

## Project Progress Log Report Page

Starting Date	Ending Date	Task Completed
08/08/2022	08/08/2022	Meeting With Customer
09/08/2022	09/08/2022	Identifying Stakeholders
10/08/2022	10/08/2022	Determining Project Objectives
11/08/2022	24/08/2022	Planning
25/08/2022	07/09/2022	Requirement Gathering
25/08/2022	07/09/2022	Requirement Analysis
07/09/2022	08/09/2022	Block Diagram
09/09/2022	13/09/2022	Flow chart
14/09/2022	16/09/2022	ER Diagram
19/09/2022	21/09/2022	EER Diagram
22/09/2022	26/09/2022	DFD Diagram
27/09/2022	29/09/2022	Use Case Diagram
30/09/2022	05/10/2022	Prototype
06/10/2022	02/11/2022	Front end
03/11/2022	14/12/2022	Back end
15/12/2022	16/12/2022	Unit test
19/12/2022	20/12/2022	Integration test
21/12/2022	22/12/2022	System test
23/12/2022	26/12/2022	User acceptance test
29/12/2022	02/01/2023	Patch Updates
05/01/2023	06/01/2023	Report

Table 1 Project Progress Log Report Page

## Log Book

Log Sheet (Specimen)	Date: 08/08/2022 to 14/08/2022
<p>Research/Tasks achieved</p> <ul style="list-style-type: none"> <li>What have you completed? I completed meeting with customer, identifying stakeholders, determining project objectives and finally first two objectives Requirement gathering finished.</li> <li>Did you fulfil task requirements? Yes</li> <li>Are you on track and within deadlines set? Yes</li> <li>Did you need to make any changes to your project management plan? No</li> </ul>	
<p>Any risks and/or issues identified?</p> <ul style="list-style-type: none"> <li>Did you identify risks/issues with a lack of skills required for undertaking research/tasks? No</li> <li>Did you identify any additional risks/issues that have an impact on the project management plan? No</li> </ul>	
<p>Problems encountered</p> <ul style="list-style-type: none"> <li>What barriers did you face? I faced barriers in determining project objectives</li> <li>How did you overcome them? Browsing from Internet</li> </ul>	
<p>New ideas and change of project direction</p> <p>No</p>	
<p>What have I learnt about myself this week?</p> <ul style="list-style-type: none"> <li>How did I feel when I had to deal with tasks/problems? Need more Hard work</li> <li>Did I find it useful to complete the tasks? Yes</li> <li>How well have I performed? What did I contribute? Good, optimized Planning</li> <li>What can I improve on next week? Try to find more things based on the project</li> <li>How might this learning apply in the future? It's very helpful for profession</li> </ul>	
<p>Tasks planned for next week</p> <ul style="list-style-type: none"> <li>Which tasks are priority? Requirement Gathering and Analysis</li> <li>Have you set aside sufficient time for completion? Yes</li> </ul>	
Supervisor comments to address	<p>Project status to date</p> <p><u>ON</u> AHEAD BEHIND</p>

Table 2 Week- 01

<b>Log Sheet (Specimen)</b>	<b>Date: 15/08/2022 to 21/08/2022</b>
<b>Research/Tasks achieved</b> <ul style="list-style-type: none"> <li>What have you completed? I completed meeting with customer, identifying stakeholders, determining project objectives, planning and finally first three objectives Planning finished.</li> <li>Did you fulfil task requirements? Yes</li> <li>Are you on track and within deadlines set? Yes</li> <li>Did you need to make any changes to your project management plan? No</li> </ul>	
<b>Any risks and/or issues identified?</b> <ul style="list-style-type: none"> <li>Did you identify risks/issues with a lack of skills required for undertaking research/tasks? No</li> <li>Did you identify any additional risks/issues that have an impact on the project management plan? No</li> </ul>	
<b>Problems encountered</b> <ul style="list-style-type: none"> <li>What barriers did you face? I faced barriers in Planning</li> <li>How did you overcome them? Browsing from Internet</li> </ul>	
<b>New ideas and change of project direction</b> No	
<b>What have I learnt about myself this week?</b> <ul style="list-style-type: none"> <li>How did I feel when I had to deal with tasks/problems? Need more Hard work</li> <li>Did I find it useful to complete the tasks? Yes</li> <li>How well have I performed? What did I contribute? Good, optimized Planning</li> <li>What can I improve on next week? Problem Solving Skills</li> <li>How might this learning apply in the future? It's very helpful for profession</li> </ul>	
<b>Tasks planned for next week</b> <ul style="list-style-type: none"> <li>Which tasks are priority? Requirement Gathering</li> <li>Have you set aside sufficient time for completion? Yes</li> </ul>	
Supervisor comments to address	Project status to date <u>ON</u> AHEAD BEHIND

Table 3 Week- 02

<b>Log Sheet (Specimen)</b>	<b>Date: 22/08/2022 to 28/08/2022</b>
<b>Research/Tasks achieved</b> <ul style="list-style-type: none"> <li>What have you completed? I completed Planning</li> <li>Did you fulfil task requirements? Yes</li> <li>Are you on track and within deadlines set? Yes</li> <li>Did you need to make any changes to your project management plan? No</li> </ul>	
<b>Any risks and/or issues identified?</b> <ul style="list-style-type: none"> <li>Did you identify risks/issues with a lack of skills required for undertaking research/tasks? No</li> <li>Did you identify any additional risks/issues that have an impact on the project management plan? No</li> </ul>	
<b>Problems encountered</b> <ul style="list-style-type: none"> <li>What barriers did you face? I faced barriers in Planning</li> <li>How did you overcome them? Browsing from Internet</li> </ul>	
<b>New ideas and change of project direction</b> No	
<b>What have I learnt about myself this week?</b> <ul style="list-style-type: none"> <li>How did I feel when I had to deal with tasks/problems? Need more Hard work</li> <li>Did I find it useful to complete the tasks? Yes</li> <li>How well have I performed? What did I contribute? Good, optimized Planning</li> <li>What can I improve on next week? Problem Solving Skills</li> <li>How might this learning apply in the future? It's very helpful for profession</li> </ul>	
<b>Tasks planned for next week</b> <ul style="list-style-type: none"> <li>Which tasks are priority? Requirement Gathering and Analysis</li> <li>Have you set aside sufficient time for completion? Yes</li> </ul>	
Supervisor comments to address	<b>Project status to date</b>  <u>ON</u> AHEAD BEHIND

Table 4 Week- 03

<b>Log Sheet (Specimen)</b>	<b>Date: 29/08/2022 to 04/09/2022</b>
<b>Research/Tasks achieved</b> <ul style="list-style-type: none"> <li>What have you completed? I completed Planning and first three objectives Requirement Gathering and Analysis</li> <li>Did you fulfil task requirements? Yes</li> <li>Are you on track and within deadlines set? Yes</li> <li>Did you need to make any changes to your project management plan? No</li> </ul>	
<b>Any risks and/or issues identified?</b> <ul style="list-style-type: none"> <li>Did you identify risks/issues with a lack of skills required for undertaking research/tasks? No</li> <li>Did you identify any additional risks/issues that have an impact on the project management plan? No</li> </ul>	
<b>Problems encountered</b> <ul style="list-style-type: none"> <li>What barriers did you face? I faced barriers in Requirement Gathering</li> <li>How did you overcome them? Browsing from Internet</li> </ul>	
<b>New ideas and change of project direction</b> No	
<b>What have I learnt about myself this week?</b> <ul style="list-style-type: none"> <li>How did I feel when I had to deal with tasks/problems? Need more Hard work</li> <li>Did I find it useful to complete the tasks? Yes</li> <li>How well have I performed? What did I contribute? Good, optimized Requirement gathering</li> <li>What can I improve on next week? Problem Solving Skills</li> <li>How might this learning apply in the future? It's very helpful for profession</li> </ul>	
<b>Tasks planned for next week</b> <ul style="list-style-type: none"> <li>Which tasks are priority? Design</li> <li>Have you set aside sufficient time for completion? Yes</li> </ul>	
Supervisor comments to address	<b>Project status to date</b>  <u>ON</u> AHEAD BEHIND

Table 5 Week- 04

<b>Log Sheet (Specimen)</b>	<b>Date: 05/09/2022 to 11/09/2022</b>
<b>Research/Tasks achieved</b> <ul style="list-style-type: none"> <li>What have you completed? I completed Requirement gathering and Analysis</li> <li>Did you fulfil task requirements? Yes</li> <li>Are you on track and within deadlines set? Yes</li> <li>Did you need to make any changes to your project management plan? No</li> </ul>	
<b>Any risks and/or issues identified?</b> <ul style="list-style-type: none"> <li>Did you identify risks/issues with a lack of skills required for undertaking research/tasks? No</li> <li>Did you identify any additional risks/issues that have an impact on the project management plan? No</li> </ul>	
<b>Problems encountered</b> <ul style="list-style-type: none"> <li>What barriers did you face? I faced barriers in designing</li> <li>How did you overcome them? Discussing with friends</li> </ul>	
<b>New ideas and change of project direction</b> No	
<b>What have I learnt about myself this week?</b> <ul style="list-style-type: none"> <li>How did I feel when I had to deal with tasks/problems? Need more Hard work</li> <li>Did I find it useful to complete the tasks? Yes</li> <li>How well have I performed? What did I contribute? Good, optimized designing</li> <li>What can I improve on next week? Try to find more design</li> <li>How might this learning apply in the future? It's very helpful for profession</li> </ul>	
<b>Tasks planned for next week</b> <ul style="list-style-type: none"> <li>Which tasks are priority? Development</li> <li>Have you set aside sufficient time for completion? Yes</li> </ul>	
Supervisor comments to address	<b>Project status to date</b>  <u>ON</u> AHEAD BEHIND

Table 6 Week- 05

<b>Log Sheet (Specimen)</b>	<b>Date: 12/09/2022 to 18/09/2022</b>
<b>Research/Tasks achieved</b> <ul style="list-style-type: none"> <li>What have you completed? I completed first three design</li> <li>Did you fulfil task requirements? Yes</li> <li>Are you on track and within deadlines set? Yes</li> <li>Did you need to make any changes to your project management plan? No</li> </ul>	
<b>Any risks and/or issues identified?</b> <ul style="list-style-type: none"> <li>Did you identify risks/issues with a lack of skills required for undertaking research/tasks? No</li> <li>Did you identify any additional risks/issues that have an impact on the project management plan? No</li> </ul>	
<b>Problems encountered</b> <ul style="list-style-type: none"> <li>What barriers did you face? I faced Barriers in flowchart</li> <li>How did you overcome them? Browsing from internet</li> </ul>	
<b>New ideas and change of project direction</b> No	
<b>What have I learnt about myself this week?</b> <ul style="list-style-type: none"> <li>How did I feel when I had to deal with tasks/problems? Need more Hard work</li> <li>Did I find it useful to complete the tasks? Yes</li> <li>How well have I performed? What did I contribute? Good, optimized design</li> <li>What can I improve on next week? Try to find more design</li> <li>How might this learning apply in the future? It's very helpful for profession</li> </ul>	
<b>Tasks planned for next week</b> <ul style="list-style-type: none"> <li>Which tasks are priority? Development</li> <li>Have you set aside sufficient time for completion? Yes</li> </ul>	
Supervisor comments to address	<b>Project status to date</b>  <u>ON</u> AHEAD BEHIND

Table 7 Week- 06

<b>Log Sheet (Specimen)</b>	<b>Date: 19/09/2022 to 25/09/2022</b>
<b>Research/Tasks achieved</b> <ul style="list-style-type: none"> <li>What have you completed? I completed first five design</li> <li>Did you fulfil task requirements? Yes</li> <li>Are you on track and within deadlines set? Yes</li> <li>Did you need to make any changes to your project management plan? No</li> </ul>	
<b>Any risks and/or issues identified?</b> <ul style="list-style-type: none"> <li>Did you identify risks/issues with a lack of skills required for undertaking research/tasks? No</li> <li>Did you identify any additional risks/issues that have an impact on the project management plan? No</li> </ul>	
<b>Problems encountered</b> <ul style="list-style-type: none"> <li>What barriers did you face? I faced barrier in ER Diagram</li> <li>How did you overcome them? Browsing from internet</li> </ul>	
<b>New ideas and change of project direction</b> No	
<b>What have I learnt about myself this week?</b> <ul style="list-style-type: none"> <li>How did I feel when I had to deal with tasks/problems? Need more Hard work</li> <li>Did I find it useful to complete the tasks? Yes</li> <li>How well have I performed? What did I contribute? Good, optimized design</li> <li>What can I improve on next week? Try to find more design</li> <li>How might this learning apply in the future? It's very helpful for profession</li> </ul>	
<b>Tasks planned for next week</b> <ul style="list-style-type: none"> <li>Which tasks are priority? Development</li> <li>Have you set aside sufficient time for completion? Yes</li> </ul>	
Supervisor comments to address	Project status to date <u>ON</u> AHEAD BEHIND

Table 8 Week- 07



<b>Log Sheet (Specimen)</b>	<b>Date: 26/09/2022 to 02/10/2022</b>
<b>Research/Tasks achieved</b> <ul style="list-style-type: none"> <li>What have you completed? I completed first six design</li> <li>Did you fulfil task requirements? Yes</li> <li>Are you on track and within deadlines set? Yes</li> <li>Did you need to make any changes to your project management plan? No</li> </ul>	
<b>Any risks and/or issues identified?</b> <ul style="list-style-type: none"> <li>Did you identify risks/issues with a lack of skills required for undertaking research/tasks? No</li> <li>Did you identify any additional risks/issues that have an impact on the project management plan? No</li> </ul>	
<b>Problems encountered</b> <ul style="list-style-type: none"> <li>What barriers did you face? I faced barriers in designing</li> <li>How did you overcome them? Browsing from internet</li> </ul>	
<b>New ideas and change of project direction</b> No	
<b>What have I learnt about myself this week?</b> <ul style="list-style-type: none"> <li>How did I feel when I had to deal with tasks/problems? Need more Hard work</li> <li>Did I find it useful to complete the tasks? Yes</li> <li>How well have I performed? What did I contribute? Good, optimized designing</li> <li>What can I improve on next week? Try to find more design</li> <li>How might this learning apply in the future? It's very helpful for profession</li> </ul>	
<b>Tasks planned for next week</b> <ul style="list-style-type: none"> <li>Which tasks are priority? Development</li> <li>Have you set aside sufficient time for completion? Yes</li> </ul>	
Supervisor comments to address	<b>Project status to date</b>  <u>ON</u> AHEAD BEHIND

Table 9 Week- 08

<b>Log Sheet (Specimen)</b>	<b>Date: 03/10/2022 to 09/10/2022</b>
<b>Research/Tasks achieved</b> <ul style="list-style-type: none"> <li>What have you completed? I Completed Designing</li> <li>Did you fulfil task requirements? Yes</li> <li>Are you on track and within deadlines set? Yes</li> <li>Did you need to make any changes to your project management plan? No</li> </ul>	
<b>Any risks and/or issues identified?</b> <ul style="list-style-type: none"> <li>Did you identify risks/issues with a lack of skills required for undertaking research/tasks? No</li> <li>Did you identify any additional risks/issues that have an impact on the project management plan? No</li> </ul>	
<b>Problems encountered</b> <ul style="list-style-type: none"> <li>What barriers did you face? I faced barriers in designing</li> <li>How did you overcome them? Browsing from internet</li> </ul>	
<b>New ideas and change of project direction</b> No	
<b>What have I learnt about myself this week?</b> <ul style="list-style-type: none"> <li>How did I feel when I had to deal with tasks/problems? Need more Hard work</li> <li>Did I find it useful to complete the tasks? Yes</li> <li>How well have I performed? What did I contribute? Good, optimized design</li> <li>What can I improve on next week? Problem solving skills</li> <li>How might this learning apply in the future? It's very helpful for profession</li> </ul>	
<b>Tasks planned for next week</b> <ul style="list-style-type: none"> <li>Which tasks are priority? Development</li> <li>Have you set aside sufficient time for completion? Yes</li> </ul>	
Supervisor comments to address	<b>Project status to date</b> <u>ON</u> AHEAD BEHIND

Table 10 Week- 09

<b>Log Sheet (Specimen)</b>	<b>Date: 10/10/2022 to 16/10/2022</b>
<b>Research/Tasks achieved</b> <ul style="list-style-type: none"> <li>What have you completed? I completed first two objective front end</li> <li>Did you fulfil task requirements? Yes</li> <li>Are you on track and within deadlines set? Yes</li> <li>Did you need to make any changes to your project management plan? No</li> </ul>	
<b>Any risks and/or issues identified?</b> <ul style="list-style-type: none"> <li>Did you identify risks/issues with a lack of skills required for undertaking research/tasks? No</li> <li>Did you identify any additional risks/issues that have an impact on the project management plan? No</li> </ul>	
<b>Problems encountered</b> <ul style="list-style-type: none"> <li>What barriers did you face? I faced barriers in front end</li> <li>How did you overcome them? Browsing from internet</li> </ul>	
<b>New ideas and change of project direction</b> No	
<b>What have I learnt about myself this week?</b> <ul style="list-style-type: none"> <li>How did I feel when I had to deal with tasks/problems? Need more Hard work</li> <li>Did I find it useful to complete the tasks? Yes</li> <li>How well have I performed? What did I contribute? Good, optimized front end</li> <li>What can I improve on next week? Problem solving skills</li> <li>How might this learning apply in the future? It's very helpful for profession</li> </ul>	
<b>Tasks planned for next week</b> <ul style="list-style-type: none"> <li>Which tasks are priority? Testing</li> <li>Have you set aside sufficient time for completion? Yes</li> </ul>	
Supervisor comments to address	<b>Project status to date</b>  <u>ON</u> AHEAD BEHIND

Table 11 Week- 10

<b>Log Sheet (Specimen)</b>	<b>Date: 17/10/2022 to 23/10/2022</b>
<b>Research/Tasks achieved</b> <ul style="list-style-type: none"> <li>What have you completed? I completed first three objective front end</li> <li>Did you fulfil task requirements? Yes</li> <li>Are you on track and within deadlines set? Yes</li> <li>Did you need to make any changes to your project management plan? No</li> </ul>	
<b>Any risks and/or issues identified?</b> <ul style="list-style-type: none"> <li>Did you identify risks/issues with a lack of skills required for undertaking research/tasks? No</li> <li>Did you identify any additional risks/issues that have an impact on the project management plan? No</li> </ul>	
<b>Problems encountered</b> <ul style="list-style-type: none"> <li>What barriers did you face? No</li> <li>How did you overcome them? No</li> </ul>	
<b>New ideas and change of project direction</b> No	
<b>What have I learnt about myself this week?</b> <ul style="list-style-type: none"> <li>How did I feel when I had to deal with tasks/problems? Need more Hard work</li> <li>Did I find it useful to complete the tasks? Yes</li> <li>How well have I performed? What did I contribute? Good, optimized front end</li> <li>What can I improve on next week? Problem solving skills</li> <li>How might this learning apply in the future? It's very helpful for profession</li> </ul>	
<b>Tasks planned for next week</b> <ul style="list-style-type: none"> <li>Which tasks are priority? Testing</li> <li>Have you set aside sufficient time for completion? Yes</li> </ul>	
Supervisor comments to address	<b>Project status to date</b>  <u>ON</u> AHEAD BEHIND

Table 12 Week- 11

<b>Log Sheet (Specimen)</b>	<b>Date: 24/10/2022 to 30/10/2022</b>
<b>Research/Tasks achieved</b> <ul style="list-style-type: none"> <li>What have you completed? I completed first four objective front end</li> <li>Did you fulfil task requirements? Yes</li> <li>Are you on track and within deadlines set? Yes</li> <li>Did you need to make any changes to your project management plan? No</li> </ul>	
<b>Any risks and/or issues identified?</b> <ul style="list-style-type: none"> <li>Did you identify risks/issues with a lack of skills required for undertaking research/tasks? No</li> <li>Did you identify any additional risks/issues that have an impact on the project management plan? No</li> </ul>	
<b>Problems encountered</b> <ul style="list-style-type: none"> <li>What barriers did you face? No</li> <li>How did you overcome them? No</li> </ul>	
<b>New ideas and change of project direction</b> No	
<b>What have I learnt about myself this week?</b> <ul style="list-style-type: none"> <li>How did I feel when I had to deal with tasks/problems? Need more Hard work</li> <li>Did I find it useful to complete the tasks? Yes</li> <li>How well have I performed? What did I contribute? Good, optimized front end</li> <li>What can I improve on next week? Problem solving skills</li> <li>How might this learning apply in the future? It's very helpful for profession</li> </ul>	
<b>Tasks planned for next week</b> <ul style="list-style-type: none"> <li>Which tasks are priority? Testing</li> <li>Have you set aside sufficient time for completion? Yes</li> </ul>	
Supervisor comments to address	<b>Project status to date</b>  <u>ON</u> AHEAD BEHIND

<b>Log Sheet (Specimen)</b>	<b>Date: 31/10/2022 to 06/11/2022</b>
<b>Research/Tasks achieved</b> <ul style="list-style-type: none"> <li>What have you completed? I completed frontend</li> <li>Did you fulfil task requirements? Yes</li> <li>Are you on track and within deadlines set? Yes</li> <li>Did you need to make any changes to your project management plan? No</li> </ul>	
<b>Any risks and/or issues identified?</b> <ul style="list-style-type: none"> <li>Did you identify risks/issues with a lack of skills required for undertaking research/tasks? No</li> <li>Did you identify any additional risks/issues that have an impact on the project management plan? No</li> </ul>	
<b>Problems encountered</b> <ul style="list-style-type: none"> <li>What barriers did you face? No</li> <li>How did you overcome them? No</li> </ul>	
<b>New ideas and change of project direction</b> No	
<b>What have I learnt about myself this week?</b> <ul style="list-style-type: none"> <li>How did I feel when I had to deal with tasks/problems? Need more Hard work</li> <li>Did I find it useful to complete the tasks? Yes</li> <li>How well have I performed? What did I contribute? Good, optimized front end</li> <li>What can I improve on next week? Problem solving skills</li> <li>How might this learning apply in the future? It's very helpful for profession</li> </ul>	
<b>Tasks planned for next week</b> <ul style="list-style-type: none"> <li>Which tasks are priority? Testing</li> <li>Have you set aside sufficient time for completion? Yes</li> </ul>	
Supervisor comments to address	<b>Project status to date</b>  <u>ON</u> AHEAD BEHIND

<b>Log Sheet (Specimen)</b>	<b>Date: 07/11/2022 to 13/11/2022</b>
<b>Research/Tasks achieved</b> <ul style="list-style-type: none"> <li>What have you completed? I completed part of backend</li> <li>Did you fulfil task requirements? Yes</li> <li>Are you on track and within deadlines set? Yes</li> <li>Did you need to make any changes to your project management plan? No</li> </ul>	
<b>Any risks and/or issues identified?</b> <ul style="list-style-type: none"> <li>Did you identify risks/issues with a lack of skills required for undertaking research/tasks? No</li> <li>Did you identify any additional risks/issues that have an impact on the project management plan? No</li> </ul>	
<b>Problems encountered</b> <ul style="list-style-type: none"> <li>What barriers did you face? Database connection</li> <li>How did you overcome them? Ask lecturer</li> </ul>	
<b>New ideas and change of project direction</b> No	
<b>What have I learnt about myself this week?</b> <ul style="list-style-type: none"> <li>How did I feel when I had to deal with tasks/problems? Need more Hard work</li> <li>Did I find it useful to complete the tasks? Yes</li> <li>How well have I performed? What did I contribute? Good, optimized back end</li> <li>What can I improve on next week? Problem solving skills</li> <li>How might this learning apply in the future? It's very helpful for profession</li> </ul>	
<b>Tasks planned for next week</b> <ul style="list-style-type: none"> <li>Which tasks are priority? Testing</li> <li>Have you set aside sufficient time for completion? Yes</li> </ul>	
Supervisor comments to address	<b>Project status to date</b>  <u>ON</u> AHEAD BEHIND

<b>Log Sheet (Specimen)</b>	<b>Date: 14/11/2022 to 20/11/2022</b>
<b>Research/Tasks achieved</b> <ul style="list-style-type: none"> <li>What have you completed? I completed part of backend</li> <li>Did you fulfil task requirements? Yes</li> <li>Are you on track and within deadlines set? Yes</li> <li>Did you need to make any changes to your project management plan? No</li> </ul>	
<b>Any risks and/or issues identified?</b> <ul style="list-style-type: none"> <li>Did you identify risks/issues with a lack of skills required for undertaking research/tasks? No</li> <li>Did you identify any additional risks/issues that have an impact on the project management plan? No</li> </ul>	
<b>Problems encountered</b> <ul style="list-style-type: none"> <li>What barriers did you face? Database connection</li> <li>How did you overcome them? Ask lecturer</li> </ul>	
<b>New ideas and change of project direction</b> No	
<b>What have I learnt about myself this week?</b> <ul style="list-style-type: none"> <li>How did I feel when I had to deal with tasks/problems? Need more Hard work</li> <li>Did I find it useful to complete the tasks? Yes</li> <li>How well have I performed? What did I contribute? Good, optimized back end</li> <li>What can I improve on next week? Problem solving skills</li> <li>How might this learning apply in the future? It's very helpful for profession</li> </ul>	
<b>Tasks planned for next week</b> <ul style="list-style-type: none"> <li>Which tasks are priority? Testing</li> <li>Have you set aside sufficient time for completion? Yes</li> </ul>	
Supervisor comments to address	<b>Project status to date</b>  <u>ON</u> AHEAD BEHIND



<b>Log Sheet (Specimen)</b>	<b>Date: 21/11/2022 to 27/11/2022</b>
<b>Research/Tasks achieved</b> <ul style="list-style-type: none"> <li>What have you completed? I completed part of backend</li> <li>Did you fulfil task requirements? Yes</li> <li>Are you on track and within deadlines set? Yes</li> <li>Did you need to make any changes to your project management plan? No</li> </ul>	
<b>Any risks and/or issues identified?</b> <ul style="list-style-type: none"> <li>Did you identify risks/issues with a lack of skills required for undertaking research/tasks? No</li> <li>Did you identify any additional risks/issues that have an impact on the project management plan? No</li> </ul>	
<b>Problems encountered</b> <ul style="list-style-type: none"> <li>What barriers did you face? No</li> <li>How did you overcome them? No</li> </ul>	
<b>New ideas and change of project direction</b> No	
<b>What have I learnt about myself this week?</b> <ul style="list-style-type: none"> <li>How did I feel when I had to deal with tasks/problems? Need more Hard work</li> <li>Did I find it useful to complete the tasks? Yes</li> <li>How well have I performed? What did I contribute? Good, optimized back end</li> <li>What can I improve on next week? Problem solving skills</li> <li>How might this learning apply in the future? It's very helpful for profession</li> </ul>	
<b>Tasks planned for next week</b> <ul style="list-style-type: none"> <li>Which tasks are priority? Testing</li> <li>Have you set aside sufficient time for completion? Yes</li> </ul>	
Supervisor comments to address	<b>Project status to date</b>  <u>ON</u> AHEAD BEHIND

<b>Log Sheet (Specimen)</b>	<b>Date: 28/11/2022 to 04/12/2022</b>
<b>Research/Tasks achieved</b> <ul style="list-style-type: none"> <li>What have you completed? I completed part of backend</li> <li>Did you fulfil task requirements? Yes</li> <li>Are you on track and within deadlines set? Yes</li> <li>Did you need to make any changes to your project management plan? No</li> </ul>	
<b>Any risks and/or issues identified?</b> <ul style="list-style-type: none"> <li>Did you identify risks/issues with a lack of skills required for undertaking research/tasks? No</li> <li>Did you identify any additional risks/issues that have an impact on the project management plan? No</li> </ul>	
<b>Problems encountered</b> <ul style="list-style-type: none"> <li>What barriers did you face? No</li> <li>How did you overcome them? No</li> </ul>	
<b>New ideas and change of project direction</b> No	
<b>What have I learnt about myself this week?</b> <ul style="list-style-type: none"> <li>How did I feel when I had to deal with tasks/problems? Need more Hard work</li> <li>Did I find it useful to complete the tasks? Yes</li> <li>How well have I performed? What did I contribute? Good, optimized back end</li> <li>What can I improve on next week? Problem solving skills</li> <li>How might this learning apply in the future? It's very helpful for profession</li> </ul>	
<b>Tasks planned for next week</b> <ul style="list-style-type: none"> <li>Which tasks are priority? Testing</li> <li>Have you set aside sufficient time for completion? Yes</li> </ul>	
Supervisor comments to address	<b>Project status to date</b>  <u>ON</u> AHEAD BEHIND

<b>Log Sheet (Specimen)</b>	<b>Date: 05/12/2022 to 11/12/2022</b>
<b>Research/Tasks achieved</b> <ul style="list-style-type: none"> <li>What have you completed? I completed part of backend</li> <li>Did you fulfil task requirements? Yes</li> <li>Are you on track and within deadlines set? Yes</li> <li>Did you need to make any changes to your project management plan? No</li> </ul>	
<b>Any risks and/or issues identified?</b> <ul style="list-style-type: none"> <li>Did you identify risks/issues with a lack of skills required for undertaking research/tasks? No</li> <li>Did you identify any additional risks/issues that have an impact on the project management plan? No</li> </ul>	
<b>Problems encountered</b> <ul style="list-style-type: none"> <li>What barriers did you face? No</li> <li>How did you overcome them? No</li> </ul>	
<b>New ideas and change of project direction</b> No	
<b>What have I learnt about myself this week?</b> <ul style="list-style-type: none"> <li>How did I feel when I had to deal with tasks/problems? Need more Hard work</li> <li>Did I find it useful to complete the tasks? Yes</li> <li>How well have I performed? What did I contribute? Good, optimized back end</li> <li>What can I improve on next week? Problem solving skills</li> <li>How might this learning apply in the future? It's very helpful for profession</li> </ul>	
<b>Tasks planned for next week</b> <ul style="list-style-type: none"> <li>Which tasks are priority? Testing</li> <li>Have you set aside sufficient time for completion? Yes</li> </ul>	
Supervisor comments to address	<b>Project status to date</b>  <u>ON</u> AHEAD BEHIND

<b>Log Sheet (Specimen)</b>	<b>Date: 12/12/2022 to 18/12/2022</b>
<b>Research/Tasks achieved</b> <ul style="list-style-type: none"> <li>What have you completed? I completed backend</li> <li>Did you fulfil task requirements? Yes</li> <li>Are you on track and within deadlines set? Yes</li> <li>Did you need to make any changes to your project management plan? No</li> </ul>	
<b>Any risks and/or issues identified?</b> <ul style="list-style-type: none"> <li>Did you identify risks/issues with a lack of skills required for undertaking research/tasks? No</li> <li>Did you identify any additional risks/issues that have an impact on the project management plan? No</li> </ul>	
<b>Problems encountered</b> <ul style="list-style-type: none"> <li>What barriers did you face? No</li> <li>How did you overcome them? No</li> </ul>	
<b>New ideas and change of project direction</b> No	
<b>What have I learnt about myself this week?</b> <ul style="list-style-type: none"> <li>How did I feel when I had to deal with tasks/problems? Need more Hard work</li> <li>Did I find it useful to complete the tasks? Yes</li> <li>How well have I performed? What did I contribute? Good, optimized testing</li> <li>What can I improve on next week? Problem solving skills</li> <li>How might this learning apply in the future? It's very helpful for profession</li> </ul>	
<b>Tasks planned for next week</b> <ul style="list-style-type: none"> <li>Which tasks are priority? Report</li> <li>Have you set aside sufficient time for completion? Yes</li> </ul>	
Supervisor comments to address	<b>Project status to date</b>  <u>ON</u> AHEAD BEHIND

<b>Log Sheet (Specimen)</b>	<b>Date: 19/12/2022 to 25/12/2022</b>
<b>Research/Tasks achieved</b> <ul style="list-style-type: none"> <li>What have you completed? I completed unit test</li> <li>Did you fulfil task requirements? Yes</li> <li>Are you on track and within deadlines set? Yes</li> <li>Did you need to make any changes to your project management plan? No</li> </ul>	
<b>Any risks and/or issues identified?</b> <ul style="list-style-type: none"> <li>Did you identify risks/issues with a lack of skills required for undertaking research/tasks? No</li> <li>Did you identify any additional risks/issues that have an impact on the project management plan? No</li> </ul>	
<b>Problems encountered</b> <ul style="list-style-type: none"> <li>What barriers did you face? No</li> <li>How did you overcome them? No</li> </ul>	
<b>New ideas and change of project direction</b> No	
<b>What have I learnt about myself this week?</b> <ul style="list-style-type: none"> <li>How did I feel when I had to deal with tasks/problems? Need more Hard work</li> <li>Did I find it useful to complete the tasks? Yes</li> <li>How well have I performed? What did I contribute? Good, optimized testing</li> <li>What can I improve on next week? Problem solving skills</li> <li>How might this learning apply in the future? It's very helpful for profession</li> </ul>	
<b>Tasks planned for next week</b> <ul style="list-style-type: none"> <li>Which tasks are priority? Report</li> <li>Have you set aside sufficient time for completion? Yes</li> </ul>	
Supervisor comments to address	<b>Project status to date</b>  <u>ON</u> AHEAD BEHIND

<b>Log Sheet (Specimen)</b>	<b>Date: 26/12/2022 to 01/01/2023</b>
<b>Research/Tasks achieved</b> <ul style="list-style-type: none"> <li>What have you completed? I completed Report</li> <li>Did you fulfil task requirements? Yes</li> <li>Are you on track and within deadlines set? Yes</li> <li>Did you need to make any changes to your project management plan? No</li> </ul>	
<b>Any risks and/or issues identified?</b> <ul style="list-style-type: none"> <li>Did you identify risks/issues with a lack of skills required for undertaking research/tasks? No</li> <li>Did you identify any additional risks/issues that have an impact on the project management plan? No</li> </ul>	
<b>Problems encountered</b> <ul style="list-style-type: none"> <li>What barriers did you face? No</li> <li>How did you overcome them? No</li> </ul>	
<b>New ideas and change of project direction</b> No	
<b>What have I learnt about myself this week?</b> <ul style="list-style-type: none"> <li>How did I feel when I had to deal with tasks/problems? Need more Hard work</li> <li>Did I find it useful to complete the tasks? Yes</li> <li>How well have I performed? What did I contribute? Good, optimized report</li> <li>What can I improve on next week? Problem solving skills</li> <li>How might this learning apply in the future? It's very helpful for profession</li> </ul>	
<b>Tasks planned for next week</b> <ul style="list-style-type: none"> <li>Which tasks are priority? Poster presentation</li> <li>Have you set aside sufficient time for completion? Yes</li> </ul>	
Supervisor comments to address	<b>Project status to date</b>  <u>ON</u> AHEAD BEHIND

<b>Log Sheet (Specimen)</b>	<b>Date: 02/01/2023 to 08/01/2023</b>
<b>Research/Tasks achieved</b> <ul style="list-style-type: none"> <li>What have you completed? I completed poster presentation</li> <li>Did you fulfil task requirements? Yes</li> <li>Are you on track and within deadlines set? Yes</li> <li>Did you need to make any changes to your project management plan? No</li> </ul>	
<b>Any risks and/or issues identified?</b> <ul style="list-style-type: none"> <li>Did you identify risks/issues with a lack of skills required for undertaking research/tasks? No</li> <li>Did you identify any additional risks/issues that have an impact on the project management plan? No</li> </ul>	
<b>Problems encountered</b> <ul style="list-style-type: none"> <li>What barriers did you face? No</li> <li>How did you overcome them? No</li> </ul>	
<b>New ideas and change of project direction</b> No	
<b>What have I learnt about myself this week?</b> <ul style="list-style-type: none"> <li>How did I feel when I had to deal with tasks/problems? Need more Hard work</li> <li>Did I find it useful to complete the tasks? Yes</li> <li>How well have I performed? What did I contribute? Good, optimized presentation</li> <li>What can I improve on next week? Problem solving skills</li> <li>How might this learning apply in the future? It's very helpful for profession</li> </ul>	
<b>Tasks planned for next week</b> <ul style="list-style-type: none"> <li>Which tasks are priority? None</li> <li>Have you set aside sufficient time for completion? Yes</li> </ul>	
Supervisor comments to address	<b>Project status to date</b>  <u>ON</u> AHEAD BEHIND

Performance Review		Date:
Supervisor:		
Comment (500 words):		
Supervisors Signature and Date		IV Signature & Date

Table 13 Performance Review