

Steps to Apply for the Short-Term Studentship (STS) Fellowship

1. Go to the ePMS portal of DHR: <https://schemes.dhr.gov.in>.
2. Click on **DHR e-PMS Login**.
3. Click on **Register (Only for HRD)** link at the bottom of the login panel.
4. Fill out all the details in the **User Registration Form**.
5. You will receive an auto-generated email to verify your registered email ID.
6. Verify your email ID by following the instructions in the email.
7. Login using your registered email ID and password.
8. Click on **Applicant Profile** on the left panel.
9. Click on **Personal Details** and complete the form.
10. Click on **Proposal Submission**.
11. Click on **HRD**.
12. Click on the **Apply** button for **Short-Term Studentship (STS)** at Sr. No. 1.
13. Complete **Part A: Personal Details** (Note: A **Reference ID** will be generated after submitting Part A.)
Then continue with:
 - **Part B: Guide Details**
 - **Part C: Proposal Details**
 - **Part D: Attachments Upload**

Part-A: Personal Details

APPLICATION FORM FOR STS

Reference ID: will be generated after submission the PART(A) of the online application

Part-A: Personal Details

Full Name (like Mr. XYZ / Ms. XYZ):*

Registered Email ID: Mobile No.:* Gender:*

Date of Birth:*

Home Address:*

City:*

District:*

Pincode (only numeric & must be 6 digits):*

State:*

Residence Telephone Number:*

The above details are fetched from Applicant Profile Details. If any field is blank and/or wrong, kindly enter/update the particular details in applicant profile then process further.

Nationality:(kindly note that OCI/PIO/NRI card must be uploaded in the case of OCI/PIO/NRI)*

-Select-

Name of the College:*

Course:*

Course Year:*

Date of Joining:*

College Address:*

City:*

dd/mm/yyyy

District:*

Pincode (only numeric & must be 6 digits):*

State:*

Telephone Number (only number & 10-12 digits):*

Please fill out this field.

Alternate Email ID:*

Alternate Mobile No:

BACK

SAVE & NEXT

NEXT

Part-B: Guide Details

The screenshot shows the 'APPLICATION FORM FOR STS' page under 'Part-B: Guide Details'. It includes fields for 'Full Name', 'Name of the Department', 'Designation', 'Experience (in Year's)', 'Mobile Number', 'Office Telephone Number', 'Email ID', and 'Residence Telephone Number'. A note at the top states: 'Reference ID: will be generated after submission the PART(A) of the online application'.

Part-C: Proposal Details

The screenshot shows the 'APPLICATION FORM FOR STS' page under 'Part-C: Proposal Details'. It includes fields for 'Title', 'Type of Study', 'Subject Area', and 'Name of the Department'. A note at the top states: '(Don't include any personal information like name, contact number, college name, college address, guide name, etc. in the proposal, otherwise your proposal may be rejected as per guidelines)'.

Part-D: Attachments Upload

The screenshot shows the 'APPLICATION FORM FOR STS' page under 'Part-D: Attachments Upload'. It lists six document types with their respective file upload fields: 1. Application Attestation Form, 2. Ethics Committee Approval (IEC or IAC), 3. Informed Consent Form, 4. Case Study Form, 5. Study Questionnaire, and 6. Any Other Document. A note at the top states: 'Reference ID: will be generated after submission the PART(A) of the online application'.

14. After uploading all attachments (Part D), a **Preview Page** will be displayed.
15. Check all the details carefully, then click on the **Final Submit** button.
16. After final submission, a confirmation page will appear with a link to download your application form (PDF) and view submitted documents.
17. You will also receive an auto-generated email confirming successful submission.