

PERSONAL INFORMATION

Name	THOMAS EBIMOBOWEI AKIOU
Address	House No.19B Kaffin Tella Close, Tunga, Minna, Niger State, Nigeria
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WORK EXPERIENCE

Date (from – to)	May 2013 – Till Present
Name of employer	National Examinations Council (NECO)
Address of employer	P.M.B 159 Bida road, ICT Department, Niger State.
Type of business or sector	Education (Federal Government)
Position held	Computer Engineer
Main activities and responsibilities	<ul style="list-style-type: none">• Technical:<ul style="list-style-type: none">○ Handling technical support queries on major and minor bug fixes and other issues○ Testing of applications to detect, report and correct defects○ Integrate updates and new features to existing software and hardware○ Management, patching and monitoring of NECO Email Server, Mikrotik network Router and switch to provide seamless services to staff○ Routing check and maintenance of network facilities (Routers, switches, Proxmox and Windows Servers), hardware and software used in NECO ICT• Project Management:<ul style="list-style-type: none">○ Collaborating with senior Engineers, Designers and Developers to establish goals and deadlines○ Supervision of Modular data center project at NECO ICT Department to completion• Documentation:<ul style="list-style-type: none">○ Compiling and presenting monthly progress and operational reports to Head Of Department (HOD)○ Writing of quarterly and annual reports• Human Resources: Mentoring, Training and onboarding of ad-hoc staff, Corp members and students on Industrial Training/Internship into Engineering division• Research: Researching new technologies and solutions to improve and secure computer networks and other infrastructures• Collaborate with HR department to modify and recommend updates for in-house HRM solution for proper personnel management and counseled

the ICT division on the need for an intuitive cloud-based HCM solution for better efficiency and productivity

- Provide support and assistance to the Director and HOD whenever needed

Date (from – to)
Name of employer
Address of employer
Type of business or sector
Position held
Main activities and responsibilities

September 2011 – March 2013

New Horizons Aid and Development Initiative (NHADI)

Yenagoa Bayelsa state

Non-Profit N.G.O

Project Coordinator

- **Administration:** Manage Schedules and organize outreach for 24 staff and over 1000 clients
- **Technical:** Developed and maintained staff and client database for all outreach programs
- **Rapporteur:** Prepare daily reports, analyze and visualize data using Microsoft Excel/Power BI after every outreach
- **Project Management:**
 - Planning and maintaining budget for every outreach and organizing meeting for all stakeholders involved in the project
 - Monitor project progress and create project status reports for project manager and stakeholders
 - Resource scheduling so that team members have the resources they need to complete their task
 - Managed integrated medical outreach programs in 5 different states in Nigeria with very high success rate
- **Relationship Management:**
 - Worked under pressure from all stakeholders without sacrificing the quality of the project
 - Liase with stakeholders in host communities and planning of outreach

Date (from – to)
Name of employer
Address of employer
Type of business or sector
Position held
Main activities and responsibilities

May 2011 – August 2012

Brimado Associate Nigeria Limited

Yenagoa Bayelsa state

Outsourcing Agency

Information Management Officer / Client Services Manager

- Organized and periodized work schedule to meet client needs and deadline
- Create, updating and maintaining the company's information and database system
- Organized and prioritized work schedule to meet clients need and deadline
- Provide customer service to clients
- Identify opportunities to enhance customer experience
- Contact existing clients to discuss new products and services and also reaching out to prospective clients
- Prepared reports with statistical analysis of client data

Date (from – to)	June 2010 – August 2010
Name of employer	VOICE
Address of employer	Rotterdam, United Kingdom
Type of business or sector	Customer Service Provider
Position held	Outbound Customer Service Advisor
Main activities and responsibilities	<ul style="list-style-type: none"> • Collaborated and worked with my team members to meet deadlines • Worked professionally with and under the supervision of my team manager • Maintained professionalism and polite conversations with all team members and clients • Contact and maintaining relationship with dissatisfied clients who have stopped patronizing our products and services • Achieved a 92% on quality check in my first week on the job

VOLUNTEERING

I still occasionally carry out voluntary work with NHADI during my holiday period for a few days in a year

EDUCATION

Date (from - to)	2009 – 2011
Name and address of organization	Northumbria University, Newcastle Upon-Tyne, UK
Principal skills covered	<ul style="list-style-type: none"> • Database modelling • Project design and implementation • Project management studies • Computer networks and Operating Systems
Qualification Award	Masters in Computing and Information Technology

Date (from - to)	2004 – 2008
Name and address of organization	Moscow Power Engineering Institute, Moscow, Russia
Principal skills covered	<ul style="list-style-type: none"> • Information Science • Database • Computer Networks • Information Transmission
Qualification Award	Bachelor in Computer Engineering and Information Science

CERTIFICATIONS

Date Acquired	January 2022
Name of Awardee	Oracle
Certification	Oracle Certified Foundations Associate

Date Acquired	February 2022
Name of Awardee	Oracle
Certification	Oracle Certified Associate

Date Acquired	April 2022
Name of Awardee	IBM
Certification	IBM Data Science Professional Certificate

Date Acquired	November 2021
Name of Awardee	Coursera
Certification	Introduction to Cyber Security Specialization

TECHNICAL SKILLS AND COMPETENCES

I have mastered the use of Google Sheets, Microsoft Office Word, Powerpoint, and Excel through consistent use of these programs for both personal and professional reasons, as well as through a variety of online courses and projects. I have a solid understanding of Network (LAN/WAN) design and installation as well as cloud computing technologies thanks to my current profession as a computer engineer and the several online courses and certifications I have taken.

In addition, I have a solid understanding of database administration and data security and knowledgeable in the following programming languages: Python, PHP/SQL, HTML/CSS, and React JS

ORGANIZATIONAL SKILLS AND COMPETENCES

I am a performance driven and knowledgeable computer engineer with the ability to work under pressure, organized and focused and can work independently or as a member of a team. I have gained project management skills like time management, prioritization and organization during my time with NHADI and Brimado Associates

SOCIAL SKILL AND COMPETENCES

I am an active listener with good communication and interpersonal skills, a team player with good and professional manners acquired while working with NHADI and VOICE, where I was required to communicate and work with persons from different cultural backgrounds and believes.

PERSONAL SKILLS AND COMPETENCES

I am a fast learner with good decision making and problem-solving skills with an ability to quickly grasp new technologies and concepts.

MOTHER TONGUE

Ijaw

OTHER LANGUAGES

English (Very Good) and Russian (Basic)

REFEREES

Available on request