# Thu Do

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😲 Hampton, VA

https://www.linkedin.com/in/thumdo/

https://thustepsforward.github.io/

### **AWARDS**

#### Dean's List

Spring 2020, Spring 2021, Fall 2021, Spring 2022, Fall 2022

# **EDUCATION**

# Old Dominion University

tdo011@odu.edu

Norfolk, VA | August 2023 - May 2025

Master of Science in Data Science and Analytics

Concentration: Artificial Intelligence and Machine Learning

#### **Old Dominion University**

Norfolk, VA | August 2019 - May 2023

Bachelor of Science in Applied Mathematics

Perry Honors College

Summa Cum Laude | GPA: 3.87

# **WORK EXPERIENCE**

#### Vendor Risk Management Intern

TowneBank

Suffolk, VA | May 2023 - August 2023

- Successfully executed a critical program control initiative, overseeing the reconciliation of more than 100 shadow vendors.
- Performed financial analyses on a diverse portfolio of over 80 vendors, including both private and publicly traded companies, utilizing Microsoft Excel.
- Demonstrated exceptional organizational skills by proactively gathering and managing vendor files, encompassing invoices, contracts, policies, and related documentation.

#### Pharmacy Sales Associate

Walmart

Hampton, VA | September 2020 - July 2021

- Diligently handled customer transactions, maintaining high efficiency and ensuring a seamless service experience for more than 100 patients daily.
- · Advocated for patients, navigating insurance complexities to guarantee accurate medication types and quantities, ultimately improving patient satisfaction and adherence.

#### Secretary

Asian Pacific American Student Union at ODU

Norfolk, VA | August 2020 - May 2021

- Maintained detailed meeting records and action items, facilitating accountability and follow-through on important tasks.
- Collaborated closely with fellow executive board members to develop comprehensive event plans, ensuring the seamless coordination and successful implementation of various initiatives.

#### Undergraduate Research Assistant

Eastern Virginia Medical School

Norfolk, VA | September 2020 - April 2021

- Conducted a comprehensive literature review during an ODU apprenticeship with the Strelitz Diabetes Center, focusing on exploring the intricate relationship between Dementia and Diabetes as a key research component.
- Showcased my research findings and insights by delivering a presentation at the ODU/EVMS Virtual Poster Session, attended by fellow ODU students, EVMS mentors, and esteemed faculty members, including the Dean of the ODU Honors College.

# **SKILLS**

- Problem-Solving
- Time Management
- Team Collaboration
- Communication
- Customer Service
- Project Management
- Technical Writing
- Financial Analysis
  - Key Financial Ratios
  - Financial Statements
- Data Wrangling/Preprocessing
- Data Visualization
  - Tableau
  - Power BI
  - Python (Matplotlib, Seaborn)
- Data Analysis
  - Python (NumPy, Pandas)
  - MATLAB
- Database Management
  - · SQL
- Web Development
  - HTML/CSS
- Microsoft Office

# **RELEVANT COURSES**

- Information Literacy & Research
- Technical & Scientific Writing
- Problem Solving & Programming I
- Information Systems
- Website & Webpage Design
- Ordinary/Partial Differential Equation
- Calculus
- Linear Algebra
- Number Theory/Discrete Math
- Numerical Methods
- Theory of Probability
- Data Visualization
- Data Science and Analytics
- Information Visualization
- Database Concepts
- Data Analytics & Big Data

# **INTERESTS**

Half Marathon Finisher, Crocheter, Sewing,

Blogging, Bowling