

**BANK OF KIGALI**

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Confirmation of Employment Contract and Salary Payment Details

This is to confirm that KAMATE KATENDE TIMOTHEE, holding the position ENGINEER at TEKNOLOGIE OPS RWANDA LTD is employed under the following contract details:

Contract Information

- **Contract Type:** [Permanent/Temporary/Contractual]
- **Contract Start Date:** 21 MARCH 2022
- **Contract End Date** (if applicable): (Renewable Yes/No)
- **Contract Duration:** OPEN-ENDED
- **Probation Period (If applicable):** from to
- **RSSB Number:**
- **National Id No/Passport No:** 0P1428589

The employee's contract is governed by the terms and conditions outlined in the agreement signed with and adheres to applicable labor laws and internal policies.

Salary Information

- **Monthly Gross Salary:**
- **Monthly Net Salary:** 690000 RWF

Salary Payment Details

As per the employee's instructions, the monthly salary will be credited to the following bank account:

- **Bank Name:** Bank of Kigali Plc
- **Account Number:** 100076939459
- **Account Holder Name:** KAMATE KATENDE TIMOTHEE

If the employee has an organization loan, indicate the following;

1. **Loan balance:** Rwf. 0
2. **Monthly repayments:** Rwf. 0
3. **Maturity date:** —

Employee's commitment

The employee commits to maintaining the above salary payment instructions throughout the entire period of the loan operation with **Bank of Kigali Plc**. The following terms shall apply:

- **Non-alteration of Salary Account:**
The employee agrees not to alter or change the designated salary account, either during current



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employment or any future employment, without prior written consent from **Bank of Kigali Plc**.

• **Loan Repayment Commitment:**

The employee acknowledges that this arrangement remains in effect until a **Certificate of Loan Clearance** is issued by Bank of Kigali Plc, signifying full settlement of any outstanding obligations.

- **Channeling of terminal dues and employee benefits:** The employee acknowledges and accepts that the Company shall channel all his or her terminal dues and employee benefits or savings through the designated account within Bank of Kigali Plc at separation.

Employer's Commitment

As the employer, TEKNOLOGIE OJI RWANDA LTD guarantees the **domiciliation of the employee's salary** to the above-mentioned bank account, under the following terms:

• **Salary Domiciliation:**

The Employer confirms that the employee's salary will be continuously and consistently paid into the designated account during the period of the employee's active service.

• **Notification of Employment Changes:**

The Employer is obligated to promptly inform Bank of Kigali Plc in the event of the following:

- Termination of employment, resignation, or retirement of the employee.
- Any significant change in the employee's contractual terms, including salary adjustments or temporary layoffs.
- Any other event that could impact the terms of this agreement or affect the employee's ability to meet their financial commitments to the Bank.

• **Channeling of terminal dues and employee benefits:**

The Employer is obligated to channel all the employee's terminal dues, benefits or savings through the designated account within Bank of Kigali Plc at separation.

This confirmation serves as an official guarantee that all salary payments will be honored as per the employee's contract until further notice or until any applicable loan obligations are cleared.

Sincerely,

Employer

Authorized Signatory Names and Title

Contact information

Date

Employee

Employee Names :

KAMATE KATENDE TIMOTHEE

Signature

Date

2nd July, 2025