

# After Hours Request

This form must be completed in its entirety for each Individual<sup>1</sup> request and MUST be approved/signed by the either the Dean, Provost or Chancellor prior to submittal.

Completed forms need to be emailed to [camdenoffhours\\_req@camden.rutgers.edu](mailto:camdenoffhours_req@camden.rutgers.edu)

The following individual:

Name

Netid

Affiliation

Requested to have access to:

For the following duration :

I understand that I must email [camdenoffhours\\_req@camden.rutgers.edu](mailto:camdenoffhours_req@camden.rutgers.edu) immediately if the individuals status has changed and/or if the access needs to be revoked. All approved requests are automatically terminated at the end of each academic semester and must be re-submitted if necessary. <sup>Initials</sup>

The requestor and department is aware and has informed the student that there are limited resources available After Hours including security coverage and transportation. <sup>Initials</sup>

The department affirms that it is necessary to grant access for the following reasons

## Professor/Requestor

	<i>Allan Espiritu</i>
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Printed Name

Signature

## Chair of the Department

	<i>Kenneth Elliott</i>
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Printed Name

Signature

## Dean of the School, Provost, Chancellor

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Printed Name

Signature

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<sup>1</sup> Any student, Part Time Lecturer and/or any employee not classified by UHR as a Type 1 employee