

Designer Name
123 Smith St.
San Diego, CA 92024

CLIENT: _____

TIMELINE:

_____ (referred to hereafter as the “company”) is hired as a contractor by _____ (referred to hereafter as the “client”) for the project period of September 25-27. This project period is considered to be contract dates agreed upon by both the company and client, and therefore will require payment in full according to the terms of this agreement. The client must notify the company immediately in writing if the client requests any modification to this agreed upon project period. It is at the sole discretion of the company to decide whether to accept any modifications to this project period. Should the company agree to an extension of the project period mentioned above, these additional dates will still be subject to the same rate and terms of this agreement.

COSTS:

Client agrees to pay company a rate of \$_____/day or \$_____/hour during the contracted period of the project. The final billing invoice will reflect all actual costs incurred.

PAYMENT SCHEDULE:

Payment in full is to be paid by wire transfer to the company within 30 days from receipt of the final invoice. Client is responsible for any wire transaction fees assessed by the client’s bank. A finance charge of 1.5% per month (18% annually) will be assessed on any overdue balance remaining after the 30 day deadline has passed.

REPRODUCTION OF WORK:

Once a project has been delivered and is fully paid for by the client, the company will assign the production rights of the design to the client. However, the company retains rights to use the completed project and any preliminary designs for marketing and promotional purposes, such as displaying samples of work in the design portfolio.

REJECTION / CANCELLATION OF PROJECT:

The client shall not unreasonably withhold acceptance of, or payment for, the project. If, prior to completion of the project, the client observes any nonconformance with the project, the company must be promptly notified, allowing time for necessary corrections. Rejection of the completed project will not negate the payment due for labor and expenses incurred by the company to date. Should a project be terminated for any reason by the client prior to the project’s contract dates, client agrees to pay the company a cancellation charge of 50% of the contracted day rate, thus \$_____/day, for the remaining days of the period of the project.

ACCEPTANCE OF AGREEMENT:

The above prices, specifications and conditions are hereby accepted and effective as of September 25, 2013. The client representative signing below affirms that they have the authority to execute this agreement on behalf of the client and that the company is authorized to execute projects as outlined in this agreement. Payment will be made as instructed above.

Client:

Signature: _____

Printed Name: _____

Title: _____

Date: _____

Designer:

Signature: _____

Printed Name: _____

Title: _____

Date: _____