## 1. Position: System Admin

# **Job Description**

- Support Windows Operation systems and other services including Active Directory, Group Policy, DNS, IIS, DHCP, WSUS;
- First level Support for Linux Systems;
- Create, refresh, patch, upgrade, tune and monitor systems Environments documenting/amending related processes as necessary;
- Hardware/software configuration and management on all Windows based platforms ensuring high quality and availability of services;
- Monitor the healthy of data center operation;
- Data Center proactive maintenance to ensure 24/7 uptime;
- Monitor system and network availabilities KPIs and report on exceptions while initiating corrective actions.

## **Job Requirement**

- Degree in Information Technology or Computer Science or related fields;
- Knowledge in Windows Systems Administrator, Linux System administrator, network technologies, DNS administration;
- High commitment and be able to work under pressure;
- Outstanding student in SNA;
- Enthusiastic in learning new things and accepting new tasks;
- Good verbal and written communication in both Khmer and English.

## 2. Position: Application support

#### **Job Description**

- Support implementation and reporting on production systems and service operations (ERP, IFRS, HCM, EWS, other internal development systems, ...), processes and procedures, problems, incidents and escalation management, adhering to information security and ITIL standards to offer proactive, secure and high-quality services;
- Monitor and maintenance back-end systems to support continual services to internal staff having -ERPM, IFRS, HCM, and other internal development systems;
- Troubleshoot problems and propose solutions for issues related to production.

#### **Job Requirement**

- Degree in Information Technology or Computer Science or related fields;
- Knowledge in application development, Unix commands, technical support background, Windows and advanced Excel skills;
- High commitment and be able to work under pressure;
- Outstanding student in application development;
- Enthusiastic in learning new things and accepting new tasks;
- Good verbal and written communication in both Khmer and English.