**Timothy L. Robinson**

329 Darlington Ave Apt 107 Wilmington NC, 28403 timrob584@gmail.com (910) 512-8404

**EDUCATION**

**Liberty University *June 2020***

1971 University Blvd, Lynchburg, VA 24515

Master of Science in Accounting

**University of North Carolina Wilmington *May 2018***

601 South College Road Wilmington, NC 28403

Bachelor of Arts; Communication Studies

**Japan Study Abroad *March 2016 – Sept. 2016***

Mie University

Communication and Japanese Language Studies

**COMMUNITY INVOLVEMENT**

**CARE Peer Educator *Sept. 2015 – May 2018***

* Advocate for victims of Sexual Assault and Domestic Violence
* Plan and lead programs and events
* Educate about assault awareness and prevention

**Founder and President of UNCW Chess Club *Sept. 2012 – May 2018***

* Foster relationships between various schools
* Teach a variety of mental skills through chess
* Lead and facilitate diverse groups

**WORK EXPERIENCE**

**Few Moves LLC *Feb. 2021-June 2021***

*Accountant/Controller*

* Handles numerous financial accounts for multiple locations
* Prepares weekly and monthly financial reports
* Creates and invoices customers as well as collects payments
* Provides financial advice for multiple locations directly to the owner
* Completes quarterly and annual tax reporting and payments
* Performs all bookkeeping and reconciliation work for each location
* Assists customers with resolving damage claims

**Adam Shay CPA, PLLC *Jan. 2020-Oct. 2020***

*Accountant*

* Prepared taxes for individuals and businesses
* Handled confidential client information
* Performed data-entry for critical financial data
* Prepared BPTLS and 1099s
* Assisted with audits and forensic work