

## **AFENI SAMUEL OLUWATIMILEHIN**

**Contact Address: 142 Onikoyi Street, Abulegba Lagos State.**

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### **PERSONAL DATA:**

- Date of Birth: December 10<sup>th</sup>, 1999
- State of Origin: Ekiti
- Sex: Male
- Religion: Christianity.

### **TECHNICAL PROFESSION:**

- Strong technical and analytical skills
- Customer-focused with a commitment to providing exceptional service
- Policy development and implementation
- Team collaboration and leadership
- Positive attitude and willingness to learn and adapt
- Excellent communication and interpersonal skills.
- Strong attention to details and accuracy.

### **CAREER OBJECTIVES:**

Seeking a responsible job with the opportunity for professional challenges thereby, solving problems in an effective/creative manner. Detail-oriented individual with dedication to providing exceptional service to contribute to the success of the organization.

### **EDUCATIONAL QUALIFICATIONS:**

2023	Certificate of National Service
2016-2021	B.Sc. (Ed) Mathematics, Federal University Oye Ekiti, Ekiti State.
2013-2016	West African Examination Council (WAEC) Secondary School Leaving Certificate, Mercy of God Schools 20, Oke Alasia , Off Ilogbo Road Otta, Ogun State.

**WORK EXPERIENCE:**

2014 -2016.

Computer Operator at Optitech Media Concept, Dalemo Ogun State. Operating and maintaining computer systems, typing, printing, editing e.t.c with the use of Microsoft packages.

2022

Internal Control Manager and Store keeper at One-Love Food and Beverages Dopemu, Lagos State. Performed supervision functions and reasonably ensure the realization of management policy, objectives and maintenance. Conduct regular inventory count of raw/packaging materials, finished goods and consumables etc. Utilized advanced proficiency in Microsoft Excel to create and maintain complex spreadsheets for budget tracking, and reporting purposes.

**PROFESSIONAL SKILLS:**

- Proficiency in Microsoft Excel, Word, PowerPoint, Google Workspace.
- Excellent team work and time management skills
- Strong attention to detail and accuracy
- Exceptional communication and interpersonal abilities.
- Ability to multitask and prioritize tasks effectively.
- Tech-savvy with a passion for leveraging technology to improve processes.
- Graphic Designing.
- Front-End Web Development.

**LEADEDSHIP ROLES:**

NYSC - Community Development Service (CDS) Iwopin Chapter Ogun State.  
Role: President.

**REFEREES**

Available upon request.