

JOB ANNOUNCEMENT!

WB Finance Microfinance, holding an MDI license from National Bank of Cambodia, is one of the largest Microfinance institutions in Cambodia, and is wholly owned by **Woori Bank**, one of the top banks in South Korea. WB Finance has a long history in serving Cambodian communities for more than 20 years, with its wide range of financial products and services including Loans, Savings, Money Transfers, and Mobile Banking. Currently, we are looking for dynamic candidates to join with our team in following positions:

POSITION : IT Support Intern
WORK LOCATION : Head Office
of HIRING : 02

The IT Internship is in charge of computer and end user operational support for WB Finance. His or her main task is to setup or repaired an issue computer hardware & software follow the internal standard. Also s/he is responsible to record IT asset and inventory and all incident of IT related into help desk system and resolve the operational incidents in timely manner.

DUTIES & RESPONSIBILITIES

- Responsible for setting up and repairing computer, printer and other electronic equipment;
- Responsible for cabling and termination of UTP cable and physical install network for WBF office;
- Coordinates with support team for check and fix problem with computer and office automation;
- Monitor and coordinate country wide network infrastructure for every branches;
- Setup network hardware and related component;
- Documents, maintains, upgrades or replaces hardware and software;
- Control the inventory of all network devices;
- Conduct and report daily maintenance check (Daily Maintenance Check List, Repaired Machine Check List, Delivery Note for all IT related equipment);

REQUIREMENT COMPETENCIES:

- Hold associate's degree or year III, IV in Computer Science or any related fields;
- Experience in installation and repairing of computer, network cabling & electronic devices associated with TCP/IP Networks or Telecom Systems is preferred;
- Be able to setting up computer or install cable, terminate & test the cable, tray cable, etc.;
- Good computer & user's application skills especially Microsoft Office, Internet, Email;
- Willing to work under pressure and travelling to province;
- Good communication, facilitation and good interpersonal skills;
- Good written and spoken English;
- Honest, Innovative and flexible;

BENEFIT PACKAGES:

Intern will receive monthly allowance 80USD per month, personal accident insurance during working hours, health insurance, care group activities and especially, a chance to be full staff with WB Finance.

HOW TO APPLY:

Apply: job@wbfinance.com.kh
Phone: 089 333 767

Head Office Address: Building #398, Preah Monivong Blvd, Sangkat Boeung Keng Kang I, Boeung Keng Kang , Phnom Penh.