**TRƯỜNG ĐẠI HỌC KHOA HỌC TỰ NHIÊN KHOA CÔNG NGHỆ THÔNG TIN**

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FACULTY OF INFORMATION TECHNOLOGY

PROJECT ASSIGNMENT 02

REVIEWING MEETING

*Lecture: Hồ Tuấn Thanh*

Trường Đại học Khoa Học Tự Nhiên 227 Nguyễn Văn Cừ, Quận 5, TP Hồ Chí Minh

The Review Meeting will be held at Zoom on November 25th, 2022 at 18:00

**Attending members:**

❖ Trần Dũng Tiến

❖ Trần Bảo Long

❖ Trần Anh khôi

❖ Nguyễn Trung Kiên

❖ Đinh Cao Hồng Phước

**Meeting content:**

❖ Assign tasks to team members.

❖ Discuss the UI project and how to build a database for the project, fix the project error together.

* Fix the for the last PA1 about: Project plan.

**Meeting results:**

❖ Advantages:

➢ All members do their assigned last week tasks and complete them on time.

➢ Good use of tools to support teamwork: Google Drive, Google Docs, Jira, Messenger.

➢ The cooperation between the members is done relatively effectively.

❖ Wrongs:

➢ The leader does not clearly define the specific work and has not described exactly what the content of the work assigned to the members is at PA1.

❖ Solutions to improve work (next sprint):

➢ Leader will have to spend more time on the next PA.

➢ List the tasks that need to be done for the members in a specific and detailed way.

**Meeting review:**

❖ Leader honestly admitted his mistake and gave a way to deal with his situation.

❖ Members attend meetings on time.

❖ At the end of a sprint, the interaction between members increases.