

Minutes

Board meeting

DATE	October 30 th
TIME	6:00 PM
MEETING CALLED TO ORDER BY	Nagha Abdoul-Aziz Koné

IN ATTENDANCE

Ibrahim Ahmad, Etienne Vorms, Wendy Mbog, Madona Beshara, Saeed Ramez Fakhouri, Nagha Abdoul-Aziz Koné, Abderraouf El Khalil Karoun, Ryan Abdalla

APPROVAL OF MINUTES

The minutes were read from the October 23rd meeting and were approved.

BOARD

The roles of each team member have been chosen for the third sprint. As discussed in the last meeting, each of us had their own tasks to accomplish ahead of sprint 3, and this meeting was meant to keep us close and connected upon the start of our work regarding the sprint 3 deadline.

REPORTS

We met to make sure the GitHub looked fresh and clean ahead of sprint 3 in which we were scheduled to have implemented all core features. Each one of us shared what they had done, to make sure everything was set. We spoke about how we were going to proceed regarding the third sprint deadline, which requires us to complete the remaining features. We then proceeded in discussing each of the issues by pairs and finished the meeting with motivating each other in making sure everything was done by Sunday's deadline.

ANNOUNCEMENTS

We are now advancing in a critical part of our project, which requires us to fully implement our web application. This will require motivation and great planning, which is why we are encouraging communication between each other.

NEXT MEETING

November 6th, Concordia University – CL Building 220