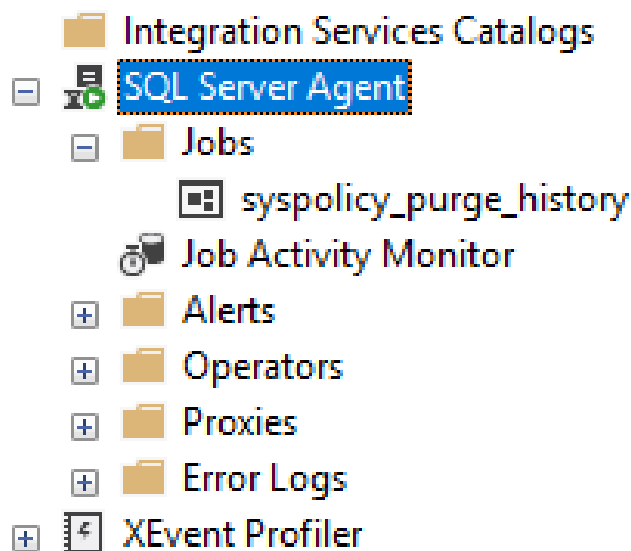


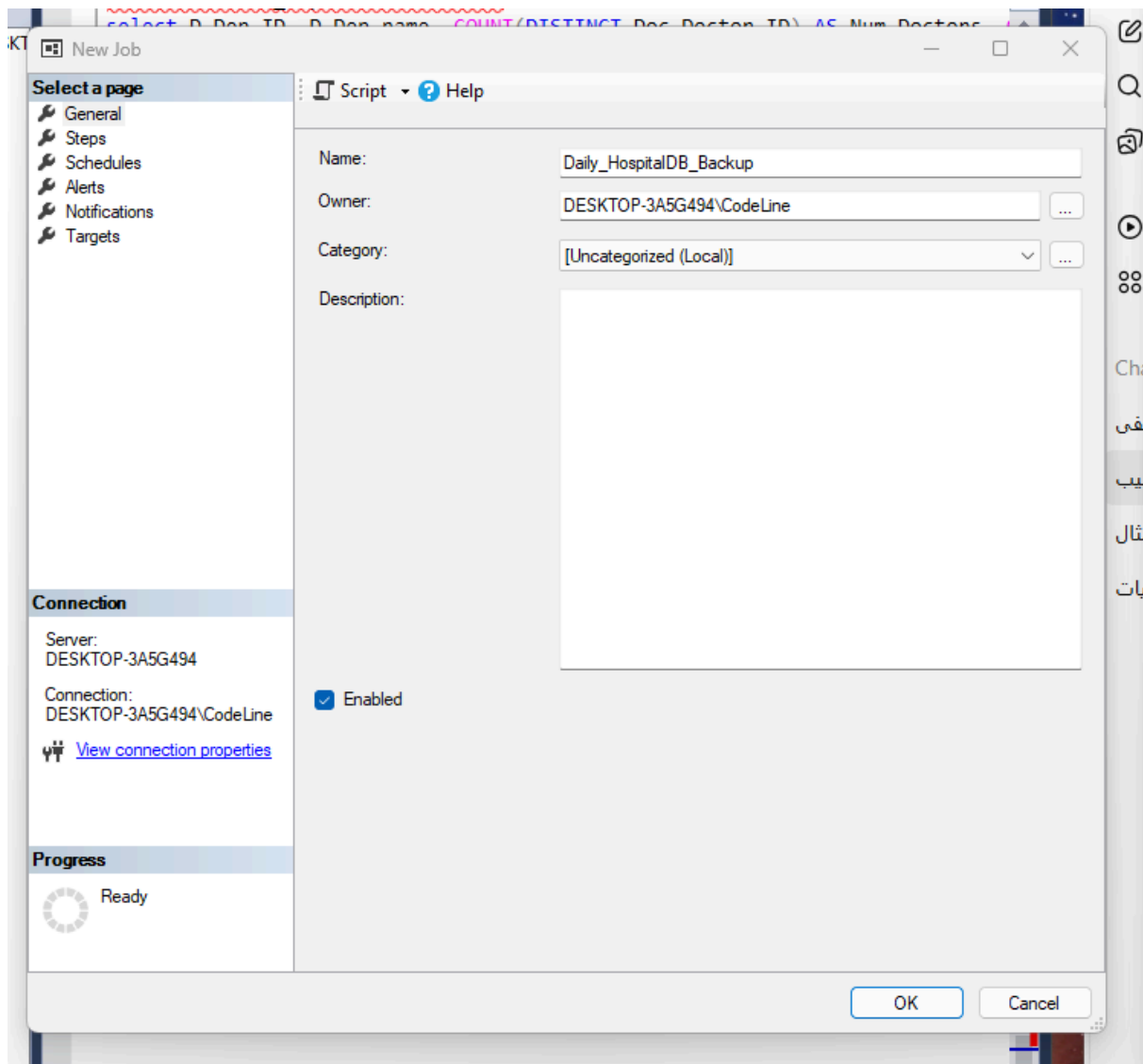
1. Open SQL Server Agent

- Connect to your SQL Server instance with sufficient privileges



2. check SQL Server Agent is Running

- right-click on it and choose Start.
- then create new job. Right-click on SQL Server Agent → Select New Job
- job name: Name: Daily_HospitalDB_Backup
- then click ok



3- Add a Step to Perform the Backup

- Go to the Steps page (left side) → Click New...
- Step name: daily_backup
- Type: Transact-SQL script (T-SQL)
- Database: Choose hospitalSystem
- Command:

BACKUP DATABASE hospitalSystem

TO DISK = 'C:\Backups\hospitalSystem.bak'

WITH INIT;

- then click ok

Job Step Properties - daily_backup

Select a page: General, Advanced

Script Help

Step name: daily_backup

Type: Transact-SQL script (T-SQL)

Run as:

Database: hospitalSystem

Command:

```
BACKUP DATABASE hospitalSystem  
TO DISK = 'C:\Backups\hospitalSystem.bak'  
WITH INIT;
```

Open... Select All Copy Paste Parse

Previous Next

OK Cancel

Connection

Server: DESKTOP-3A5G494

Connection: DESKTOP-3A5G494\CodeLine

[View connection properties](#)

Progress

Ready

4- Schedule the Job

- Go to the Schedules page → Click New
- Name: DailySchedule
- Schedule Type: Recurring

Frequency:

- Occurs: Daily
- Recurs every: 1 day

Daily Frequency:

- Occurs once at: 2:00:00 AM
- then Click OK

New Job Schedule

Name: Jobs in Schedule

Schedule type: ☒ Enabled

One-time occurrence

Date: Time:

Frequency

Occurs:

Recurs every: day(s)

Daily frequency

☒ Occurs once at:

☐ Occurs every: hour(s) Starting at: Ending at:

Duration

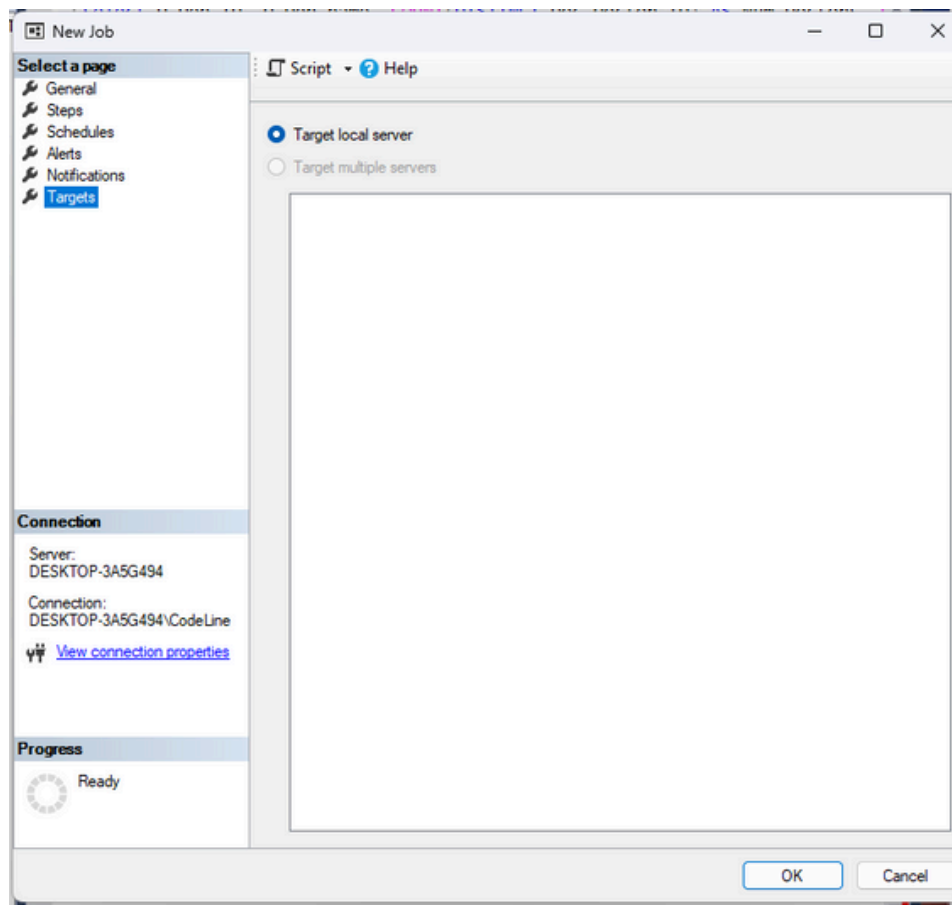
Start date: ☐ End date: ☒ No end date:

Summary

Description:

Set Job Target (Optional)

On the Targets page, ensure the correct server is selected



Save and Test the Job

