

# TIFFANY L. BELL

24 Swallow St. Port Melbourne, Victoria; 3207

Cell #: 0413248857 E-mail: tiffanybell031@gmail.com

---

## OBJECTIVE

---

To obtain part time/full time position at call center

## HIGHLIGHTS OF QUALIFICATIONS

---

- Early Childhood Educator Diploma with more than 5 years' experience working with young children ages 18mths – 6 years
- Excellent verbal and written communication skills; fluent in English
- Well-developed interpersonal and relationship building skills; able to establish rapport with co-workers and children
- Works cooperatively and collaboratively with a team and is capable of being a part multi-service charitable Association
- Works well on a flexible work assigned schedules; early morning, split and evening shifts
- Dedicated to working in a socially inclusive environment; aware of diverse needs and values equity
- Certified in Standard First Aid/CPR
- Working towards fluency in Spanish and French Language

## EMPLOYMENT EXPERIENCE

---

**Early Childhood Educator, YMCA Fleming, Scarborough, ON**

**January 2017- 2022**

- Assumed responsibility of assistant Staff-In-Charge
- Kept detailed audit of centre material
- Created a "Play to Learn" environment to foster scaffolding

**Early Childhood Educator, Bridlegrove Daycare Center, Scarborough, ON**

**Jun 2009 - Aug 2016**

- Created a fun and safe environment so children can explore
- Created developmentally appropriate writing, mathematical, and reading activities
- Incorporated pro-social activities, and promoted necessary hygiene into their daily routine
- Created activities that fostered problem solving skills and boosted self esteem
- Served a liaison between parents, child and resource facilitators; to create a seamless transition as parents navigate their child's special need

**Camp Counsellor, City of Toronto - Graydon Hall General Day Camp, North York, ON**

**Summer 2009**

- Planned and facilitated games, songs, crafts and recreation activities
- Focused on icebreakers and team building activities to ensure children gained a holistic camp experience

## EDUCATION

---

**Bachelor of Arts, Psychology, Carleton University, Ottawa, ON**

**Jun 2016**

**Early Childhood Education Diploma, Centennial College, Toronto, Ontario**

**Jun 2009**

## VOLUNTEER EXPERIENCE:

---

**Steelpan Music Teacher, Hope Lutheran Church- Scarborough**

**Summer 2012 - present**

## **TRAINING & CERTIFICATES**

---

Registered Early Childhood Educator

Attended a 5-week French Immersion course at Université Sainte-Anne

**References available on request**