

Thu Do

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<https://www.linkedin.com/in/thumdo/>

PROFESSIONAL SUMMARY

Analytical and detail-oriented M.S. Data Science student with prior research involvement, particularly in literature reviews, and customer service experience. Thrives in both collaborative and independent environments. Increasing fluency in data wrangling, analysis, and visualization. Seeking a data analyst position that enables me to refine and apply my data analysis abilities to support data-driven decision-making and create efficiencies in the organization.

SKILLS

Technical: MATLAB, Python, Jupyter, SQL, HTML, CSS, OpenRefine, Tableau, Microsoft Office, Technical Writing

Language: English, Conversational Vietnamese

Soft: Problem-Solving, Time Management, Teamwork, Attention to Detail, Communication

EDUCATION

Old Dominion University | Norfolk, VA Expected Dec. 2024

- *Master of Science in Data Science and Analytics*
- Concentration: Artificial Intelligence and Machine Learning

Old Dominion University | Norfolk, VA May 2023

- *Bachelor of Science in Applied Mathematics*
- GPA: 3.87
- Dean's List: Spring 2020, Spring 2021, Fall 2021, Spring 2022, Fall 2022
- Perry Honors College

EXPERIENCE

Vendor Risk Management Intern May 2023 - Aug 2023

TowneBank | Suffolk, VA

- Implemented a key program control, which involved the reconciliation of over 100 shadow vendors.
- Conducted thorough financial analyses on over 80 vendors, both private and publicly traded, on Microsoft Excel by evaluating financial statements, key financial ratios, and overall financial risk.
- Collected and maintained vendor files including invoices, contracts, policies, and other related documentation.

Pharmacy Sales Associate Sept. 2020 - July 2021

Walmart | Hampton, VA

- Performed customer transactions efficiently for over 100 patients a day.
- Resolved any customer complaints about insurance with a pharmacist to ensure patients receive the accurate type and quantity of medications.

Undergraduate Research Assistant Sept. 2020 - Apr 2021

Eastern Virginia Medical School | Norfolk, VA

- Conducted an extensive literature review on the relationship between Dementia and Diabetes for the Strelitz Diabetes Center.
- Presented my research at the ODU/EVMS Virtual Poster Session for ODU students and faculty members, including the Dean of the ODU Honors College.