words with Multiple Meanings p46 Track 39

1. [M-Br] Have you read the book I gave you?
[F-Cn] (A) I booked it last week.
(B) No, I haven't had time.
(C) Thank you very much.

2. [F-Am] Did anyone come to fix the fire alarm yet?
[M-Au] (A) Let's fix a time to test it.
(B) Do we want a fire alarm?
(C) They should be here tomorrow morning.





3. [M-Cn] The accountancy exam was very hard.

- [F-Br] (A) Nobody could use it.
(B) Only five people passed.
(C) I couldn't move it at all.

4. [F-Am] Don't you think it's hot in here?

- [M-Am] (A) No, it's not too spicy.
(B) I'll open a window.
(C) The weather should be good tomorrow as well.



SIMILAR SOUNDING-WORDS

Exercise A For each numbered word below (1–5), find three words in the box that sound similar.

than bird meat disobey Japan hotel third plan personnel sheet repay concrete bell heard delay

1. can plan
2. well
3. sweet
4. word
5. say



Exercise B Read these questions and responses.

the correct response for each question.

1. Where's the report?
(A) **I think James has it.**
(B) There's a resort on the coast.
(C) I'd like some support.
2. Are they coming by plane?
(A) Please remain seated.
(B) I'm glad they came.
(C) No, they're taking a train.
3. What time do you usually get home?
(A) It's a tough climb.
(B) Just before nine, usually.
(C) There's a sign by the phone.
4. When will they advertise the new position?
(A) The exhibition is on Friday.
(B) It's a new competition.
(C) It'll be in Monday's edition of the paper.
5. Should we meet at eight?
(A) If that's not too late.
(B) Go straight and turn left.
(C) Please wait here.
6. Congratulations on winning first prize.
(A) Can I have fries with that?
(B) They advised me to go.
(C) Thanks. It was a big surprise.
7. Are you in charge of the sales promotion?
(A) No, I think Simon is.
(B) It's a very large increase.
(C) I don't use hand lotion.
8. Would you prefer to leave at nine?
(A) I can refer you.
(B) It's time to transfer now.
(C) Yes, if you don't mind.





Mini Test – Similar-sounding Words p47 Track 40

1. [M-Cn] How about a cup of coffee before we leave?
[F-Am] (A) I've already made copies.
(B) I don't believe you.
(C) That sounds good.

2. [F-Br] I'm starting a new project soon.
[M-Am] (A) No, I checked everything.
(B) I hope it goes well for you.
(C) When will you collect it?





3. [M-Au] Where's the no-smoking sign?

[F-Am] (A) On the wall over there.

(B) I like the design a lot.

(C) It's not mine.

4. [F-Cn] Doesn't Sue work in Personnel?

[M-Br] (A) She's gone to the hotel.

(B) She likes to sell.

(C) Yes, I think she does.



Homophones

Words that sound the same but have different spellings and meanings are called *homophones*. For example, you hear the question “Can you hear what she’s saying?” followed by the response “Yes, here it is.” Both *hear* and *here* sound the same. Sometimes this part of the TOEIC test uses homophones in order to mislead you.



Exercise A Complete each question or state

1. Could you please*close*..... the door?
a. close b. clothes
2. Can you get the file for me?
a. blew b. blue
3. I've been waiting ages.
a. for b. four
4. Did you buy that computer on
a. sail b. sale



5. I don't Mike's cell phone number.
a. no b. know
6. Is it birthday today?
a. your b. you're
7. I Jack on my way to work.
a. past b. passed
8. There are many errors in this document.
a. too b. two



Exercise B Read these questions and responses. Ur identify the correct response for each question.

1. Where do you want to have lunch?

- (A) That's a good idea.
- (B) I have nothing to wear.
- (C) **Why don't you decide?**

2. The director will arrive in one hour.

- (A) That's our collection.
- (B) No, there are two.
- (C) Is everyone ready?

3. Have you read that magazine?

- (A) I looked through it quickly.
- (B) Yes, it's very red.
- (C) It cost \$10.

4. Can you write your name on this form, please?

- (A) Yes, that's right.
- (B) OK, I'll do it now.
- (C) The form's over there.

5. The sun is very hot today.

- (A) That's the wrong way.
- (B) Yes, it is.
- (C) My son is fifteen.

6. Who knows the answer to question 1?

- (A) There are ten questions.
- (B) I think I do.
- (C) I have a runny nose.

7. Something I ate didn't agree with me.

- (A) Oh, that's a shame.
- (B) Yes, it's at eight.
- (C) I don't like to argue.

8. Could I see the account details?

- (A) I can't count.
- (B) They love the sea.
- (C) Here they are.





Mini Test – Homophones p48 Track 41

1. [M-Br] I never knew you liked classical music.
[F-Cn] (A) Yes, it's very new.
(B) I don't believe it.
(C) It's so relaxing to listen to.

2. [F-Am] Mr. Chang doesn't eat meat.
[M-Au] (A) Then we'll have sushi.
(B) Why can't he meet us?
(C) Is five o'clock OK?





3. [M-Cn] I rode a horse on vacation.
[F-Br] (A) No, just a bad cough.
(B) This is the road.
(C) Did you fall off?
4. [F-Cn] Is your desk made of real wood?
[M-Br] (A) Yes, I really would.
(B) It's solid oak, actually.
(C) Please take a seat.



A photograph of a rustic wooden building with a window and blue shutters. The building is constructed from dark, weathered horizontal wooden planks. A window with a white frame and multiple panes is centered in the upper half of the image. It is flanked by two bright blue shutters. To the right, a wooden staircase with a railing is visible, leading up from the lower right towards the top right. The overall scene is rustic and aged.

BREAK TIME



Part 5-6 - Grammar

Verb tenses

P. 170 (168)

Present simple

Used for routines, habits, planned events, and things that are always true.

Look for adverbs of frequency (*always, usually, etc.*) and time markers (*every day, once a week, etc.*).

We always **have** a staff meeting every Friday at 4:00 P.M.

What time **do** you usually **get** home from work?

The train **does not leave** until five o'clock.

Michael **speaks** Spanish and Italian.



Present continuous

Used for things that are happening right now or around now, or future planned events.

Look for adverbs and time markers (*at the moment, right now, still, etc.*).

Remember, stative verbs (e.g. *know, believe, see, hear*) and verbs of emotion (*like, want, prefer, etc.*) do not use the continuous form.

Susan **is having** lunch at the moment.

Why **are** you **advertising** for new staff?

I **am not attending** the conference next week, because it is canceled.



The following verbs are not normally used in the present continuous:

like	want	need	prefer	
know	realise	understand	recognise	
believe	suppose	remember	mean	
belong	fit	contain	consist	seem

- ☐ I'm hungry. I **want** something to eat. (*not* I'm wanting)
- ☐ **Do** you **understand** what I **mean**?
- ☐ Anna **doesn't seem** very happy right now.



think

When **think** means 'believe' or 'have an opinion', we do not use the continuous:

- ☐ I **think** Mary is Canadian, but I'm not sure. (*not* I'm thinking)
- ☐ What **do** you **think** of my idea? (= what is your opinion?)

When **think** means 'consider', the continuous is possible:

- ☐ I'm **thinking** about what happened. I often **think** about it.
- ☐ Nicky **is thinking** of giving up her job. (= she is considering it)



see hear smell taste look feel

We normally use the present simple (not continuous) with **see/hear/smell/taste**:

- ☐ **Do** you **see** that man over there? (*not* are you seeing)
- ☐ The room **smells**. Let's open a window.
- ☐ This soup **doesn't taste** very good.

You can use the present simple or continuous to say how somebody **looks** or **feels** now:

- ☐ You **look** well today. *or* You're **looking** well today.
- ☐ How **do** you **feel** now? *or* How **are** you **feeling** now?

but

- ☐ I usually **feel** tired in the morning. (*not* I'm usually feeling)



Present perfect

Used for things that have started but not finished, general experience, or things that happened very recently.

Look for time markers (*already, yet, just, etc.*).

Remember, *for* = a period of time (*for three years*),
since = a point of time (*since 2011*).

Andrew **has worked** for that company for ten years.

We **have not exported** to the European Union before.

The mayor **has just resigned**.



Past simple

Used for things that finished in the past.

Look for time markers (*already, yet, just, etc.*).

Remember, some verbs have irregular past forms (*go–went, know–knew, etc.*).

We **delivered** the parts to the customer last week.

Did you **stay** in the Grand Hotel?

I **did not go** to the party because I felt sick.



Past continuous

Used for things that were in progress in the past, or that were interrupted in the past.

They **were talking** about the new design for hours.

Wasn't anyone **waiting** for you when you arrived?

Sam **was typing** a report when his computer crashed.



Past perfect

Used for things that happened before another action in the past.

When we arrived, the meeting **had**
already **started**.

Although I **had not given** a presentation before,
I did not feel nervous.



Future forms

Use *going to* for intentions or for plans made earlier.

Use *will/will not* for decisions made at the time of speaking.

Look for time markers (*next, tomorrow, etc.*).

Are you going to take a vacation this year?

I'll help you with that bag.



1. We coffee when the new Vice President came into the office.

(A) have

(B) were having

(C) will have

(D) have had

2. What time is Mrs. Ono ?

(A) will come

(B) going come

(C) come

(D) coming



3. Sorry, James is not here. I think he
ten minutes ago.

- (A) left
- (B) had left
- (C) was leaving
- (D) has left

4. Mr. Denny called to say the package you
sent arrived yet.

- (A) was not
- (B) did not
- (C) has not
- (D) is not



5. Where next month's sales meeting going to take place?

(A) will

(B) is

(C) has

(D) did

6. What you arguing about with Peter just now?

(A) have

(B) did

(C) were

(D) are



7. Brendon work until late last night.

(A) did not finish

(B) had not finished

(C) has not finished

(D) will not finish

8. I that the new rescue plan will work.

(A) am doubting

(B) will doubt

(C) doubt

(D) was doubting



9. It was the first time the creative team
since January, so there was a lot to discuss.

- (A) meets
- (B) is meeting
- (C) had met
- (D) will meet

10. It is definitely true that we a period
of great uncertainty at the moment.

- (A) experience
- (B) are going to experience
- (C) have experienced
- (D) are experiencing



6. When is the annual salary review
take place?

- (A) will
- (B) is
- (C) going to
- (D) shall

15. In the three years I here, I have never
taken a single sick day.

- (A) am working
- (B) have worked
- (C) had worked
- (D) will work



20. I am taking a special course because I
..... to improve my presentation skills.

- (A) am wanting
- (B) will want
- (C) would want
- (D) want

22. We the same vendor to provide all our
food services since 2010.

- (A) have used
- (B) were using
- (C) had used
- (D) used



on a huge range of electrical products. Take 50% off all flat screen televisions, MP3 players, and satellite receivers. Plus, for the next two weeks, we are offering shoppers the chance to enter our free prize drawing. For every purchase you, we will give you a ticket to

2. (A) make
(B) will make
(C) are making
(D) made

win a two-week dream vacation Europe plus \$1,000 in spending money. What



Sales of the 'Daiba' – the company's most popular model – are partially responsible for this move. "The 'Daiba' great success since its launch," says C.E.O Minoru Takada. "We now

2. (A) will enjoy
(B) was enjoying
(C) has enjoyed
(D) had enjoyed

Our records show that you last us on February 26, earlier this year. Your next dental

5. (A) visit
(B) visited
(C) have visited
(D) were visiting

appointment is now due. Please call 360-925-8144 to make an appointment as soon as possible.

111. I to work this month because I need the exercise.

- (A) walk
- (B) am walking
- (C) had walked
- (D) was walking

125. The winner of the first prize in the design competition finally been announced.

- (A) was
- (B) did
- (C) has
- (D) is



READING TEST P. 301, CÂU 136

Thank you for your application to open a Trading Account with MaxiTrade.Com. Your application is being processed and dealt with as quickly as possible.

145. (A) was being
(B) will be
(C) has been
(D) had been

136. (A) was being
(B) will be
(C) has been
(D) had been

Dear Dr. Gooding:

.....**135**..... This is being processed and**136**..... dealt with as quickly as possible.

You**137**..... receive a letter from us within the next week to update you on the status of your application. If you do not hear from us, please contact the Customer Care Team by e-mailing customercare@maxitrade.com.





THANK YOU

Insert the Subtitle of Your Presentation