

PRESENT SIMPLE

S + V.1(S/ES) KEYWORDS:

ALWAYS/OFTEN/USUALLY/SOMETIMES/SELDOM/NEVER/EVERY

HABITS

I always **go** to bed at this time.

FACTS/UNCHANGING SITUATIONS

International brands **tweak** their products to reach a large audience in India.

TIMETABLES/ ARRANGEMENTS

The subway arrives in one hour.

PRESENT CONTINUOUS

S + IS/AM/ARE + V.ING

KEYWORDS:

AT THE MOMENT/NOW/NOWADAYS/THIS_/AT PRESENT

CURRENT ACTIONS

I am eating my mouth full!

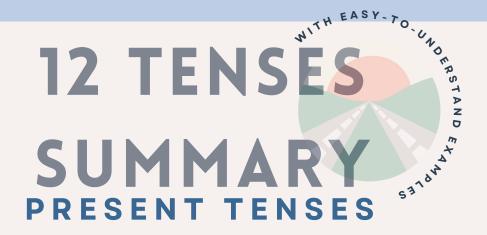
TEMPORARY ACTIONS/HABITS

My brother and I are going to the gym these days.

NEAR FUTURE PLAN

I am staying in today,

**Do not use 'Verb of feeling' such as taste/excite/feel/seem in continuous form.



PRESENT PERFECT

S + HAS/HAVE + V.3 KEYWORDS: ALREADY/YET/SO FAR/JUST/FINALLY/RECENTLY/MEANWHILE

LIFE EXPERIENCES

I have reached that peak twice.

STARTED IN THE PAST AND CONTINUES IN THE PRESENT

In recent years, brands **have moved** towards experimenting with more and more unusual combinations in their food.

HAPPENED(NO SPECIFIC TIME)

Has Jordan ever been to Myanmar?

PRESENT PERFECT CONTINUOUS

S + HAS/HAVE BEEN + V.ING

KEYWORDS:

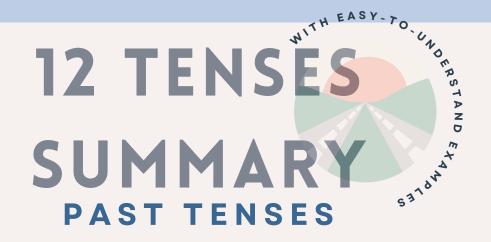
ALREADY/YET/SO FAR/JUST/FINALLY/RECENTLY

JUST STOPPED HAPPENING AND ABLE TO SEE THE RESULT

In recent years, they have been moving towards fusion of regional flavours.

STARTED IN THE PAST AND CONTINUES IN THE PRESENT (WHILE SPEAKER IS TELLING)

For decades, global fast food giants **have been catering** to Indians used to eating from local eateries.



PAST SIMPLE

S + V.2 KEYWORDS: LAST /YESTERDAY/ AGO/IN /JUST NOW

HAPPENED AND ENDED ACTIONS/SITUATIONS

The company's trademark golden logo **became** a ubiquitous presence across cities and its catchy jingle...

PAST HABITS(NO LONGER)

We used to go there together when we were young, do you remember that?

NEWS/STORYTELLING

McDonald's opened its first outlet in an upscale Delhi neighbourhood in 1996.

PAST CONTINUOUS

S + WAS/WERE+ V.ING

KEYWORDS:

AT THIS TIME YESTERDAY/ AT_O'CLOCK LAST_/WHEN/WHILE

SIMULTANEOUS ACTIONS IN PAST

As he was walking by, I could not take my eyes off him.

ACTIONS IN SPECIFIC TIME IN PAST

On the last Sunday, what were you doing exactly in the morning?

**1st action/situation (still happening): Past continuous tense 2nd action/situation (interruption): Past simple tense



PAST PERFECT

S + HAD + V.3

KEYWORDS:

BEFORE/AFTER/WHEN/BY THE TIME/FOR

FINISHED BEFORE ANOTHER PAST ACTION

When the bus came, she had gone to Rome.

TIME UNTIL A POINT IN PAST

The patient had recently travelled to Nigeria

PAST PERFECT CONTINUOUS

S + HAD BEEN + V.ING

KEYWORDS:

BEFORE/AFTER/WHEN/BY THE TIME/FOR

RESULTED IN THE PAST

Celine **had been going** through this surgery for over six months by the time her parents came to support her.

TIME UNTIL A POINT IN PAST

I had been studying for decades when I finally found out.

**1st action/situation : Past perfect/Past perfect continuous tense 2nd action/situation : Past simple tense



FUTURE SIMPLE

S + WILL/SHALL + V.INFINITIVE

KEYWORDS:

LATER/SOON/TOMORROW/IN _/THIS_

NEAR FUTURE EVENTS

I'll meet him later.

UNPLANNED FUTURE ACTIONS/SITUATIONS

You will come along, won't you?

FUTURE CONTINUOUS

S + WILL BE+ V.ING

KEYWORDS:

LATER/SOON/TOMORROW/IN _/THIS_

DEFINITE ACTON/EVENTS/SITUATION IN THE FUTURE (SPECIFIC TIME)

At twelve the day after tomorrow, I will be having brunch with Mr.Beckham.

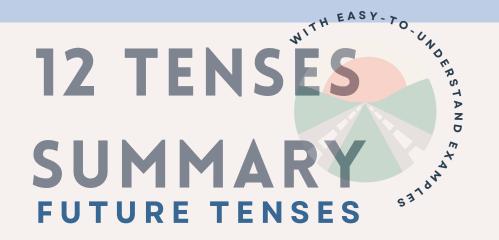
TEMPORARY ACTIONS/HABITS

I will be hanging around soon.

NEAR FUTURE PLAN

She will be joining the after party too.

**Do not use 'Verb of feeling' such as taste/excite/feel/seem in continuous form.



FUTURE PERFECT

S + WILL HAVE + V.3

KEYWORDS:

BEFORE/AFTER/WHEN/BY_/BY THE TIME/ONCE/UNTIL/AS SOON AS

HAPPENS IN THE PRESENT (SPECIFIC TIME)

Simon **will have handed** out all of assignments by Thursday

HAPPENED (NO SPECIFIC TIME)

When she arrives, the tour will have left.

FUTURE PERFECT CONTINUOUS

S + WILL HAVE BEEN + V.ING

KEYWORDS:

BEFORE/AFTER/WHEN/BY_/BY THE TIME/ONCE/UNTIL/AS SOON AS

HAPPENS IN THE PRESENT (WHILE SPEAKER IS TELLING)(SPECIFIC TIME)

Jonas **will have been serving** his master for thirty years in a few hours.