

Catleya Santiago Ferro

OBJECTIVES:

- To serve with full potential and expertise in librarianship.
- Immerse in a new environment, practices, organization and management in the field.

TECHNICAL SKILLS:

- Proficient in Library Management System (LMS)
- Proficient in Microsoft Office Suite (Publisher, Outlook, Word, Excel, & PowerPoint)
- Social Media Skills (Photography & Digital Media)
- Excellent in graphic design (Prezi & Canva)
- Proficient in using research tools (Zotero, organizing keywords, advanced search)
- Writing skills (Content management systems, research, documentation)

PERSONAL SKILLS:

- Organization skills
- Communication skills
- Ability to work under pressure
- Easily to adapt in a new environment

EXPERIENCES:

Iloilo Science and Technology University Library

64 hours, On-the-Job training (OJT)
April 22 – May 6, 2024

University of San Agustin Archives and Museum

64 hours, On-the-Job training (OJT)
April 1 – 15, 2024

Ateneo De Iloilo-SMCS Learning Resource Center

64 hours, On-the-Job training (OJT)
March 11 – March 26, 2024

Iloilo City Public Library

172 hours, On-the-Job training (OJT)
January 30 – February 28, 2024

West Visayas State University Library

250 hours, On-the-Job training (OJT)
August 23, 2023 – November 30, 2023

Accentline

Customer Service Representative (Top Agent)
August 22, 2020 – January 28, 2023

IXL Solutions Philippines

Customer Service Representative (Agent)
February 07, 2020 – May 15, 2020
December 02-22, 2019

Doane Children's Learning Center

Assistant Teacher (Summer Class)
May 6-17, 2019
May 7-18, 2018



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Arevalo, Iloilo City
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November 22, 2001
23 years old

EDUCATION, HONORS, & AWARDS

West Visayas State University

Bachelor of Library and Information Science
Magna Cum Laude, Silver Medal, With High
Distinction, Best Oral Presentation (Thesis),
College Service Awardee
2020 – 2024

Iloilo City National High School (Senior High School)

Humanities and Social Sciences (HUMSS)
With High Honors, Table Tennis Team
(Champion School Level), Bookworm in the
Month of September
2018 – 2020

Iloilo City National High School (Junior High School)

Special Program in the Arts (Media Arts)
With High Honors, Best in Araling Panlipunan,
Best in Filipino, Table Tennis Team (4th place
ICC Meet), Girl Scout, Red Cross Youth
Volunteer
2014 – 2018

Sto. Domingo Elementary School

With Honors, Punctual, Responsible
Girl Scout
2008 – 2014

ORGANIZATIONS

The Navigators (Religious)

Treasurer & Business Manager
West Visayas State University
2021-2023

Athenaeum Keepers (Academe)

Auditor
West Visayas State University
2022- September 2023

SAndigan ng Mag-aaral para sa Sambayanan (SAMASA)

Member
West Visayas State University
2021-2023

SEMINARS & WORKSHOPS

PLAI WVRLC Seminar Workshop 2024

*“Reporting, Promoting, and Branding Library
Resources and Services”*
Iloilo Science and Technology University
(ISAT-U)
Participant
November 25-26, 2024

34th Library and Information Services (LIS) Month

*“LibVOCACY: Unity towards Inclusive and
Empowered Libraries”*
Department of Science and Technology –
Science and Technology Information Institute
(DOST-STII) - (via Zoom)
Participant
November 13, 2024

Storytelling Seminar Workshop

“Discovering the Storyteller in You”
Philippine Librarians Association, Inc. –
Western Visayas Region Librarians Council
West Visayas State University –
University Learning Resource Center
Participant
October 29, 2024

DOST-STII Library Hybrid Seminar

*“Reimagining Library Spaces: Designing for
Collaboration and Innovation”*
Department of Science and Technology
Science and Technology Information Institute
(DOST-STII) - (via Zoom)
Participant
October 22, 2024

PLAI WVRLC Seminar Workshop 2023

*“Knowledge Nexus: Bridging Personality,
Data, and Scholarly Integrity”*
Iloilo Science and Technology University
(ISAT-U)
Participant
October 26-27, 2023

“Optical Character Recognition (OCR) Skills Enhancement Workshop”

West Visayas State University
Participant

June 26, 2023

IhibaLAW Lecture

"IhibaLAW: A Legal Literacy Lecture Series"
West Visayas State University - Moot Court
Participant
May 05, 2023

Iloilo Mega Book Fair (IMBF) 2023

Festive Walk Mall, Mandurriao, Iloilo City
Facilitator (Athenaeum Keepers)
April 27-30, 2023

"Storytelling, Puppets and Puppetry: History and Applications in Libraries"

West Visayas State University –
University Learning Resource Center
Organizer
April 19, 2023

"Introduction to Intellectual Property and Trademark Licensing"

University of the Philippines Los Baños
(via Zoom)
Participant
March 3, 2023

Research, Innovation, Synergy and Empowerment (RISE) Webinar-workshop

"Numbers, Logic and an Objective Stance Matters! Training Workshop on Quantitative Research Methods"
University of the Philippines Library Science
Alumni Association, Inc. (via Zoom)
Participant
February 04, 11, 18 and March 25, 2023

88th National Book Week Celebration

"Basa.Bayan.Bukas"
Participant
November 22, 2022

32nd Library Library and Information Services (LIS) Month

"Mga Aklatan Bilang Kanlungan ng Karunungan"
Department of Science and Technology –
Science and Technology Information Institute
(DOST-STII) (via Zoom)
Participant

November 15-18, 2022

Virtual International Conference on Library and Information Science (VICLIS)

"Publishing Process of Research Articles: Opportunities & Challenges"
Sri Lanka Technological Campus (via Zoom)
Participant
October 13, 2022
"Orientation of Online Journal Subscriptions"
West Visayas State University –
Research and Development Center (via Zoom)
Participant
May 04, 2022

ASLP's 8th National Congress

"Information Centers and Archives in the Age of Participatory Culture: Roles, Paradigms and Tools"
The Association of Special Libraries of the Philippines (ASLP), Inc. (Via Zoom)
Participant
October 29, 2021

REFERENCES

Elra Di M. Madalogdog

University Librarian

West Visayas State University –

University Learning Resource Center

(033) 320-08-70 loc. 1404

Assoc. Prof. Stephen B. Alayon

BLIS Coordinator

West Visayas State University –

College of Information and Communications Technology

0919 450 6688

Japhett J. Nograles-Ortiz

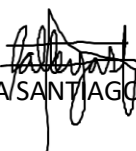
Librarian

West Visayas State University –

College of Law Library

0949 616 7354

I hereby declare that the above-mentioned information given by me is true to the best of my knowledge and belief.


CATLEYA SANTIAGO FERRO