

Internship Host Agreement

Instructions

Both the student ('the Intern') and the representative of the host organisation providing the internship ('the Internship Host Organisation') should complete the relevant sections of this Internship Host Agreement (the 'Agreement') and the Internship Health & Safety Checklist as indicated below. Please also read carefully the terms and conditions in the appendix, which form part of this Agreement.

Please contact [King's Careers & Employability](#) at King's College London should you have any questions regarding this Agreement.

Section 1- Student Profile

This section is to be completed by the *student (Intern)*

First Name	Tigany	Surname	Zarrouk
Student Number	1734605	Year of study	3
Email	tigany.zarrouk@kcl.ac.uk	Part time/ Full time study	Full time

Degree Programme	PhD
Academic Department	Physics
Faculty/School/Institute	NMS
Name of Supervisor	Tony Paxton

Is this internship being completed as part of any of the following?

- ☐ King's Accredited Internship Programme
- ☐ King's Internships Part Time Scheme
- ☐ King's Internships Summer Scheme
- ☐ King's Global Internships Programme
- ☐ Study Abroad (Independent)
- ☐ Study Abroad (Exchange)
- ☐ Study Abroad Plus
- ☐ Field Trip
- ☐ Extra Mural Year
- ☐ Compulsory Year Abroad
- ☐ Research
- ☒ Industrial Placement
- ☐ Other (please specify below)

Will the internship contribute to a degree programme in the form of academic credit?

Yes ☐ No ☒

Is this internship being part funded or fully funded by a scheme or body that is not the Internship Host Organisation?

Yes ☒ No ☐

If yes, please enter the amount that is being donated towards the internship and the source of the donation, below:

Amount received: £8170.0

Source of Donation: EPSRC NPIF Award

If the internship terminates before the internship end date specified, however so arising, the Internship Host Organisation may be liable to return the remaining amount of unused donation, within 30 days of King's College London being notified of the termination.

Are you completing this internship as part of the Erasmus+ Traineeship scheme?

Yes ☐ No ☒

If yes, please give the name and country of the home institution-

Students completing an internship as part of the Erasmus Work Placement scheme must complete a separate Erasmus Training Agreement. Once completed, a signed copy must be returned electronically to studyabroad@kcl.ac.uk prior to commencement of the internship.

Are you completing this internship in the UK as a visiting student or visiting researcher?

Yes ☐ No ☒

If yes, please give the name of the academic department and supervisor at King's College London

Are you completing this internship in France, Spain or another country which uses the Convention de Stage agreement?

Yes ☐ No ☐

If yes, you may use this Internship Host Agreement as a replacement agreement. Signatures must be obtained from the student, the Internship Host Organisation the appropriate King's authority at the local level e.g. your Head of Department or Executive Dean of Faculty.

Please note - King's cannot sign a Convention de Stage or any other form of agreement provided by the Internship Host Organisation. Should this Internship Host Agreement be used as a replacement for the Convention de Stage, it must be completed and returned in English. Any agreements returned in French/Spanish or any language other than English cannot be signed on behalf of King's College London.

Will you require a visa to complete the internship?

☐ No ☐

Upon request, registered students of King's completing an internship outside of their home country must be able to provide evidence of a valid visa which entitles them to do so.

Please refer to paragraph 7 of the terms and conditions in the appendix below. Advice and guidance is available via [International Student Support](#) at King's.

Section 2 - Host Profile

This section is to be completed by the Internship Host Supervisor¹

Name of organisation	SKF B.V.
Address	Meidoornkade 14, 3992AE, Houten, The Netherlands

¹ The Internship Host Supervisor should be the main representative of the Internship Host Organisation who is responsible for the internship. This will usually be the person responsible for supervising the intern, although additional points of contact/liaison may be appointed.

Website, social media links	https://www.skf.com
Phone	+31 30 607 5782
Email	Sebastian.echeverri.restrepo@skf.com

History & achievements			
Offering department/division	Research & technology Development	Number of staff	~50 000
Specific work of department/division	Materials Technology, Fatigue Modelling		
Name of Internship Host Supervisor	Sebastian ECHEVERRI RESTREPO	Role/Title	Senior Researcher
Additional contact(s)	Erik VEGTER	Role/Title	Senior Scientist

Section 3- Internship Specification

This section is to be completed by the *Internship Host Supervisor*

Internship Role/Title	Interactions between carbon and dislocations					
Start date	18-11-2019			End date	31-03-2020	
Duration	Weeks	19	Months	4	Total working days	95
Part-time/flexible/full-time continuous	Full time					
Notes						
Dress code	Bussiness/casual					
Location/base	Meidoornkade 14, 3992AE, Houten, The Netherlands					
Resources provided	Computer, Desk, Acces to supercomputer facilities					
Other requirements						

Role specification	Aims & Objectives	Understand the mechanisms of interaction between carbon and dislocations. Assess the plausibility of dislocation driven carbon migration. Proposition of a phenomenological theory of dislocation driven carbon migration (or conrmatation of an existing one).
	Duties & Responsibilities	
	Main areas of exposure	
Skill development	Please select any key transferable and cognitive/intellectual skills which the Intern will have the opportunity to gain, develop or apply in a practical setting throughout the internship placement	

	Key Transferable Skills Research techniques Project Management Action planning Networking Time management Other	Cognitive/Intellectual Skills Specialist subject knowledge Critical analysis Problem-solving Evaluation and decision-making Numerical & verbal reasoning Other
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Support mechanisms	Is there an induction programme in place? No	
	Will training and guidance be offered throughout the internship placement? Yes	
	Is there an equal opportunities policy in place? Yes	
	Is there a designated Advisor for Health and Safety issues? Yes	
	Are there any risk factors associated with the role that the intern would be exposed to or expected to engage in that would be considered to be high/medium risk? No	
	Please refer to paragraph 5 of the terms and conditions in the appendix below. Complete the Placement and Internship Health and Safety Checklist form (Appendix A)	
Payment	<input type="checkbox"/> Paid internship <input checked="" type="checkbox"/> Unpaid internship	
Payment amount	Hourly rate (£)	
	Lump Sum (£)	
	Instalment (£)	
	Total amount (£)	
Payment method	<input type="checkbox"/> King's Talent Bank (www.kingstalentbank.com) (King's internal departments only) <input type="checkbox"/> Host organisation HR (payroll)	
Expenses/Allowances	<input type="checkbox"/> Meals <input type="checkbox"/> Transport <input type="checkbox"/> International flights <input type="checkbox"/> Housing/accommodation <input type="checkbox"/> Living allowance	Details

Section 4 - Security Clearance

This section is to be completed by the *Internship Host Supervisor*

Is any level of security clearance required as a condition of student acceptance of the internship? No

If yes, please provide details

Section 5 – Risk Assessment

This section is to be completed by the relevant authority at *King's College London*

Has the Internship Host Organisation confirmed the details and appropriateness of the internship being offered to meet the expected learning outcomes?

Yes ☐ ☐

If No, please give reason

Has the Internship Host Organisation provided adequate reassurance that risk factors have been considered and any action required has been completed?

Yes ☐ ☐


If no, please indicate what action is necessary and when this will be completed.

Section 6 - Signatures

This section is to be completed by the *Internship Host Supervisor*, the *student (Intern)* and the *relevant authority at King's College London*


Student (Intern)

By signing this Internship Host Agreement, you declare that you have read and agree to be bound by the Terms and Conditions in the appendix which forms part of this Internship Host Agreement and will endeavour to follow all reasonable instructions and guidance provided by the Internship Host Organisation.

Name	Tigany Zarrouk	Signature	
Date	15/10/2019		

Internship Host Organisation

By signing this Internship Host Agreement, you declare that you have read and agree to be bound by the Terms and Conditions in the appendix which forms part of this Internship Host Agreement. You also certify that you have the necessary authority to sign this Internship Host Agreement on behalf of the Internship Host Organisation. An electronic signature will be accepted.

Name	Teunis van Eekelen	Signature	
Date	11-10-2019		

King's College London

I confirm that the Intern has approval from King's College London to undertake the internship placement. Where the Intern is completing their Internship in countries such as France, Spain or Italy, this Internship Host Agreement is used instead of the Convention de Stage (France) or Convenio de Colaboración (Spain) agreement, and signatory for the internship placement has been authorised on behalf of King's in accordance with King's governance procedures.

Name		Signature	
Position		Date	

Internship Host Agreement (Appendix A)

Placement and Internship Health & Safety Checklist

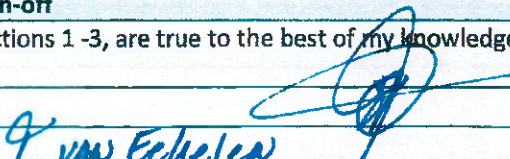
King's College London has a duty of care to ensure, so far as is reasonably practicable, the health and safety of our students whilst on placement or internship. We ask for your assistance in meeting this obligation by completing the checklist and return it together with a copy of your general health and safety policy.

1. Placement / Internship Provider Details	
Name of Placement / Internship Provider (Please also provide address details where these have not been stated in the Internship Host Agreement Form above)	SKF B.V.
Nominated point of contact for health and safety matters (name, telephone, email etc)	Wouter de Wilde de Ligny wouter.de.wilde.de.ligny@skf.com +31 306075743

2. Brief description of activities to be undertaken by student during Placement / Internship where these have not been included in the Internship Host Agreement form

3. Health and Safety Checklist	
a. Do you have a written health and safety policy (or equivalent document)?	Yes
If NO, please give reason:	
b. Will your organisation provide health and safety training for the placement of students and will you provide an induction into any necessary health and safety training (including fire safety induction)?	Yes
c. Should the student be expected to travel in unfamiliar or unsafe territory; use unfamiliar or unsafe transport, travel at night or through high risk areas with a significant or higher than normal risk of disorder or crime; have limited access to medical and rescue services; please confirm that appropriate safety precautions have been taken, including relevant driving licences and insurances in place, briefings on travel implications, emergency arrangements, appropriate behaviour, clothing etc.	N/A
d. Should the student be expected to work with machinery, equipment or hazardous substances, please confirm that safety precautions will have been taken, including provision of appropriate personal protective equipment and that emergency procedures, including first aid, spillage etc will be explained and students appropriately trained	N/A
e. Appropriate Supervision will be provided?	Yes
f. Risk assessments of the work practices relevant to the student's placement will be provided, relevant and kept under review?	N/A
g. Will health assessment/surveillance, identified through your risk assessment, be provided?	N/A
h. Is there a formal procedure for reporting and recording accidents and incidents, including sickness attributable to your activities, including RIDDOR and for ensuring the College is advised?	Yes

i. Do you have employer's liability and public liability insurance up to a limit of at least £5M?	Yes <input checked="" type="checkbox"/> /No <input type="checkbox"/>
If NO, please give reason:	

4. Placement Provider Sign-off	
The above information, sections 1 -3, are true to the best of my knowledge and belief.	
Signature	
Print name	J. van Eekelen
Position	Company Director A.i.
Date	11-10-2019

Thank you for completing this checklist. If you have any further comments, please write these below.

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To be completed by King's College London

5. Faculty/Directorate Assessment	
a. Based on the activities being undertaken is a placement visit by a student supervisor required?	Yes <input type="checkbox"/> /No <input type="checkbox"/>
If yes: date of visit and brief description of outcome of visit	
b. Based on the answers provided in sections 1-3, are suitable systems in place to ensure, so far as reasonably practicable, the safety of student(s) at the above placement provider?	Yes <input type="checkbox"/> /No <input type="checkbox"/>

6. Faculty/Directorate Sign-off	
Placement approved?	Yes <input type="checkbox"/> /No <input type="checkbox"/>
If No: Please give reason	
Signature	
Print Name	
Faculty/Directorate	
Position	
Date	
Valid until* (3 years from date above)	



Internship Host Agreement (Appendix B)

Terms & Conditions

1. Purpose

- 1.1 The internship placement is a planned period of experience to help students develop particular skills, knowledge and understanding. The Internship Host Agreement ('the Agreement') is intended to ensure that any registered student of King's College London ('King's') completing an internship in the UK or abroad will undertake a quality-assured opportunity aligned to the student's programme of study. Its purpose is to avoid misunderstandings between the student and the organisation providing the internship opportunity ('the Internship Host Organisation'), and to provide King's with assurance that internships are being conducted in accordance with King's requirements.
- 1.2 Each party's obligations under this Agreement are several, meaning that each party is liable only for its own specified obligations (and the performance/non-performance of the same). If a party fails to perform its obligations in accordance with the terms of this Agreement, the responsibility (and indeed consequent liability, if any) does not pass to, nor is it assumed (or deemed to be assumed) by, another party. For example, if the Internship Host Organisation fails to comply with its obligations in this Agreement, King's shall not be responsible nor liable in any way for that failure (and vice-versa). Similarly, if the Intern fails to comply with his or her obligations towards the Internship Host Organisation, King's shall not bear any responsibility or liability for that failure.
- 1.3 By signing the Agreement, the parties agree to be bound by these Terms and Conditions which form part of the Agreement. Failure to comply with these Terms and Conditions by either the Intern or the Internship Host Organisation may lead to King's refusing or withdrawing permission for the internship placement.

2. Accreditation and assessment, Quality assurance

- 2.1 The internship placement should provide the opportunity for the Intern to gain demonstrable skills and knowledge. Internship placements undertaken for academic credit must offer students the opportunity to gain skills and knowledge that adequately match the learning outcomes of their degree programme. Interns who wish to use an internship placement to gain academic credit towards their degree must notify their programme convenor and obtain prior approval from their academic department at King's based on evidence for this, as captured in this Agreement.
- 2.2 Learning outcomes for internship placements are flexible across different degree programmes, but include:
 - ability to display conceptual understanding of internships, employability and the internship placement cycle;
 - ability to critically reflect on skills, attributes and behaviours required for successful professional conduct in an organisational context;
 - ability to understand and reflect on goals, objectives and culture of a specific organisation, through first-hand experience and guidance;
 - ability to make connections between knowledge and skills developed as part of a degree programme, and skills required to operate effectively in an organisation;
 - ability to critically assess personal and professional development over the course of the internship, with particular emphasis on i) securing an appropriate Internship project; ii) working in the context of the internship project; and iii) understanding how this experience relates to longer-term career goals;
 - ability to analyse and evaluate the internship placement, through independent self-guidance
- 2.3 Any internship which has been approved by King's to be undertaken for academic credit will be assessed on the basis of a student submission of evidence relating to the internship or a specific internship project. Assessment may be a combination of a written proposal and final placement report, self-reflective journal/ blog and/or oral presentation. The assessment of the student's submission is the responsibility of the student's academic department at Kings, and Interns must pass the assessment in order to gain academic credit. Students unable to complete the internship placement due to unforeseen circumstances should ensure that their department supervisor is informed.
- 2.4 King's will only approve internships which meet the requirements of the Quality Assurance Agency for Higher Education ('QAA') and King's own quality assurance standards undertaking to provide the appropriate support and guidance needed for the successful completion of the internship placement. Further details are available in Part B: Assuring and enhancing

academic quality; Chapter B3: Learning and Teaching; Section 2: Work-based and placement learning of the QAA's UK Quality Code for Higher Education, and in the College's Quality Assurance Handbook.

- 2.5 The Internship Host organisation agrees to allow the Intern to attend events that may take place in their work hours that are relevant to their programme of learning.
- 2.6 The Internship Host Organisation agrees to provide a job description and training plan to King's for the Intern prior to the commencement of the Internship placement. The Internship Host Organisation agrees to provide ongoing supervision, support and training to the Intern during their placement, and to hold reviews and appraisals in line with the Internship Host Organisation's policy.

3. Compliance with policies and regulations

- 3.1 Throughout the internship, the Intern shall comply with the policies, procedures, guidelines and regulations of the Internship Host Organisation ('Host Organisation Rules') which the Internship Host Organisation undertakes to make available to the Intern before or at the start of the internship placement. The Intern shall also remain subject to King's regulations as a registered student of King's.
- 3.2 The Internship Host Organisation may immediately terminate the internship placement in the event of serious non-compliance by the Intern with the Host Organisation Rules or for gross misconduct or illegal behaviour by the Intern (examples of which include, but are not limited to, being under the influence of alcohol or illegal drugs, the possession of a weapon of any sort, harassment, threats or violent behaviour, or fraud, theft or financial irregularity). The Internship Host Organisation shall report promptly to the university any serious non-compliance by the Intern with the Host Organisation Rules, whether or not it results in termination of the internship placement. The Intern and Internship Host Organisation shall ensure that they comply with all applicable laws and regulations including (but not limited to) those relating to health and safety, employment, data protection and equality.

4. Employment and the National Minimum Wage

- 4.1 The Internship Host Organisation is responsible for ensuring that it complies with UK National Minimum Wage ('NMW') legislation, except where the Internship placement is exempt from the NMW under NMW legislation. King's will not approve internships in the UK where it has reason to believe that the Intern is a 'worker' who will be paid less than the National Minimum Wage.
- 4.2 Exemptions from NMW include internships of less than one year undertaken in the UK as an integral part of a programme of academic study at a UK university; internships undertaken at a registered charity, voluntary organisation, associated fund raising body or a statutory body; and internships which only involve basic work shadowing/observing of an employee, where no work is carried out by the intern.
- 4.3 In other cases (e.g. internships which are not part of a programme of study), the intern is likely to be considered a 'worker' and entitled to the NMW. Further information about NMW legislation and internships is available from HM Revenue and Customs and the Association of Graduate Career Advisory Services.

5. Health and safety

- 5.1 The Internship Host Organisation acknowledges its responsibilities under the Health and Safety at Work etc. Act 1974 (UK) and all related legislation (or equivalent legislation in the country where the Internship Host Organisation operates), and will ensure, as far as is reasonably practicable, the health, safety and welfare of the Intern for the duration of the internship placement. The Internship Host Organisation will maintain appropriate Health and Safety Policies and shall ensure that the Intern is aware of the requirements of these Policies. King's reserves the right not to approve an internship placement if there is reason to believe that adequate Health and Safety Policies will not be in place.
- 5.2 It is the responsibility of the Internship Host Organisation to manage risk in the workplace by conducting an onsite risk assessment to identify any potential hazards to the Intern. **The Internship Host Organisation must complete King's Placement and Internship Health and Safety Checklist form (Appendix A).** Where, following a risk assessment, a significant risk remains to the Intern, the Intern must be provided with the skills and knowledge to make an informed decision as to whether they wish to participate in the activity. Depending on the level of risk associated with the activity, and with the welfare of the student in mind, King's reserves the right not to approve any internship placement if there is reason to believe that an adequate risk management policy is not in place.
- 5.3 Students undertaking internship placements must ensure they are aware of any health and safety issues relevant to the internship and conduct themselves in a professional manner at all times. Students should complete any documentation that may be required by the Internship Host Organisation relating to health and safety regulations in operation by the stipulated deadlines. Students are expected to raise any concerns they may have through their Internship Host Organisation in the first instance and thereafter with King's Careers & Employability.
- 5.4 If the Intern is involved in an accident, incident or suffers ill health as a result of the Internship activity this must be reported to King's. Staff and students of King's are encouraged to report any accidents or incidents to King's Health and Safety team via the online AIRSWeb reporting mechanism.

6. Insurance

- 6.1 The Internship Host Organisation will be required to provide confirmation that the Intern will be covered by their public liability/employer's liability policies up to a limit of at least £5M and that such policies are current. If requested by King's, the Internship Host Organisation must produce documentary evidence that such insurances are properly maintained.
- 6.2 King's has a standard travel insurance policy in place for students travelling abroad in connection with their King's studies. Students will need to make an application to the King's Finance department by completing the relevant template form <https://internal.kcl.ac.uk/about/ps/finance/treasury/insure.aspx> and submitting this at least seven days before departure.
- 6.3 Students should ensure they have adequate insurance cover in place to meet all their personal needs in addition to any insurance cover provided as part of the internship placement activity pertaining to the country they will be studying in and will be expected to demonstrate, when requested, that adequate insurance cover is in place before the commencement of their placement.
- 6.4 King's reserves the right not to approve an internship placement if it has reason to believe that adequate insurance will not be in place.

7. Visas

- 7.1 Registered students of King's completing an internship outside the UK will often be subject to visa restrictions which may affect their ability to participate in an internship, as well as any acceptance of paid employment. It is the responsibility of the Intern to verify the visa requirements of the relevant destination country and obtain the correct valid visa prior to undertaking an internship placement abroad. King's reserves the right not to approve an internship placement outside the UK if a valid and appropriate visa has not been obtained.
- 7.2 King's is subject to the requirements of the Home Office/UK Visas & Immigration (UKVI). Where a student requires a visa to enter the UK to study at King's, the student's ability to work in the UK will be restricted and any internship or placement must meet Home Office requirements. King's will only approve an internship if it is satisfied that Home Office requirements will be met. Further advice about regulations relating to visas is available from Student Advice & International Student Support at King's, the Home Office and the UK Council for International Student Affairs.

8. Disability

- 8.1 Students with special needs that they believe may impact on the internship placement are advised to contact King's Disability Advisory Service who will liaise with the Internship Host Organisation and King's Careers & Employability on your behalf if requested. Depending on the nature of the disability alterations may be required to take into account individual circumstances. In such cases, the Intern, Internship Host Organisation and King's shall agree the necessary amendments before the internship placement is undertaken.

9. Confidentiality

- 9.1 It is the responsibility of the Internship Host Organisation to have an appropriate confidentiality policy or a further agreement in place and to communicate that to the Intern before or at the start of the internship placement. The Internship Host Organisation shall not seek to impose an unreasonably broad definition of "Confidential Information" (e.g. 'all information is confidential') which would unreasonably limit or restrict the Intern's ability to effectively complete his/her internship placement or to complete research or assessments required by King's relating to the internship ('Internship Research and Assessments'). Any restrictions on the Intern disclosing "Confidential Information" (as further defined in the Internship Host Organisation's applicable policy/ further agreement) shall exclude information which (i) was, or thereafter becomes, part of the public domain through no act or omission of the Intern; (ii) was already in the Intern's possession before it was received from the Internship Host Organisation, or was thereafter received by the Intern in good faith from a third party who was not subject to any confidentiality obligations/restrictions as to its use; (iii) was developed by the Intern independently from the Confidential Information; or (iv) which the Intern, King's or Internship Host Organisation is required to disclose by law.
- 9.2 The Intern agrees not to include any Confidential Information in any publication without first obtaining the written consent of the Internship Host Organisation, such consent should not to be unreasonably delayed or withheld by the Internship Host Organisation. Nevertheless, nothing in this Agreement or any confidentiality policy / further agreement between the Intern and the Internship Host Agreement shall prevent the inclusion of Confidential Information in Internship Research and Assessments provided (i) the Intern discloses Internship Research and Assignments containing Confidential Information to the Internship Host Organisation prior to submission to King's; (ii) the Intern ensures that King's is made fully aware of the confidential nature of the information and (iii) if necessary, King's ensures that its examiners sign a confidentiality agreement with the Internship Host Organisation. The Intern shall endeavour to ensure that Internship Research and Assessments only use Confidential Information where necessary, and as far as possible and practicable, the Intern shall only include Confidential Information in Internship Research and Assessments which is in a genericised format. It is the intern's responsibility to obtain permission from the Internship Host Organisation with regards to the usage of information in any student coursework that the Internship Host Organisation may or may not deem confidential.

10. Intellectual property

- 10.1 Nothing in this Agreement shall affect the ownership of any intellectual property, information or know-how existing before signature of this Agreement or generated outside the internship placement. All intellectual property, information and know-how belonging to the Internship Host Organisation and used by the Intern during the internship shall belong to the Internship Host Organisation.

11. Termination

- 11.1 This Internship Host Agreement will terminate automatically on the end date specified in this Agreement or if the Intern ceases to be registered as a student of King's. The Agreement may be terminated or the duration of the internship extended or shortened by mutual agreement, in writing, between the Intern and the Internship Host Organisation, provided that any extension or shortening of the duration of the internship is also approved by the King's.
- 11.2 This Agreement may be terminated by the Intern or Internship Host Organisation for breach of the Agreement by the other party provided 30 days' notice has been given and the Intern and or Internship Host Organisation have made reasonable efforts to resolve the dispute. This shall not prevent the Internship Host Organisation from terminating the Agreement immediately in the circumstances provided in clause 3.2.
- 11.3 The Intern and Internship Host Organisation shall seek as far as possible to amicably resolve any issues and disputes arising from the internship placement. King's will not ordinarily become a party to disputes between an Intern and an Internship Host Organisation, although King's may (at its discretion) attempt to resolve or mediate such disputes.
- 11.4 King's may withdraw its approval of an internship at any time if it believes that the terms of this Agreement have not been met or that the internship placement will not comply with King's requirements.

12. Monitoring and evaluation

- 12.1 King's, through King's Careers & Employability or Global Mobility offices, liaises directly with the Internship Host Organisations before, during and after internship placements to ensure that both the terms and conditions of this Agreement and King's requirements for internships are being met. King's Careers & Employability provide students with comprehensive consultative support throughout the entire internship development and placement lifecycle.
- 12.2 King's College London may request to visit an Internship Host Organisation at an agreed time and stage of the internship, to discuss the Intern's progress and/or any existing or potential issues. The Internship Host Organisation shall facilitate all reasonable requests from King's to visit the Internship Host Organisation and shall assist King's in verifying that the terms and conditions of the Internship Host Agreement and King's requirements for internships are being met.
- 12.3 At the conclusion of the internship, both student and Internship Host Organisation will be provided with the opportunity to provide feedback to King's on the experience and success of the internship. All feedback will be kept confidential by King's unless otherwise requested, and all feedback will be taken under consideration in assisting future development and improvement of the Internship Programme and any other internship initiatives at King's.
- 12.4 Where the internship is undertaken as part of academic credit towards a degree programme at King's, a copy of the student feedback should be submitted to the relevant department for routine information.

13. Internships undertaken by King's student in France or Spain

- 13.1 The Intern will be affiliated to the 'student' regime of the French/Spanish Social Security system through the Internship Host Organisation and the Internship Host Organisation shall ensure that the Intern benefits throughout his/her internship placement from insurance cover relating to work accidents. The risks and accidents covered are those which occur: within the limits of the work-place; during working hours; in the course of normal journeys to and from internship placement; between the Intern's main place of residence during the internship placement and the workplace. In the case of an accident at work, the Social Security system will bear part of the costs towards the intern in accordance with the current labour legislation. The Intern and the Internship Host Organisation must both have insurance covering civil responsibility

14. General

- 14.1 The Internship Host Agreement is made and shall be interpreted in accordance with English law, and the parties shall submit to the exclusive jurisdiction of the English courts.
- 14.2 This Agreement does not constitute a contract of employment between the Intern and the Internship Host Organisation, and is not intended to establish any form of partnership between the Intern, the Internship Host Organisation or King's. In the event of a conflict between this Agreement and any employment contract or other agreement entered into between the Intern and the Internship Host Organisation, the terms of this Agreement shall prevail.
- 14.3 The Intern, Internship Host Organisation and King's shall not issue any publicity or press release or make any public statement regarding the internship without the prior permission of the other parties.