<u>CURRICULUM VITAE</u>

<u>PERSONAL DETAILS</u>

NAME	**:** TIMOTHY SONGOI SADERA
DATE OF BIRTH	**:** 4TH, NOVEMBER 1996
NATIONALITY	**:** KENYAN
MARITAL STATUS	**:** SINGLE
ADDRESS	**:** P. O. BOX 528-20500, NAROK
CELLPHONE	**:** 0714618216
EMAIL	**:** timsadera@gmail.com

<u>CAREER OBJECTIVE</u>

To work diligently in an environment where emphasis is on excellence, integrity and professionalism with the aim of career development, advancement of enterprise goals alongside community development and national building

EDUCATIONAL BACKGROUND

2019	**CCNA Module 1** Jomo Kenyatta university of Science&Tech
2015 to 2019	**Undergraduate Studies** Bachelor of Science in Computer Science Kisii University
2011 to 2014	**Secondary Education** KCSE A (Minus) Kabianga High School
2001 to 2010	**Primary Education** KCPE Marks (370/500) Olemeisi Primary School

<u>COMPETENCIES ACQUIRED</u>

- Good Interpersonal and communication Skills.
- Database management skills.
- Teamwork.
- Analytical skills and decision-making skills.
- Creative thinking.
- Data analysis using R and advanced Excel.

PERSONAL PROFILE

- Diligent gentleman of integrity willing to learn and be guided.
- Performance-oriented with an optimistic/positive approach to issues

PROFESSIONAL EXPERIENCE

1. **POSTAL CORPORATION OF KENYA –July 2018 to September 2018**

   Position: Attachment

   Department: ICT

   Duties;

   - Providing user support for all typical office information & Communication Technology Systems
   - Provide guidance and assistance relating to the use of the company's standard computer applications and facilitate implementation of new applications to meet evolving and emerging needs of the organization
   - Ensure that the data processing environment is free of virus and other security threats by applying the latest security upgrades for installed software

2. **OLPUSIMORU SECONDARY SCHOOL-MAY 2016 to Dec 2016**

   Position: Untrained Teacher

   Duties:

   - Assigning work, correcting and marking work carried out by students
   - Enforcing rules and disciplinary action
   - Lecturing and discussing concepts
   - Preparing material for presentations
   - Grading tests and conducting progress reports
   - Recordkeeping student activities in accordance with laws and school policies
   - Prioritizing teaching methods

ACTIVITIES

- Volunteer at the Kisii KRA I-TAX sensitization program,
- Active participation in the Kisii University Computing Club Association activities.
- Attend a training on the use of Atlassian Software Tool;Like *Jira and Jira Core* for Teams developing software.
- Participated in a Tree Planting and adoption event at Suneka; Kisii On the Co-memoration of Wangari Mathai Day.
- Participated in the 2019 Kenya Population and Housing Census as an Enumerator.

HOBBIES AND INTERESTS

- Coding.
- Innovation in the Technology and science field.
- Watching and playing outdoor games like Football.
- Making new friends.

REFEREES
1. Mr. James Eripon
   Director ICT and E-Government
   P.O. Box 11 – 30500 LODWAR
   Email: james.eripon@turkana.go.ke
   Cell: 0725555915 / 0737628715

2. Mrs. Evelyn Maritim
   Humanities Teacher
   Kabianga High School,
   P.O Box 18 Kabianga
   Cell: 0725506746
   Email: eva.chepkorir@yahoo.com

3. Mr. Alu Amadi
   Principal ,
   Olpusimoru Secondary School
   P. O. Box 528-20500, Narok.
   Cell: 0721303044