

# WE'RE HIRING

**AMK Microfinance Institution** is one of Cambodia's leading microfinance institutions, with coverage all over the country. AMK employs over 3,500 staff serving almost 1,000,000 clients in nearly 13,000 villages across Cambodia, 91% of all villages. We are looking for a talented and committed individual to join our diversified team, and offering attractive career prospects across branches and departments of our business.

A job at AMK is more than just a paycheck - we support our employees in their development and growth and help them explore their unique strengths.

Job Title	:	IT Intern (6Posts)
Report to	:	Support and Maintenance Engineer Manager
Location	:	Head office

## Job Responsibilities

- ▶ Responsible for setting up and repairing computer, printer and other electronic equipment
- ▶ Responsible for cabling and termination of UTP cable and physical install network for AMK office
- ▶ Coordinates with support team for checking and fixing problem of computer and office automation
- ▶ Control and manage network infrastructure for every branch
- ▶ Setup network system and related component
- ▶ Documents, maintains, upgrades or replaces hardware and software
- ▶ Conduct and report daily maintenance check (Daily Maintenance Check List and Prepare Machine Check List)

## Qualification and Experiences:

- ▶ Hold associate's degree or year III, IV in IT/Network
- ▶ Experiences in installation and repairing of computer, network cabling & electronic devices associated with TCP/IP Networks or Telecom Systems is preferred
- ▶ Be able to setting up computer or install cable, terminate & test the cable, tray cable, etc.
- ▶ Good computer skills especially Microsoft Office, Internet
- ▶ Willing to work under pressure and travelling to province
- ▶ Good communication, facilitation and good interpersonal skills
- ▶ Good written and spoken English
- ▶ Honest, Innovative and flexible

AMK offer the opportunity to study and work directly with IT infrastructure Department, provide valuable experience, career development in the microfinance industry, 24hour accident insurance, and allowance.

Interested candidates should apply by sending a CV and a cover letter to: AMK branch and sub-branch offices or Head Office, Building 285, Yothapol Khemarak Phoumin Blvd. (271), Sk. Tomnub Tuek, Kh.Boeng Keng Kang, Phnom Penh, Cambodia or E-mail: [job@amkcambodia.com](mailto:job@amkcambodia.com)

### Attachments:

A copy of obtained certificates or confirm letter by the University  
A copy of national identification, family book, and certificate of birth  
A copy of transcript is preferred.

For additional information, please contact at Tel: (023) 993 062 / (023) 224 763 or visiting website: [www.amkcambodia.com](http://www.amkcambodia.com)

AMK is an equal opportunity employment. Qualified women and disabled people are encouraged to apply.  
Only short-listed candidates will be contacted for interview.