**New Course Application**

Experimental College

**Syllabus:** Attach your detailed 12-week syllabus outlining your course here. Remember, this is the *most* important part of this application. See the “How to Write a Syllabus” sheet and come by the ExCo Office (Wilder 302) to see some example syllabi.

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| --- | --- | --- |
| Title of Course: | Sem./Yr. |  |

(This must be the official course title. No abbreviations, please.)

|  |  |
| --- | --- |
| Instructor Name: |  |
| OCMR/Address: |  |
| Email: |  |
| Phone: |  |
| T#1: |  |

|  |  |
| --- | --- |
| Instructor Name: |  |
| OCMR/Address: |  |
| Email: |  |
| Phone: |  |
| T#1: |  |

If there are multiple instructors for the course, only one of you can be responsible for registration and grades on PRESTO.

🡨 PRESTO Responsibility (type an “X”) [[1]](#footnote-1) 🡪

If your course has more than two instructors, please attach the additional instructor’s contact information.

Type/write an “X” next to the division that you would like your course to be listed in the ExCo Course Catalog:

* Community & Society
* Language, Culture & Religion
* Computers, Math & Science
* Media & Literature
* Dance & Theater
* Music
* Arts, Crafts & Do-It-Yourself
* Physical Activities & Games

**Course description to be printed in the ExCo Course Catalog**: Please keep this brief. You may wish to include course requirements, skills or materials to be covered, and pre-requisites. If there will be a course fee, it needs to go in this description.

Other than the fact that the College doesn’t teach the material, or that it’s “interesting”, or that it “should be taught”, which should this class be an ExCo?

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| --- | --- |
| For how many credits should this course be offered? |  |
| How many hours per week do you plan to meet? |  |
| How many hours per week of outside work will you expect from your students? |  |
| What should be the maximum number of students in your class? (The limit is 15 students per instructor unless you have a special case, which we can discuss during the interview) |  |

Some ExCo courses use a short application or audition to create a specifically coherent class. If there is no application of this sort, your ExCo students MUST be chosen by a random lottery. If you will be using an application form, attach it to this sheet.

How will you formally evaluate your students’ accomplishments? Please be specific as to how many exams, papers, performances, etc., you will require. Note: class attendance is expected and not considered a method of evaluation.

|  |
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| If this course in any way duplicates material or a topic of any course offered in a regular Oberlin curriculum, it must be approved by the appropriate department chairperson.  Chairperson Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Department \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

Revised 10/11

1. If you are a student, faculty, or staff member of Oberlin College. [↑](#footnote-ref-1)