





TARA GILBOA

Technology, Education, \*LX Design

 bolderlearning.design  
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\*Learner Experience

## Contact

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## Skills

Strategic Problem Solving



Synchronous Project  
Coordination & Prioritization



Designing, Developing, & Delivering  
Training on academic technologies



Empowering Student Consultants



Program Implementation & Evaluation



## Recognition

New Educator Award of 2015  
Presented to a foreign language teacher,  
by Colorado Congress of Foreign  
Language Teachers, who shows uncommon  
potential for innovation, development  
and implementation of ideas in education  
(One of eight state-wide world language  
honors awarded yearly - Was awarded for  
unique online learning curriculum)

## Languages

ENGLISH	Distinguished
SPANISH	Advanced High
GERMAN	Advanced Low

## Strengths

Learner	Futuristic	Individualization
Input	Intellection	

## Mission

I excel at developing relationships and managing complex learning experiences.  
My mission is to use these strengths to lead graduate students in designing, developing,  
and delivering training for the applications supported by ATAP at CU-Boulder.

## Education

University of Colorado at Boulder | MA in Hispanic Linguistics (Second Language Acquisition,  
focus on Curriculum & Instruction) - August 2014  
Oberlin College | BA in Anthropology - May 2011

## Project Management & Instruction Experience

### Founder & Online Learning Experience Manager

**Bolder Learning Design (Bolderlearning.design)**  
Boulder, CO | July 2017 - Present

Providing consulting services for designing face to face, hybrid, and online learning experiences  
for early-stage startups (current clients include: Amp10x, Equi.li, & Recruiting Innovation)  
Managing multiple client projects & budgets congruently, hiring & managing sub-contractors

### Online Learning Experience Designer

**The Trefny Innovative Instruction Center, Colorado School of Mines**  
Golden, CO | January 2017- July 2017

Managed all online learning course development projects for CSM  
Managed Center's Communication Engagement Plan (Website, Monthly Newsletter, etc.)  
Acted as campus-wide LMS Administrator during transition period (Canvas)  
Created and lead original face to face and online workshops for faculty (i.e. Canvas 101)  
Provided customer service for walk-in center, over phone, email, & IT tickets

### Teaching and Learning Consultant

**Arts & Sciences Support of Educational Technology**  
**Office of Information Technology, CU-Boulder**  
Sep 2016 - Jan 2017

Created, developed, furthered academic technology professional development for faculty  
Expanded campus-wide engagement for the Innovation Pit Stop workshop series  
Lead content management for monthly ASSETT newsletters on teaching with technology.  
Assessed engagement in outreach efforts, supported website improvements, and lead  
redesign of promotional materials

### MS/HS Spanish Teacher

**Peak to Peak Charter School**  
2014 - 2016

Followed best practices in teaching language for acquisition with technology  
Executed upon outlined content and curriculum for 144 students  
Managed two student volunteers in the creation of classroom activities  
Presented at local & national conferences

### Spanish Teaching Assistant

**Spanish and Portuguese Department at CU-Boulder**  
2012 - 2014

Collaborated with graduate students and Graduate Teacher Program to host Organic  
Language Acquisition professional development weekend at CU-Boulder. Designed,  
developed, and delivered workshops for language faculty at ALTEC



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## Selected Workshops

### Upcoming

A Daily Dose of Critical Thinking Skills: 4 Activities to Implement Tomorrow  
Graduate Teacher Program, CU-Boulder | 10/17

### Past

Best Practices for Building Critical Thinking Skills: Warm-Ups & Closures | Audience 80+  
Graduate Teacher Program, CU-Boulder | 8/17

*"I was just looking through your feedback forms, and they're spectacular." - Mark Pleiss, Lead Coordinator  
Graduate Teacher Program, CU-Boulder*

Learning Outcomes Workshop - Computer Science Department, Colorado School of Mines | 2017

Canvas 101 - For Faculty & Administrators  
Colorado School of Mines | 2017

Critical Pedagogy - "The Usage-Base Approach to Language Acquisition" Anderson Language Technology Center, CU-Boulder | 2014

"Organic World Language - Eclectic Instruction Approach"  
Co-presenter, Colorado Congress of Foreign Language Teachers | 2014

"Where Sitting is the Exception: How to Ignite Communication"  
Co-presenter, American Council for the Teaching of Foreign Languages | 2013-2014

## Interviewed in

"A Guide to Picking a Learning Management System: The Right Questions to Ask"  
Edsurge, 2017

"Google Classroom Review"  
Edsurge S'Cool Tools, 2016

## Collaborator, Organizer, Facilitator

### Giving back to my communities is how I learn:

#### Hybrid & Online Education MeetUp, Boulder/Denver

Founder & Lead Volunteer | Present

Bringing together members of the community interested in learning about building fully online & hybrid learning experiences

#### Edsurge PLC Book Club Facilitator, Online - Facebook

Volunteer | 2016 - Present

Guiding online conversations with educators from around the world on selected books about technology in education

#### Boulder Startup Week

Edtech Track, Lead Volunteer | 2/17-Present

Proposed the Edtech Track to Senior BSW Organizers

Recruited Track Leads from the Startup Community

Supported team in selecting events, panels, & panelists

Managed sponsorship relationship with Sphero

#### BIG 5 Social Entrepreneurship, CU-Boulder

Volunteer | 2017

Facilitated Speakers for Education PodCast

#### GoCodeColorado, Boulder

Pitch Practice Mentor | 2017

Mentored student teams during Pitch Practice for the GoCodeColorado competition

#### Startup Weekend Education, Denver

Participant | 2017

"How might we help the 75% of young professionals entering the workplace to not fear public speaking?" Our solution, SpeakUp, turns your spoken language into actionable data so you see your progress and improve your pitch. I continue to mentor the students building SpeakUp, as they gear up to pilot with the national non-profit, Reading Partners, to bring this solution to students.

## Grant & Budget Management

#### Innovation Grant | 2014

from the Colorado Congress of Foreign Language Teachers, 2014

Awarded for "innovative, creative, interesting, practicable, student-oriented feasible, <online learning portfolios> that can be shared with colleagues."

#### Office of the Vice Chancellor for Student Affairs Grant

Office of Diversity, Equity and Community Engagement

UGGS Group Event Grant

Council of Colleges and Schools Grant

Awarded for bringing language pedagogy conference to CU-Boulder

September 19th, 2017

To Dr. Jackson and the hiring committee:

I am eager to be considered for the Learning Technology Consulting (LTC) Service Manager with the ATA Program. I have honed my communication, coordination, and management skill-set by working as a Spanish Educator at the #1 ranked high school in Colorado (U.S. News and Worlds Report, 2016), as a Teaching & Learning Consultant at CU-Boulder, and as an Online Learning Experience Designer at Colorado School of Mines. My Master's in Linguistics was the midpoint of eight years of designing learning experiences spanning four countries: Spain, Mexico, Germany, and the U.S. However, it was my experience participating in CU-Boulder's Foreign Language Technology Program that impressed upon me the value of quality technology integration in 21st century instruction. My ability to design, develop, and innovate with academic technology landed me one of eight statewide language teaching awards in 2015.

At Mines, I collaborated with colleagues to develop a plan for training faculty on the new LMS, Canvas, and assessed our efforts through Canvas Analytics & surveys. My joy of leading a workshop on Canvas' "Outcomes" was only surpassed when seeing the lightbulb, "ah-ha!" moment, written across a professor's face. I would excel at supporting a campus-wide implementation of Canvas by training LTCs to deliver innovative workshops & materials.

In my current position at Bolder Learning Design LLC, I consult with clients who want to empower their end-learners in a hybrid or online learning experience. I take a user experience approach to helping clients identify their pain points and then create aligned learning outcomes, and then assess what type of learning environment (ILT, hybrid, fully online?) will serve them best. Also, by providing scaffolded templates, I've seen my part-time employees feel empowered to exceed our client's expectations. I am an autodidact; balancing a multitude of projects while building strong relationships is second nature to me.

The following are a few of my skills and qualifications as it relates to this position:

- 3 years teaching within a post-secondary institution and integrating academic technologies for faculty, graduate, and undergraduate students
- Experience sourcing, hiring, managing, and empowering employees
- Direct experience training faculty on the use of technologies, including Canvas, Hypothes.is, Turnitin, and more.
- Thought-leader on best practices associated with integrating technology in the teaching practice, adult learning theory and instructional design

I would look forward to collaborating with ATA colleagues and the team at OIT on the transition to Canvas and supporting other academic technologies. In addition, the opportunity to grow as a leader with guidance from Dr. Jackson is one of my strongest motivations for applying.

Thank you for your consideration.

Sincerely,  
Tara Gilboa